

Transport Infrastructure Development Scheme Project Recognition Policy

2021

Creative Commons information

© State of Queensland (Department of Transport and Main Roads) 2015



<http://creativecommons.org/licenses/by/4.0/>

This work is licensed under a Creative Commons Attribution 4.0 Licence. You are free to copy, communicate and adapt the work, as long as you attribute the authors.

The Queensland Government supports and encourages the dissemination and exchange of information. However, copyright protects this publication. The State of Queensland has no objection to this material being reproduced, made available online or electronically but only if its recognised as the owner of the copyright and this material remains unaltered.



The Queensland Government is committed to providing accessible services to Queenslanders of all cultural and linguistic backgrounds. If you have difficulty understanding this publication and need a translator, please call the Translating and Interpreting Service (TIS National) on 13 14 50 and ask them to telephone the Queensland Department of Transport and Main Roads on 13 74 68.

Disclaimer: While every care has been taken in preparing this publication, the State of Queensland accepts no responsibility for decisions or actions taken as a result of any data, information, statement or advice, expressed or implied, contained within. To the best of our knowledge, the content was correct at the time of publishing.

Document control options

Departmental approvals

Refer to the appropriate Risk Assessment Tool for relevant reviewer and approver

Date	Name	Position	Action required (Review/endorse/approve)	Signature
June 2021	Michelle Connolly	Executive Director	Review	
June 2021	Neil Scales	Director-General	Approve	

Prepared by	Tanya Lindenberg
Title	Manager, Local Government Partnerships
Branch & Division	Office of the Deputy Director-General
Division	Policy, Planning and Investment
Location	Level 17, 61 Mary Street, Brisbane Qld 4000
Version No.	FINAL
Version date	17 June 2021
Status	Signed
DMS ref. no.	DBN16922

1 Policy Statement

Where a transport infrastructure project is funded by the Queensland Government through the Transport Infrastructure Development Scheme (TIDS), public recognition for that project will be mutually agreed by the Department of Transport and Main Roads (TMR) and local government and will acknowledge all parties that have contributed.

2 Applicability

This policy applies to transport infrastructure projects that have a TIDS funding contribution.

3 Objectives

The purpose of this policy is to ensure appropriate public recognition of TIDS funded projects acknowledges the contribution of both the State and local governments.

4 Rationale

Local governments are required to acknowledge Queensland Government funding in all materials developed for TIDS funded projects.

TIDS was created under the *Transport Infrastructure Act (Roads) 1994* provision for road funds to be spent off the state-controlled road network. The majority of TIDS funding is provided on a matched funding basis; that is, jointly funded projects by state and local governments.

5 Conditions

Recognition	Conditions
Media and Events	All formal public statements, media releases or statements, displays, publications and advertising relating to a jointly funded project and generated by a local government, must acknowledge the funding contribution by the Queensland Government. Any project-related materials that refer to a TIDS funded project are to be reviewed at officer level by an appropriate TMR district representative prior to release (see attached Guidelines).
Signage	Project signs must be erected by local government for all projects for which TIDS funding of \$250,000 or more contributes to total project cost. Signs must be in the form specified in the attached Guidelines to ensure state-wide consistency.

6 Consultation

The following stakeholders were consulted in the revision of this policy:

- Infrastructure Management and Delivery Division – Engineering and Technology
- Infrastructure Management and Delivery Division – Program Delivery and Operations
- Corporate Governance Division – Communications

7 Review

This policy is to be reviewed three years from the date of approval, or as circumstances demand by the Government Partnerships team, Policy Planning and Investment Division.

8 References

- *Transport Infrastructure Act 1994*
- *Transport Infrastructure Development Scheme Policy 2020*
- *Roads and Transport Alliance Operational Guidelines 2021*
- *Building Our Regions Funding Acknowledgement Guide 2021*
- *Manual of Uniform Traffic Control Devices 2020*
- *Transport and Main Roads Technical Note TN185 Project Recognition Signs 2020*
- *Transport and Main Roads Technical Specification MRTS14 Road Furniture 2020*

Recognition Guidelines 2021

These Guidelines are an attachment to the Transport Infrastructure Development Scheme Project Recognition Policy 2021

General Guidelines

Media and Events

All formal public statements, media releases or statements, displays, publications, advertising and social media relating to a Transport Infrastructure Development Scheme (TIDS) funded project and generated by a local government, must include one of the following acknowledgements, as appropriate:

- “Proudly funded by the Queensland Government through the Transport Infrastructure Development Scheme, and <council name>.”
- “Proudly funded by the Queensland Government through the Transport Infrastructure Development Scheme.”

When there is more than one local government contributor, the acknowledgement must include the Queensland Government first and then name each local government contributor.

