

Registered Training Organisation Applicant Guide

Certificate IV in Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction)

The Certificate IV qualification in heavy vehicle driving instruction is designed to ensure new driver trainers are provided with the best opportunity to develop safe, higher order driving and teaching skills in order to provide learner drivers with the necessary knowledge, skills and behaviours for the efficient and safe operations of a heavy vehicle on public roads.

The Australian Quality Skills Authority (ASQA) ensures that Registered Training Organisations (RTO) comply with registration requirements. The Department of Transport and Main Roads' (TMR) role is to ensure that the content of RTOs training and assessment resources meets industry standards and contains the correct technical content required by TMR for accredited driver trainers.

Purpose

This document is to assist Registered Training Organisations (RTO) seeking TMR approval to deliver the Certificate IV in Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction) in Queensland. RTOs must develop their own training resources and in doing so may use all or parts of this document. TMR's approval of an RTO is dependent on the RTO documenting quality and consistent technical training materials that clearly demonstrate to TMR:

- the required minimum standard of competency
- consistency in the delivery of training and assessment
- evidence used to determine whether the trainee can safely and competently show higher order heavy vehicle driving skills on public roads with regard for public safety and road sharing skills
- leadership and guidance in teaching learner drivers from diverse backgrounds
- details of the performance criteria and expected outcomes for conducting the assessment.
- compliance with Australian Quality Training Framework and Australian Qualification Framework
- compliance with the requirements of the Vocation Education Training Quality Framework
- compliance with Queensland's legislation and regulatory requirements.

In the application to TMR, RTOs must provide the following:

- their knowledge test questions and answers demonstrating their ability to correctly interpret the road rules and other relevant heavy vehicle regulations
- training and assessment documents for one of each of the two units in parts a), part b), part c) and part d) below:
 - a) TAEDES401 Design and develop learning programs; or TLIM0002 Conduct heavy vehicle learner driver training; and
 - b) TLIM4002 Develop safe heavy vehicle driving behaviours in others; or TLIC3037 Apply safe heavy vehicle driving behaviours in others; and
 - c) TLIC2002 Drive light rigid vehicle; or TLIC3003 Drive medium rigid vehicle; or TLIC3004 Drive heavy rigid vehicle; and
 - d) TLIC3005 Drive heavy combination vehicle; or TLIC4006 Drive multi combination vehicle.

- evidence the trainer / assessor:
 - has the required training and assessment qualifications
 - has the experience and skills necessary to safely drive a heavy vehicle
 - has sufficient experience to adequately prepare the trainee driver trainer for their role as a heavy vehicle driver trainer
- the trainer/assessor manual including:
 - course overview with day and session timings
 - performance criteria and technical elements aligning training and assessment outcomes with industry standards (see sample pg 6)
 - additional resources used (handouts, PowerPoint presentations and so on)
- trainee manual including:
 - course overview (see sample pg. 8 and 9)
 - day/session timings with lesson plan
 - resources used (handouts, PowerPoint presentations and so on)

The Knowledge Test

The knowledge test must consist of 50 questions based on a variety of standard road rules including traffic signs and signals, and specific heavy vehicle regulations including reference to the *Load Restraint Guide* and national regulations governing heavy vehicle driver Fatigue Management, and Chain of Responsibility.

Principals for Competency Assessment

Assessments carried out by the RTO are required to demonstrate compliance with the VET principles of assessment. This includes:

- Validity – which requires that:
 - assessment against the unit/s of competency and the associated assessment requirements covers the broad range of skills and knowledge that are essential to competent performance
 - assessment of knowledge and skills is integrated with their practical application
 - assessment is based on evidence that demonstrates that a learner could demonstrate these skills and knowledge in other similar situations, and
 - judgement of competence is based on evidence of learner performance that is aligned to the unit/s of competency and associated assessment requirements.
- Reliability – which requires that:
 - evidence presented for assessment is consistently interpreted and assessment results are comparable, irrespective of the assessor conducting the assessment.
- Flexibility – which requires that:
 - the assessor is assured that the learner has the skills, knowledge and attributes described in the module or unit of competency and associated assessment requirements.
- Fairness – which requires that:
 - the individual learner's needs are considered in the assessment process. Where appropriate, reasonable adjustments are applied by the RTO to take into account the individual learner's needs
 - the RTO informs the learner about the assessment process, and provides the learner with the opportunity to challenge the result of the assessment and be reassessed if necessary.

