

## PRIVATE PROPERTY TOWED VEHICLE REGISTER

Licence Holder's Name: \_\_\_\_\_

Register of vehicles towed from private property parking area at: \_\_\_\_\_

*(A separate register should be maintained for each private property where you hold an arrangement with the property owner or occupier)*

Name and address of the property owner or occupier: \_\_\_\_\_

Arrangement with property owner or occupier signed on: \_\_\_\_\_ Date arrangement ceases: \_\_\_\_\_

*Note: This register must be completed within 24 hours of a vehicle arriving for storage in the holding yard or within 24 hours of a vehicle being released from the holding yard to its owner or their agent. This register must be kept at the licence holder's business address for 1 year.*

<b>Date and time of commencement of tow from private property:</b>	<b>Registration or other identification number of towed vehicle:</b>	<b>Make and model:</b>
<b>How notification about the vehicle was received:</b>	<b>Name, address and contact details of who reported the vehicle:</b>	<b>Time, date and reference number of QPS police notification:</b>
<b>Date and time of arrival at holding yard:</b>	<b>Date and time of release of vehicle to owner or their agent or of removal of vehicle from the holding yard:</b>	<b>Owner or agent signature:</b>

<b>Registration or other identification number of each tow truck attending:</b>	<b>Holding yard representative signature at collection:</b>			
	<b>Owner or agent signature at collection:</b>			
	<b>Date:</b>		<b>Time of release:</b>	

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