Where any media and/or events are proposed, the local government and an appropriate representative from the TMR district will work cooperatively in arranging matters to ensure:

- both parties have adequate notice of the proposed media and/or event, particularly where it is a ceremony and dates, plaques and attendance by Members of Parliament are to be arranged
- the TMR district is provided with an appropriate opportunity to review the proposed media and/or event arrangements.

Signage

The local government must ensure that signs are erected for all projects for which TIDS funding of \$250,000 or more contributes to total project cost.

- The cost of sign supply, erection and removal will be allocated to the project.
- A minimum of two (2) signs must be erected at the project site.
- All signs must be erected in a prominent but safe position facing oncoming traffic so that they are plainly visible to passing motorists.
- Signs will be erected two weeks before a project commences and removed no later than 12 months following project completion.
- A photograph of each sign erected for a project must be provided to the TMR district office and emailed to roads.alliance.communications@tmr.qld.gov.au as part of the project completion process.

Sign Design Options

Design options (**attached**) include:

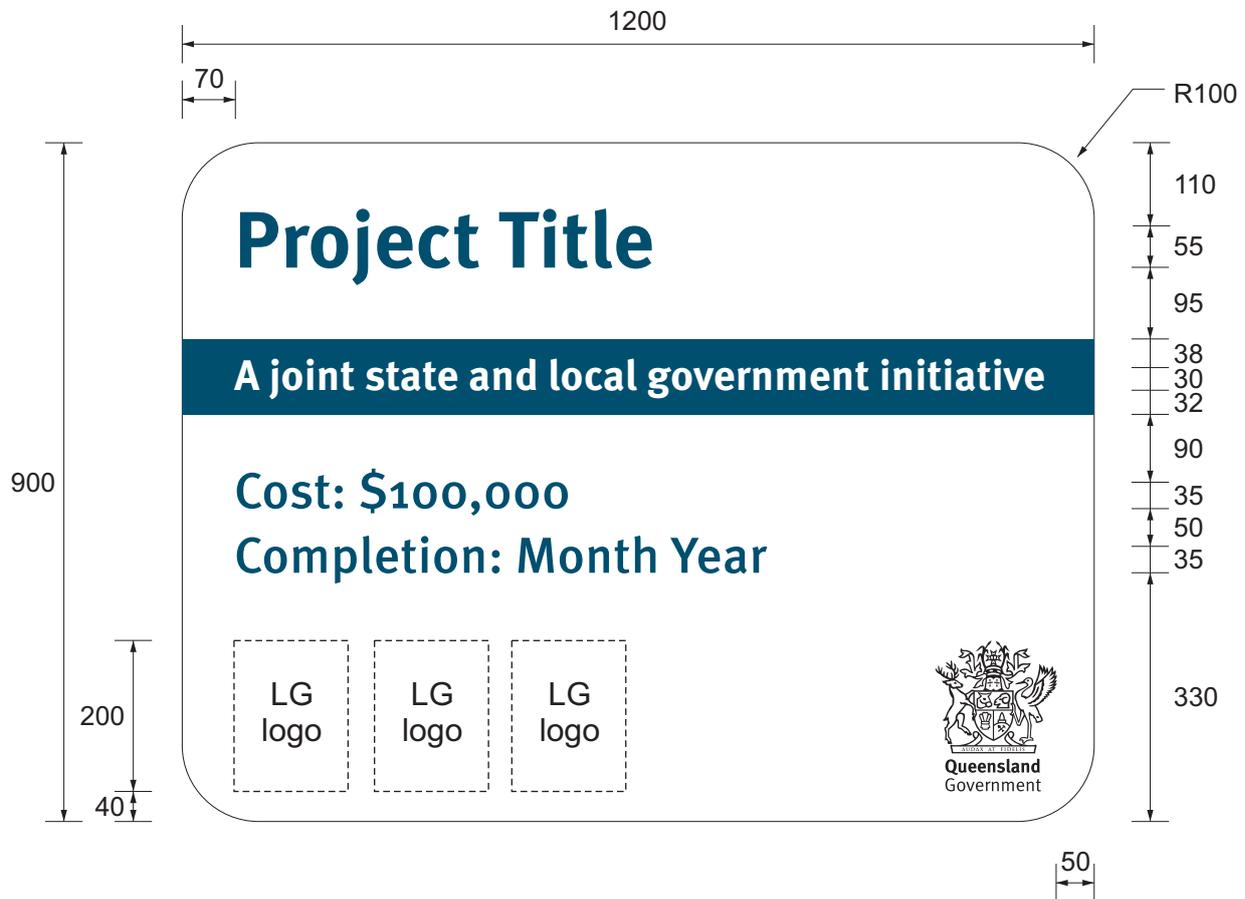
- TC1842_1 existing design that can be used for one-line project names
- TC1842_2 existing design that can be used for two-line project names
- TC1842_3 new primary sign which must be used together with TC1842_4
- TC1842_4 new sign to include project details that must be used to support the primary sign (TC1842_3) and attached to the same post

Note: TC1842_1 and TC1842_2 can be used under a transitional arrangement until 1 July 2022.