- Currency – which requires that:
 - the assessor is assured that the assessment evidence demonstrates current competency and that assessment evidence is from the present or the very recent past.
- Sufficiency – which requires that:
 - the assessor is assured that the quality, quantity and relevance of the assessment evidence enables a judgement to be made of a learner’s competency.
- Authenticity – which requires that:
 - the assessor is assured that the evidence presented for assessment is the learner’s own work.

These principles must be demonstrated through the design, management and delivery of the assessment and include equity in assessment and reasonable judgement principals. To be deemed competent each trainee driver trainer must pass the knowledge test and satisfy all requirements of the course including:

- Confirmation of current competency for the heavy vehicle licence class held
- Apply safe heavy vehicle driving behaviours
- Develop safe heavy vehicle driving behaviours in others
- Conduct learner driver training (RTOs musty not use an actual learner driver for this activity)

Assessor requirements

To be approved by TMR to deliver the Certificate IV qualification in heavy vehicle driving instruction the RTO’s trainer/assessor must have the qualifications as outlined in table “A” section 1, and the assessment qualification or skill set as indicated in table A, section 2 and hold current Queensland driver trainer accreditation for the heavy vehicle stream to the required heavy vehicle licence class.

Table A

Section 1 - Training Qualification

TLI41316 or TLI41310	Certificate IV in Transport and Logistics (Road Transport – Heavy Vehicle Driving Instruction)	To the relevant heavy vehicle class.
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Section 2 - Assessment Qualification

TAE40116 or TAE40110	Certificate IV in Training and Assessment, or
TAEASS401 (Unit of Training)	Plan assessment activities and processes, and
TAEASS402 (Unit of Training)	Assess competence,

Pathways

The required competencies for this qualification may be attained in several ways including:

- formal training
- experience in the workplace (transport and logistics sector), or
- a combination of the above

The RTO must ensure the trainee is fully competent, regardless of the pathway chosen. In each case assessment must comply with all requirements of the course.

Recognition of Prior Learning

Recognition of Prior Learning (RPL) is appropriate for trainee driver trainers who have previously attained skills and knowledge in the driving of a heavy vehicle. RPL assessments should be conducted by qualified assessors with expertise in the subject and skills area and should include:

- confirmation of current competency for the heavy vehicle licence class held
- oral and written road rule based questions
- mapping of prior learning outcomes
- observation of performance
- evaluation of documentation presented by the candidate
- formal practical assessment in an appropriate heavy vehicle of appropriate transmission type

The assessor must be satisfied that the evidence collected indicates the trainee complies with all requirements for the specific heavy vehicle licence class.

Assessment requirements

Assessment requirements must include equity in assessment and reasonable judgment and must:

- be conducted in accordance with the principals of assessment
- meet regulatory requirements
- meet industry standards (employability orientation)
- assess the trainee driver trainer against the technical standard approved by TMR
- use heavy vehicles for training/assessment which are maintained according to manufacturer's standards and match the class and type of heavy vehicle which the applicant is eligible and selects.

Competency Assessment

The Assessor must inform the trainee driver trainer prior to the commencement of the assessment, of the competencies that will be assessed. The Assessor must also:

- outline the evaluation process for each component
- outline the composition for the practical assessment components
- outline the structure for all simulated activities
- identify if there are any barriers e.g.: cultural, language, special needs.
- ensure the use of effective communication skills
- provide the trainee with a signed copy of the Assessment outcome for each component.

Assessment criteria

The assessment criteria must cover five main areas:

- Theory knowledge test questions
- On road knowledge (reading the road ahead, hazard detection, adherence to signs, signals and road marking and so on)
- Technical skills for the safe on road operation of a heavy vehicle
- Specific manoeuvres
- Conduct simulated learner driver training to the class of heavy vehicle required.

