

Maritime Safety Queensland

BoatSafe Information Bulletin - 004

Exam conditions

Purpose

This BoatSafe Information Bulletin is about the controlled environment that the Common Assessment Tool (CAT) must be conducted in.

Requirements

Situation

The BoatSafe Management Standard (August 2019) requires the BTP to assess the knowledge of the student through the CATs process. This is a mandatory requirement for all licence candidates, including those students applying for recognition of prior learning. Students that have completed their theory training through a Transport and Main Roads approved online course **must** also complete the CAT process.

CATs requirements

Section 9.3 of the BoatSafe Manual requires the BTP to assess the competence of **all** students through the CAT.

A CAT has a mandatory set of conditions for the conduct of the test and it is the responsibility of the BTP to ensure that the test is conducted in this manner.

Requirements for the assessment;

- This is not an open book examination,
- All questions must be attempted individually by candidates. There must be no group discussions,
- Pass marks for the issue of Competency Licence is 100%,
- The time allocated for the examination should be about 45 minutes,
- The BTP must not assist the candidate in answering the questions, other than clarifying the meaning of a question to the whole class if it appears ambiguous,
- BTP to assess whether the candidate was able to achieve 100% on that day,
- Candidates who are unsuccessful the first time around, should be given a different question paper for a re-sit on another day. The method of training of a candidate is always at the discretion of the BTP.

Those BTOs with BTPs found to be not assessing the competence of students in all areas as required will be issued with a show cause notice or have their authority suspended or cancelled.

Further Information

For further information contact the BoatSafe Team – boatsafe@msq.qld.gov.au