**AGENDA**

Stage 2 Test the Draft WNP – Stakeholder Engagement Workshop

8:30am to 12:30pm | Date | Location

<Organisation Name> wants to encourage more people to walk for recreation and transport in XXX area, and are developing a walking network plan and works program to enable this to occur. The aim of this workshop is to seek feedback from participants on a draft future walking network plan for XXX area, as well as to assist <Organisation Name> in identifying gaps, issues and actions to inform the works program.

The workshop will include a 45minute on-site walking audit to inform the process.

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| Time | Heading | Who |
| 8:30-8:40  (10 mins) | 1. Welcome and introductions  * Attendee introductions * Purpose of the workshop and agenda | Host |
| 8:40-9:25  (45 mins) | 1. On site walking audits  * Brief on on-site audit (including safety briefing) * Break up into two groups and undertake two sample site audits (assume approx. 800m-1km route)\* | Walk leaders:  Leader 1  Leader 2\* |
| 9:25-9:40  (15 mins) | 1. Morning tea |  |
| 9:40-9:55  (15 mins) | 1. Project objectives and methodology  * Objectives for the project * Discuss DRAFT walking vision for the precinct | Host  Group discussion on vision |
| 9:55-11:25  (90 mins) | 1. Ground truth draft Walking Network Plan  * Summary of methodology, including discussing ground truthing WNP and audit tasks * Present results of WNP process (10mins presentation) * Break into groups and seek feedback/ground truth WNP outcomes (structured group discussion) – 65mins * Group report backs – 15mins | All – break into groups (depending on numbers) |
| 11:25-11:40  (15mins) | 1. Prioritise routes discussion for determining draft works program  * Discuss potential priority routes for immediate actions * Individuals to vote for highest priority locations | Host |
| 11:40-12:20  (40 mins) | 1. Potential route actions/works discussion  * Presentation on Walkable Neighbourhood Design Palett – 10mins * Break into groups to discuss outcomes of on-site audit and identify/map potential works/issues/opportunities for highest priority routes – 30mins: | All – break into groups (depending on numbers) |
| 12:20-12:30  (10 mins) | 1. Next steps  * Detail steps in process from here to complete, including timing * Thank everyone for attendance | Host |

\* Number of groups will vary depending on size of workshop. Ideally group size should be no more than 8 people