The assessment should also consider:

- risk assessment, controls and mitigation for situations including but not limited to road conditions, weather, fitness of the applicant, lack of knowledge/skill and so on
- how each assessment activity will assess the trainee driver trainer's demonstrated skill, knowledge and ability

- what evidence will be used by the assessor to determine the trainee driver trainer's achieved outcomes
- how the RTO will collect the required evidence
- performance criteria and outcomes
- marking criteria
- assessment summary report (to include all five areas of competency)
- RTO assessment instrument (developed by the RTO to include theory, practical and simulated training components)
- *Code of Conduct for Queensland Accredited Driver Trainers*
- complaints including reporting, resolution and appeals
- conflict of interest
- relevant Queensland legislation

Assessment Process

The assessment process must use one-off and continuous assessment methodologies.

A one-off assessment is used where a competency can be determined in a single event.

Continuous assessment is used where safe and competent operation of the heavy vehicle requires the trainee to demonstrate certain skills and behaviours either more than once, or continuously throughout the assessment process.

Technical Guidance for Trainer and Assessors

Elements and performance criteria

Performance Criteria	Performance Outcomes
<p>Section A C1 External Safety Check</p> <p>The applicant is required to demonstrate appropriate levels of knowledge and understanding in this procedure.</p> <p><i>A maximum of 1 error is allowed in Section A</i></p>	<p>The candidate should locate, identify, inspect and/or describe:</p> <ul style="list-style-type: none"> • Tyres – Min 1.5mm tread depth, not damaged, dual tyres not touching • Rim – no dents in flanges, no loose lugs, rust rails, cracks in rims assembly • Wheel nuts – all present, secure undamaged • Spare wheel – location, condition, air pressure • Drain prime mover air tanks • Turntable coupling • Vehicle or load height (whichever is the greater) • Vehicle length • Vehicle weight • Fuel, oil, coolant, hydraulics • Air leaks (where applicable) • Air lines and cables must not be tangles, stretched, damaged. • All lights including signals and brake <p>Load security:</p> <ul style="list-style-type: none"> • Restraint devices • Positioning of load • Height, width and length

	<ul style="list-style-type: none"> • Apply service brake • Stop smoothly, parallel to the kerb • Apply park brake • Select neutral • Release clutch and foot brake • Cancel signal <p>Shut down</p> <ul style="list-style-type: none"> • Check operational gauges • Allow engine to idle (if required) • Activate engine stop mechanism • Turn off the engine • Switch of ignition <p>Secure vehicle</p> <ul style="list-style-type: none"> • Check park brake is applied • Remove key • Check for traffic prior to opening door • Exit vehicle using 3 points of contact • Secure door • Leave the cab area by walking in a safe direction (shortest route preferably facing oncoming vehicles)
<p>C7 Accelerator</p> <p>The applicant should demonstrate the appropriate level of skill and knowledge to operate and control the use of the accelerator.</p> <p>A maximum of 4 errors allowed in Section B</p>	<p>The candidate should:</p> <ul style="list-style-type: none"> • Not apply excessive pressure when accelerating. • Apply acceleration consistent with the prevailing road and traffic conditions. • Not stall repeatedly
<p>C5 Gears</p> <p>The applicant should demonstrate a suitable level of skill and knowledge in the correct use of appropriate gears. Includes Automatic transmission, Synchromesh and non-synchromesh transmissions.</p> <p>Clutch</p> <p>The applicant should demonstrate the appropriate level of skill and knowledge to control the clutch when changing gears and operate the clutch in such a way that produces a smooth take up of power to the driving wheels.</p> <p>A maximum of 4 errors allowed in Section B</p>	<p>Gears - The candidate should not:</p> <ul style="list-style-type: none"> • Attempt to change gears without using the clutch • Select an inappropriate gear for the situation. • Excessively crash gears during gear changing • Select an incorrect gear during gear changing up or down. <p>Clutch -The candidate should not:</p> <ul style="list-style-type: none"> • Continuously ride the clutch • Coast with the clutch depressed prior or during a turn • Operate the clutch incorrectly • Stall repeatedly
<p>C4 Steering</p> <p>The applicant should demonstrate a suitable level of skill and knowledge in maintaining control of the vehicle and in the operation of the steering device through the use of hand over hand or pull-push method of steering.</p> <p>A maximum of 4 errors allowed in Section B</p>	<p>The candidate should:</p> <ul style="list-style-type: none"> • Be in control of the vehicle at all times while driving • Maintain correct road position • Maintain a steady course • Maintain kerb clearance • Not mount the kerb, or roundabout unless the central traffic island is designed to allow a vehicle of that kind to be driven over it. (QRR115(b))
<p>C6 Braking</p> <p>The applicant should demonstrate a suitable level of skill and knowledge in the appropriate use of</p>	<p>The candidate should not:</p> <ul style="list-style-type: none"> • Brake late • Brake excessively

