|  |  |  |  |
| --- | --- | --- | --- |
| **Month of Report** | [Insert text here] | **Date** | [Insert date here] |
| **Contractor** | [Insert text here] | **Project Name** | [Insert text here] |
| **Contract No.** | [Insert text here] | **Project No.** | [Insert text here] |

# Environmental incidents

| Reporting level | Complaint generated | Number of environmental incidents |
| --- | --- | --- |
| Admin | Air | Water | Noise | Waste | Cultural | Other (specify) |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |

(Reporting levels are defined in Table 1 attached)

# Reporting Levels 3 and 4

|  |
| --- |
| Attach incident reports for any Level 3 or 4 incidents. |[ ]
| Comment on remedial and close action as necessary. |[ ]

# Breaches of Environmental Protection Act

|  |
| --- |
| List any: |
| Environmental Regulator Incident Notifications (compulsory for Levels 3 and 4 incidents) |[ ]
| Infringement Notices |[ ]
| Environmental Protection Orders |[ ]
| Prosecutions. |[ ]

# Environmental audits

|  |  |
| --- | --- |
| Number of environmental audits carried out during the month (these are audits done by either the Superintendent or the Principal's Representative). | [Insert text here] |
| Poor environmental performance |
| Indicate any area of poor environmental performance by the contractor during the month. |
| Water Quality |[ ]
| Erosion and Sediment Control |[ ]
| Cultural Heritage |[ ]
| Noise |[ ]
| Vibration |[ ]
| Air Quality |[ ]
| Acid Sulphate Soils |[ ]
| Fauna |[ ]
| Vegetation |[ ]
| Weed Control |[ ]
| Waste Management |[ ]
| Identification and Reporting of Environmental Incidents |[ ]
| Other (specify) |[ ]

# Actions to improve Contractors’ environmental performance

|  |  |
| --- | --- |
| List any specific actions that could be undertaken by either the contractor, superintendent or principal to improve environmental performance. | [Insert text here] |

# Environmental Authorities / permits

|  |  |
| --- | --- |
| List any environmental authorities or permits held in relation to this project. Include permit description, number and expiry date. | [Insert text here] |
| Are these permits being complied with? If not, comment. | Yes [ ]  | No [ ]  |
| [Insert text here] |

Table 1 – Non‑compliance reporting levels

| Level | Equivalent *Environmental Protection Act* (1994) | Transport and Main Roads Context |
| --- | --- | --- |
| Level 1 | Failure to obtain necessary approvals under S39 and S40 (Environmental Authorities) or Contract Management Plan breach | **Minor Administrative Breach** – Issues involving minor non‑conformance with no environmental harmExample:* late submission of a report
* no approved Environmental Management Plan (Construction)
* shortfall in environmental training
* no pollution control equipment on Site
* incorrect storage of chemicals fuels on site (no bunding)
 |
| **Major Administrative Breach** – Consistent or repeated non‑adherence to technical issues involving environmental laws and regulations and departmental policyExample:* consistent late submission of a report required by legislation
* failure to obtain a licence / permit
* continued incorrect storage of chemicals and fuels
* continued non‑conformance
* erosion and sediment controls not maintained
 |
| Level 2 | **Environmental Nuisance** is unreasonable interference or likely interference with an environmental value caused by:* noise, dust, odour, light
* an unhealthy, offensive or unsightly condition because of contamination, or
* another way prescribed by regulation (S15)
 | **Minor Environmental Nuisance** – Non‑conformance with limited environmental effectExamples:* complaints regarding noise, dust odour or light from roadworks
* open burning of waste
* waste not contained within storage areas
* over‑clearing or death of native fauna
* minor sedimentation / pollution of water body
* no wash down of plant / vehicle from an area with Class 1 or 2 declared weeds
* no appropriate Cultural Heritage assessment
 |
| **Major Environmental Nuisance** – A recurrent issue or issues of a continuous nature but with limited environmental effectExample:* served with an infringement notice
* more than two complaints regarding an environmental nuisances of a similar nature
* nuisance issue receives media attention
 |
| Level 3 | **Material environmental harm** is environmental harm (other than environmental nuisance):* that is not trivial or negligible in nature, extent or context
* that causes actual or potential loss or damage to property of an amount of, or amounts totalling, more than $5 000 but less than $50 000, or
* that results in costs of more than $5 000 but less than $50 000 being incurred in taking appropriate action to:
	+ prevent or minimise the harm, and
	+ rehabilitate or restore the environment to its condition before the harm (S16)
 | Issues of a significant nature with medium‑term effectExamples:* high levels of sediment entering a stream from a road construction site
* chemical spill contaminating a small area of land
* fuel / chemical spill entering surface waters
* incorrect disposal of regulated waste
* no sedimentation / erosion controls (potential harm)
* excessive clearing or unauthorised clearing in a sensitive habitat area
* significant environmental medium term effect
* interferes with or causes damage to a culturally sensitive site
 |
| Level 4 | **Serious environmental harm** is environmental harm (other than environmental nuisance):* that causes actual or potential harm to environmental values that is irreversible, of a high impact or widespread
* that causes actual or potential harm to environmental values of an area of high conservation value or special significance
* that cause actual or potential loss or damage to property of an amount of, or amounts totalling, more than $50 000, or
* that results in costs of more than $50 000 being incurred in taking appropriate action to:
	+ prevent or minimise the harm, and
	+ rehabilitate or restore the environment to its condition before the harm (S17)
 | Major issues with potentially serious environmental consequences and long‑term impact.Examples:* exposure of acid sulphate soils polluting a waterway resulting in significant fish kill
* major fuel spill contaminating land
* major fuel spill contaminating water
* unauthorised clearing within ‘Wet Tropics’
* large‑scale unauthorised clearing
* incorrect disposal of wastes in an environmentally sensitive area
* very high levels of sediment entering a stream from a road construction Site
* incorrect disposal of regulated waste
* unauthorised clearing in a protected or sensitive habitat area
* sedimentation pond waters entering surface waters
 |