Signs are to be manufactured to MRTS14.

- Changes to sign dimensions, fonts or colours are not permitted.
- Artwork to include contributing local government logos and can include logos' specific fonts and colours.
- Each design option can include one or more local government logos as needed.

If design files are required contact roads.alliance.communications@tmr.qld.gov.au



A joint \downarrow x

Legend height example

Colour Legend

- Retroreflective white
- Legend (Pantone 3035)

Notes:

1. Insert appropriate one line of project identification. Font to be Meta Bold.
2. Insert appropriate cost e.g. \$100,000. Font to be Meta Medium.
3. Insert appropriate completion date e.g. Dec 2022. Font to be Meta Medium.
4. Insert appropriate local government logo/s.



Queensland Government

TRANSPORT AND MAIN ROADS PROJECT SIGN
(PROJECT NAME ON ONE LINE)

Department of Transport and Main Roads
Infrastructure Management & Delivery Division

APPROVED AS OFFICIAL TRAFFIC SIGN

09/06/21
Date

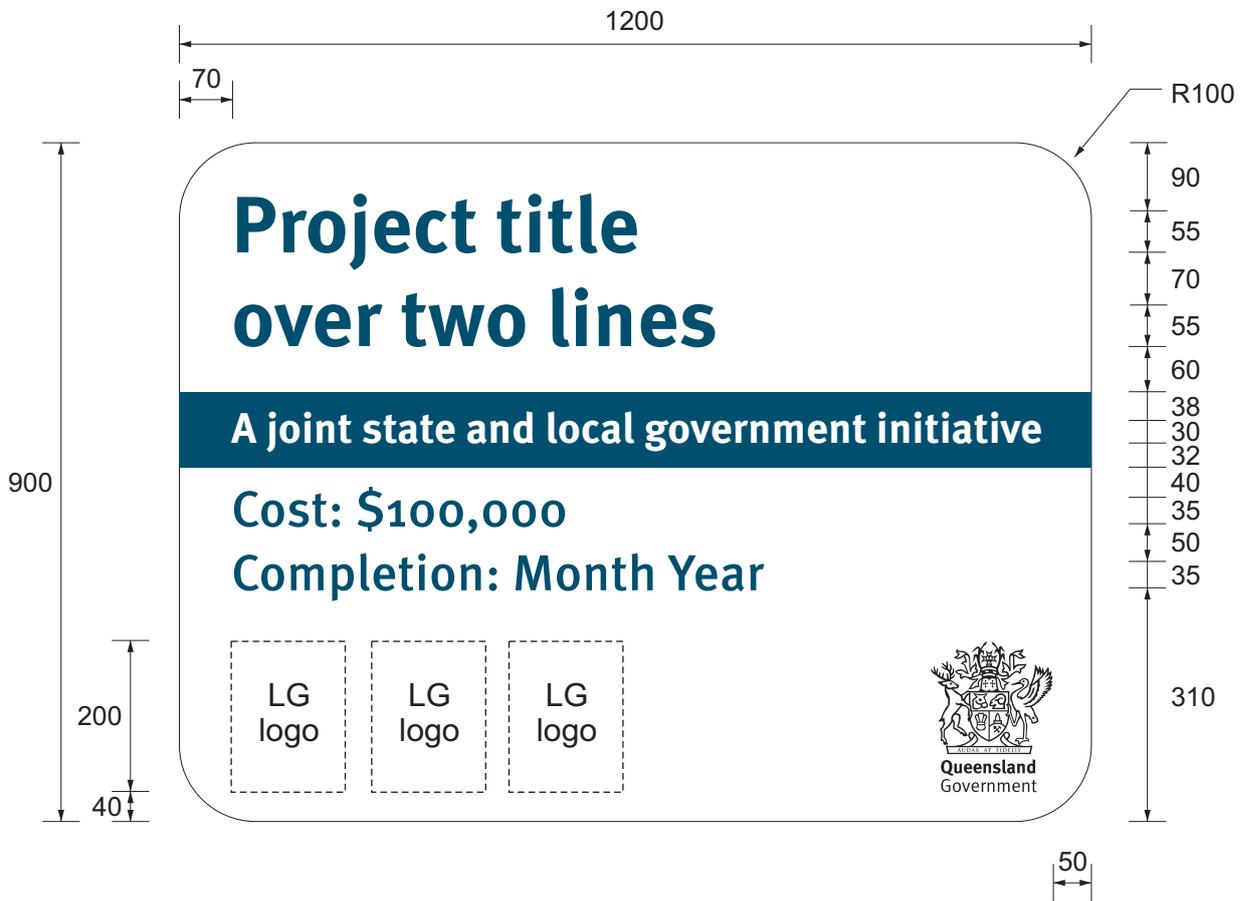
TC1842_1

Page 1 of 4

Designed RH 06/21	Checked JS 06/21	Scale Not to Scale
----------------------	---------------------	-----------------------