<p>the braking system to slow the vehicle smoothly and progressively.</p> <p>A maximum of 4 errors allowed in Section B</p>	<ul style="list-style-type: none"> • Brake abruptly • Fail to secure the vehicle when stationary • Roll back on a grade
<p>Section C C8 Road Position</p> <p>The applicant should demonstrate a suitable level of skill and knowledge in the correct positioning of the heavy vehicle on a road.</p> <p>A maximum of 2 errors allowed in Section C</p>	<p>The candidate should not:</p> <ul style="list-style-type: none"> • Fail to stay within the chosen lane (in normal driving conditions) • Drive unnecessarily over the centre line. • Fail to keep left where practical • Overtake inappropriately
<p>Left Turn</p> <p>The applicant should demonstrate an appropriate level of skill and knowledge in negotiating left turns including roundabouts, traffic lights, stop signs, give way signs and uncontrolled intersections.</p> <p>Vehicles 7.5m in length or more and displaying the appropriate signage may straddle the lane within 50m of the intersection. (QRR28,32 & 111(8)).</p> <p>A maximum of 2 errors allowed in Section C</p>	<p>The candidate should not:</p> <ul style="list-style-type: none"> • Take an inappropriate course when turning left. • Cause other vehicles to take evasive action due to incorrect positioning • Fail to keep to the left of centre after the turn
<p>Right Turn</p> <p>The applicant should demonstrate an appropriate level of skill and knowledge in negotiating right turns including roundabouts, traffic lights, stop signs, give way signs and uncontrolled intersections.</p> <p>Vehicles 7.5m in length or more and displaying the appropriate signage may straddle the lane within 50m of the intersection. (QRR28, 32 & 111(8)).</p> <p>A maximum of 2 errors allowed in Section C</p>	<p>The candidate should not:</p> <ul style="list-style-type: none"> • Take an inappropriate course when turning right. • Cause other vehicles to take evasive action due to incorrect positioning • Fail to keep to the left of centre during the turn
<p>Observation/Scanning</p> <p>The applicant should demonstrate an adequate level of knowledge and ability to observe and monitor the driving environment in all directions.</p> <p>A maximum of 2 errors allowed in Section C</p>	<p>The candidate should not:</p> <ul style="list-style-type: none"> • Fail to observe the road space ahead, to the sides and to the rear • Fail to scan an uncontrolled intersection • Fail to scan an intersection with a control sign or signal including railway crossings.
<p>Roundabouts</p> <p>The applicant should demonstrate an adequate level of knowledge and ability in negotiating a roundabout.</p> <p>A maximum of 2 errors allowed in Section C</p>	<p>The candidate should:</p> <ul style="list-style-type: none"> • Give way to traffic on the roundabout • Give the correct signal as required when entering and leaving the roundabout.
<p>Mirrors</p> <p>The applicant should demonstrate a suitable level of skill and knowledge in the use of rear view mirrors.</p> <p>A maximum of 2 errors allowed in Section C</p>	<p>The candidate should check the rear view mirrors when:</p> <ul style="list-style-type: none"> • Slowing • Stopping • Turning • Changing lanes • Diverging • Merging • Reversing

