

# HVRAS Accredited Person Signatures

The Department of Transport and Main Roads (TMR) has noticed an increase of HVRAS inspection sheets and vehicle details forms lodged for new registration transactions that do not meet TMR's requirements. In the majority of cases, the forms contain errors, overwrites or alterations and photocopied or digitised signatures.

As a HVRAS accredited person, you are responsible for completing all relevant sections on the inspection sheets clearly and accurately. In circumstances where you make a mistake on these inspection sheets/forms, you must complete a new inspection sheet/form as any errors or alterations on these documents will not be accepted.

Similarly, as your signature on these forms makes you responsible for the information recorded, only original (wet) signatures will be accepted. Inspection sheets/forms that contain digitised signatures or photocopied signatures will not be accepted by TMR. Further, you should not sign blank inspection sheets/forms under any circumstances.

In addition to the above issues, other reasons that a TMR Customer Service Centre or Queensland Government Agency Office will refuse inspection sheets and forms include:

- the HVRAS accredited person is not approved or their accreditation expiry date has passed
- the form is incorrectly completed
- the form is incomplete
- the form is for an imported vehicle/trailer never registered in Australia
- the form is for a conditional registration
- incorrect inspection sheet used

If the inspection sheets or forms are refused, customers will be advised to return to the HVRAS accredited person to complete new forms.

If you need further information, please email [HVRAS@tmr.qld.gov.au](mailto:HVRAS@tmr.qld.gov.au).