R King
PRINCIPAL ENGINEER
(Traffic Engineering)

F			
---	--	--	--



A joint \downarrow x

Legend height example

Colour Legend

- Retroreflective white
- Legend (Pantone 3035)

Notes:

1. Insert appropriate two lines of project identification. Font to be Meta Bold.
2. Insert appropriate cost e.g. \$100,000. Font to be Meta Medium.
3. Insert appropriate completion date e.g. Dec 2022. Font to be Meta Medium.
4. Insert appropriate local government logo/s.



**Queensland
Government**

**TRANSPORT AND MAIN ROADS
PROJECT SIGN**
(PROJECT NAME ON TWO LINES)

Department of Transport and Main Roads
Infrastructure Management & Delivery Division

APPROVED AS OFFICIAL TRAFFIC SIGN

TC1842_2

Designed
RH 06/21

Checked
JS 06/21

Scale
Not to Scale

R King
PRINCIPAL ENGINEER
(Traffic Engineering)

09/06/21
Date

Page 2 of 4

F			
---	--	--	--



A joint \downarrow x
Legend height example

Colour Legend

- Retroreflective white
- Legend (Pantone 3035)

Notes:

1. Font to be Meta Bold.
2. Insert appropriate local government logo/s.
3. For supplementary plate with project title, cost and completion date see TC1842_4 (page 4).



**Queensland
Government**

TIDS PROJECT SIGN

Department of Transport and Main Roads
Infrastructure Management & Delivery Division

APPROVED AS OFFICIAL TRAFFIC SIGN

TC1842_3

Designed
RH 06/21

Checked
JS 06/21

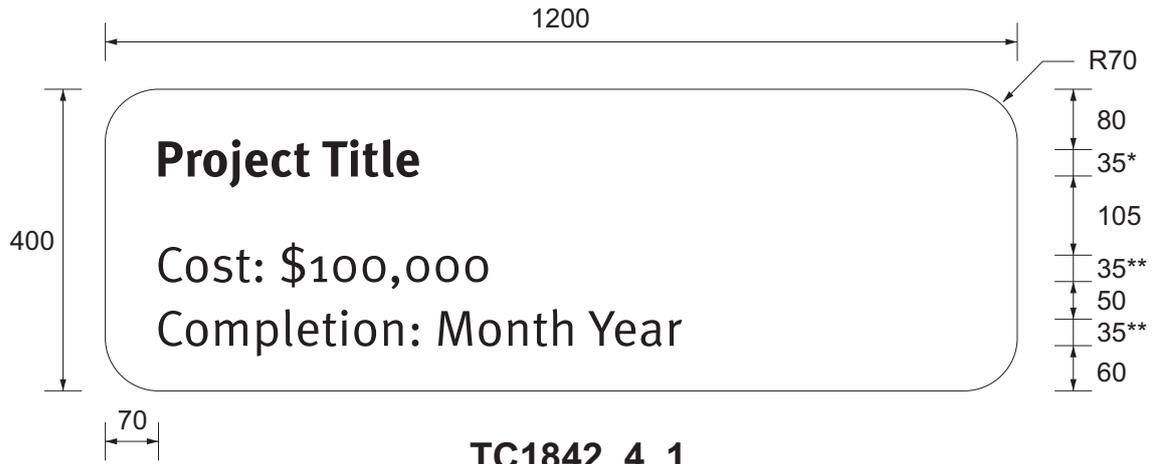
Scale
Not to Scale

R King
PRINCIPAL ENGINEER
(Traffic Engineering)

09/06/21
Date

Page 3 of 4

F			
---	--	--	--



A joint \downarrow x

Legend height example

Colour Legend

- Retroreflective white
- Legend (Pantone 3035)

Notes:

1. * Font to be Meta Bold.
2. ** Font to be Meta Normal.
2. Insert appropriate cost e.g. \$100,000.
3. Insert appropriate completion date e.g. Dec 2022.



**Queensland
Government**

**TIDS PROJECT SIGN
SUPPLEMENTARY PLATE**

Department of Transport and Main Roads
Infrastructure Management & Delivery Division

APPROVED AS OFFICIAL TRAFFIC SIGN

Designed
RH 06/21

Checked
JS 06/21

Scale
Not to Scale

R King
PRINCIPAL ENGINEER
(Traffic Engineering)

09/06/21
Date

TC1842_4

Page 4 of 4

F			
---	--	--	--