<p>Signals</p> <p>The applicant is required to give a signal in the correct direction and give sufficient warning to other road users including pedestrians.</p> <p>A maximum of 2 errors allowed in Section C</p>	<p>The candidate should give the appropriate signal when:</p> <ul style="list-style-type: none"> • Turning • Diverging • Moving to the edge of the road or kerb • Entering a line of traffic • Moving off from a stationary position (for at least 5 seconds, QRR46(3))
<p>Hazard detection</p> <p>The applicant is required to identify and respond appropriately to any hazard or potential hazard during the course of any on road driving activity.</p> <p>A maximum of 2 errors allowed in Section C</p>	<p>The candidate should respond appropriately to any identified hazard in a timely manner and consider the likelihood and consequences of any risk. They should Identify reactive driver responses and identify vehicle responses and:</p> <ul style="list-style-type: none"> • Recognise the hazard • Understand the defence • Act in time
<p>Low risk driving behaviours (LRD)</p> <p>Crash Avoidance Space (CAP)</p> <p>The applicant is required to demonstrate appropriate driving behaviours which can effectively reduce risk.</p> <p>A maximum of 2 errors allowed in Section C</p>	<p>The candidate must:</p> <ul style="list-style-type: none"> • Maintain and protect CAS • Continuously scan the road and traffic environment • Adjust speed and position as required • Maintain a safe gap (4 seconds as a guide) behind the vehicle in front under normal driving conditions. This gap should be increased when driving in adverse conditions.
<p>Speed</p> <p>The applicant should travel at a speed compatible with the general flow of traffic under normal driving situations without exceeding the speed limit for that area.</p> <p>A maximum of 2 errors allowed in Section C</p>	<p>The candidate should not:</p> <ul style="list-style-type: none"> • Drive too fast for the prevailing conditions • Drive excessively or continually too slow for the prevailing conditions • Exceed the speed limit by any margin
<p>Section D C9 Signs, signals and road markings</p> <p>The applicant is required to demonstrate knowledge and a thorough understanding of any regulatory road signs, traffic signals and road markings.</p> <p>No errors allowed in Section D</p>	<p>The candidate should:</p> <ul style="list-style-type: none"> • Comply with any regulatory road signs, traffic signal or road marking. • Demonstrate appropriate knowledge and understanding of road signs, traffic signal or road marking.
<p>Section E C10 Reverse exercise</p> <p>The applicant is required to successfully demonstrate appropriate skills and ability in safely reversing a multi-combination vehicle for a distance of approximately 70m in a straight line or 35m for classes MR, HR, and HC.</p> <p>Two attempts are permitted for this exercise with one correction on each attempt. Time allocated for this exercise is 10 minutes.</p> <p>A maximum of 1 error allowed in Section E</p>	<p>The candidate is required to:</p> <ul style="list-style-type: none"> • Position vehicle parallel to the kerb • Activate the hazard lights/reverse lights/warning device. • Maintain adequate observation • Maintain a distance of approximately 1m from the edge line. sealed edge, or kerb • Maintain sufficient clearance from overhead/roadside obstacles (e.g. trees, awnings, street lights) • Secure the vehicle at the end • Cancel warning device
<p>Hill start</p> <p>The applicant is required to successfully demonstrate appropriate skill and ability in stopping safely and starting when leaving the kerb on ascending and descending roads. The holding brake must be applied.</p>	<p>The candidate is required to:</p> <ul style="list-style-type: none"> • Check all mirrors • Activate left signal • Stop parallel to the kerb • Position no less than 50cms from kerb • Check all mirrors and blind spot

<p>A maximum of 1 error allowed in Section E</p>	<ul style="list-style-type: none"> • Activate right signal (no less than 5 seconds – s48 TO(RUMS-Road Rules) Regulation 2009)) • Operate all controls smoothly and efficiently (rolling back is not permitted)
<p>C11 Load securing The applicant is required to demonstrate a suitable level of skill and knowledge in the method for securing a load. This includes ropes, chains and dogs, winches/ratchets and straps.</p> <p>A maximum of 1 error allowed in Section E</p>	<p>The candidate is required to demonstrate one of the following:</p> <ul style="list-style-type: none"> • Truckies hitch • Single or double shank/hitch • Safely use load binders and ratchets • Safely use winches and straps
<p>Section E C12 - Uncoupling</p> <p>The trainee is required to demonstrate an appropriate level of knowledge and skill in performing this exercise. Includes A and B trailers for multi-combination vehicle.</p> <p>Note: If vehicle is fitted with airbag suspension where necessary operate air dump valve to prevent any damage to vehicle.</p> <p>No errors are permitted for this exercise</p>	<p>The trainee should demonstrate the correct sequence for uncoupling:</p> <ul style="list-style-type: none"> • Apply park brake • Secure wheel chocks (if vehicle is not fitted with a spring brake system) • Lower trailer/drawbar support legs <p>Disconnect/retract –</p> <ul style="list-style-type: none"> • Electrical cable • Hydraulic lines • Chains where applicable • Brake hoses • Release turntable jaws/pin coupling • Drive prime mover forward approximately 15m.
<p>Re-coupling</p> <p>The trainee is required to demonstrate an appropriate level of knowledge and skill in performing this exercise. Includes the A and B trailers for multi-combination vehicle.</p> <p>No errors are permitted for this exercise</p>	<p>The trainee should demonstrate the correct sequence for re-coupling:</p> <ul style="list-style-type: none"> • Ensure pin coupling/jaws are in the correct position for re-coupling • Reverse prime mover/truck towards the trailer • Where applicable activate valve to refill air bag suspension. • Ease forward carefully against the trailer brakes (tug test) • Apply park brake • Visually check coupling to ensure locking pin/jaws have engaged <p>Connect and check -</p> <ul style="list-style-type: none"> • Brake hoses • Hydraulic lines • Electric cables • Chains if applicable • Wind up trailer supports and lock in position or secure draw bar leg • Start engine to build air pressure <p>External check of the vehicle to include:</p> <ul style="list-style-type: none"> • Air leaks • Tyres • Brake lights and signals

Heavy Vehicle On Road Competency Assessment Report # Q00000

Client Name:.....Licence No.....Date.....

Vehicle Class.....GVM/GCM.....Transmission Type A S M

Vehicle RegistrationTrailer A.....B.....C.....

Assessor Name.....Accreditation#.....RTO#.....

Start Time.....Kms.....Finish Time.....Kms

Result C NC Test Route number

Signature of Assessor.....Signature of Client.....

Note: Immediate termination of the assessment will occur because of a crash, intervention by the assessor, or any dangerous or serious action which compromises the test vehicle, assessor or other road users.

Section A maximum 2 errors

Section B maximum 4 errors

Section C maximum 2 errors

Section D no errors permitted

Section E maximum 1 error

Section F no errors permitted

Assessor's Comments:

- Remove wheel chocks

<u>Section A (max. 2 errors)</u>			
C1. External Safety Check	C NC		
Tyres, wheels, wheel nuts	<input type="checkbox"/> <input type="checkbox"/>		
Vehicle height/length	<input type="checkbox"/> <input type="checkbox"/>		
Air tanks	<input type="checkbox"/> <input type="checkbox"/>		
Couplings	<input type="checkbox"/> <input type="checkbox"/>		
Load security	<input type="checkbox"/> <input type="checkbox"/>		
Vehicle registration/COI	<input type="checkbox"/> <input type="checkbox"/>		
Indicators/brake lights/reverse lights	<input type="checkbox"/> <input type="checkbox"/>		
C2. Cabin Drill	C NC		
Seat adjustment	<input type="checkbox"/> <input type="checkbox"/>		
Engine start/stop system	<input type="checkbox"/> <input type="checkbox"/>		
Hazard lights	<input type="checkbox"/> <input type="checkbox"/>		
Washer/wipers	<input type="checkbox"/> <input type="checkbox"/>		
Park brake/Trailer Brake	<input type="checkbox"/> <input type="checkbox"/>		
Gear changing mechanism	<input type="checkbox"/> <input type="checkbox"/>		
Warning device	<input type="checkbox"/> <input type="checkbox"/>		
Air condition, demister	<input type="checkbox"/> <input type="checkbox"/>		
Exhaust braking system	<input type="checkbox"/> <input type="checkbox"/>		
<u>Section B (max. 4 errors)</u>			
C3. Vehicle Operation	C NC		
Gauges/instruments	<input type="checkbox"/> <input type="checkbox"/>		
Start engine	<input type="checkbox"/> <input type="checkbox"/>		
Move off	<input type="checkbox"/> <input type="checkbox"/>		
Return to kerb	<input type="checkbox"/> <input type="checkbox"/>		
Shut down engine	<input type="checkbox"/> <input type="checkbox"/>		
Secure vehicle	<input type="checkbox"/> <input type="checkbox"/>		
C4. Steering	C NC		
Hand position	<input type="checkbox"/> <input type="checkbox"/>		
Operation	<input type="checkbox"/> <input type="checkbox"/>		
Control	<input type="checkbox"/> <input type="checkbox"/>		
Curves and bends	<input type="checkbox"/> <input type="checkbox"/>		
Straight line driving	<input type="checkbox"/> <input type="checkbox"/>		
Kerb clearance	<input type="checkbox"/> <input type="checkbox"/>		
C5. Gears	C NC		
Gear selection	<input type="checkbox"/> <input type="checkbox"/>		
Gear changing	<input type="checkbox"/> <input type="checkbox"/>		
Correct use of clutch	<input type="checkbox"/> <input type="checkbox"/>		
C6. Brakes	C NC		
Efficient use	<input type="checkbox"/> <input type="checkbox"/>		
Smooth application	<input type="checkbox"/> <input type="checkbox"/>		
C7. Accelerator	C NC		
Smooth/efficient use	<input type="checkbox"/> <input type="checkbox"/>		
<u>Section C (max. 2 errors)</u>			
C8. Low risk driving (CAS)	C NC		
Following distance	<input type="checkbox"/> <input type="checkbox"/>		
Road position	<input type="checkbox"/> <input type="checkbox"/>		
Speed selection	<input type="checkbox"/> <input type="checkbox"/>		
Turns left/right	<input type="checkbox"/> <input type="checkbox"/>		
Observation scanning	<input type="checkbox"/> <input type="checkbox"/>		
Roundabouts	<input type="checkbox"/> <input type="checkbox"/>		
Mirrors	<input type="checkbox"/> <input type="checkbox"/>		
Signals	<input type="checkbox"/> <input type="checkbox"/>		
Hazard detection	<input type="checkbox"/> <input type="checkbox"/>		
<u>Section D (0 errors permitted)</u>			
C9. Compliance	C NC		
Traffic signs	<input type="checkbox"/> <input type="checkbox"/>		
Traffic signals	<input type="checkbox"/> <input type="checkbox"/>		
Road markings	<input type="checkbox"/> <input type="checkbox"/>		
<u>Section E (max. 2 errors)</u>			
C10. Manoeuvres	C NC		
Reversing (One off exercise)	<input type="checkbox"/> <input type="checkbox"/>		
Hill stop/start	<input type="checkbox"/> <input type="checkbox"/>		
C11. Load securing	C NC		
Dog and chain	<input type="checkbox"/> <input type="checkbox"/>		
Ropes	<input type="checkbox"/> <input type="checkbox"/>		
Winch and strap	<input type="checkbox"/> <input type="checkbox"/>		
Ratchet and strap	<input type="checkbox"/> <input type="checkbox"/>		
<u>Section F (0 errors permitted)</u>			
C12. Uncoupling/Recoupling	C NC		
Uncoupling	<input type="checkbox"/> <input type="checkbox"/>		
Recoupling	<input type="checkbox"/> <input type="checkbox"/>		

<p>Sample Discussion Questions</p> <p>Scenario 1</p> <p>John has been a driving instructor for the past 15 years and has taught many young learner drivers over the years. He now wishes to upgrade so he can improve his earning capacity by teaching people to drive heavy vehicles.</p>	<p>Discuss</p>
<p>Scenario 2</p> <p>Susan has enrolled to do the Heavy Vehicle Driving Instruction course and you notice she holds a class HR(B) driver licence. Susan tells you she wants to teach to the multi-combination heavy vehicle class.</p>	<p>Discuss</p>
<p>Scenario 3</p> <p>Allan is a young retiree and after years of working as a school teacher has decided to become a driver trainer which he sees as a logical progression and will also provide him with continued income.</p> <p>Allan holds a driver licence for multi-combination (MC), heavy vehicle class which he has held since he was 25 years of age (approximately 30 years), but has not driven a MC vehicle for a long time</p> <p>Allan only wishes to instruct students up to a HR class.</p>	<p>Discuss</p>

Additional reference materials

Your Keys to Driving in Queensland

Transport Operations (Road Use Management—Road Rules) Regulation 2009

Transport Operations (Road Use Management—Driver Licensing) Regulation 2010

Code of Conduct for Queensland Accredited Driver Trainers

Transport Operations (Road Use Management—Accreditation and Other Provisions)

Regulation 2015

Load Restraint Guide

Relevant National Heavy Vehicle Law governing heavy vehicle driver Fatigue Management, and Chain of Responsibility.