

THE ROADS AND TRANSPORT ALLIANCE

Memorandum of Agreement

between

The Department of Transport and Main Roads
and

Local Government Association of Queensland Ltd

The Roads and Transport Alliance Agreement 2018 – 2023



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1. Preamble

The Roads and Transport Alliance (the Alliance) is an ongoing cooperative governance arrangement between the Department of Transport and Main Roads (TMR) and Queensland's local governments, to invest in and regionally manage Queensland's road and transport network.

Established in 2002 to help address shared road and transport challenges of state and local governments, the Alliance seeks to deliver collaborative strategic roads and transport planning and investment through maximising value from all available resources.

This Memorandum of Agreement is between the Local Government Association of Queensland Ltd (LGAQ) on behalf of Queensland local governments and TMR.

This Agreement replaces the previous Agreement, signed on 31 July 2013, and takes into account the Queensland Government's commitment to providing an integrated and reliable transport network. It outlines the principles and governance arrangements for the operation of the Alliance.

Under this Agreement each party recognises that:

- Partnerships and strategic alliances between state and local government are extremely valuable in facilitating the delivery of Queensland's road and transport infrastructure
- Both TMR and local governments have important roles in the funding, management and delivery of Queensland's road and transport infrastructure
- TMR and local governments have an equal interest in working together for the efficient provision of road and transport infrastructure, which reflects community expectations, regardless of ownership
- Australia and Queensland's productivity and economic growth require a sustainable, efficient and multi-modal freight system
- Working collaboratively across both levels of government will best influence Australian Government road and transport policy, program and funding arrangements.

TMR and the LGAQ, on behalf of its member local governments, agree to be guided in the ongoing operations of the Alliance by this Agreement.

In signing this Agreement, the Minister for Transport and Main Roads delegates his authority to TMR members of the Roads and Transport Alliance Board to amend this Agreement (including governance arrangements and supporting documents) when required and by consensus with the LGAQ.

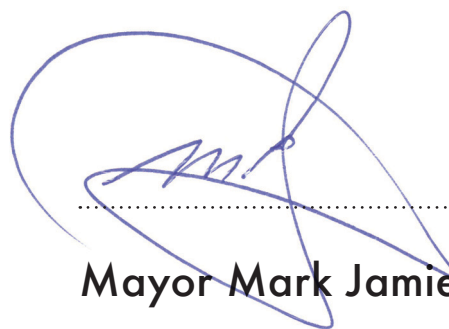
THE ROADS AND TRANSPORT ALLIANCE



The Hon Mark Bailey MP

Minister for Transport and Main Roads

Queensland Government



Mayor Mark Jamieson

President

*Local Government Association
of Queensland*

Witnessed by:

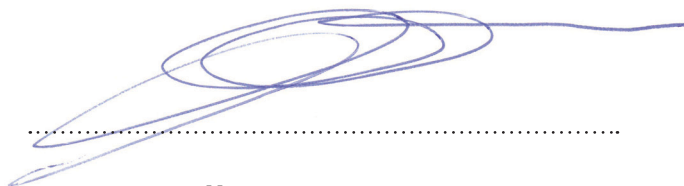
Witnessed by:



Neil Scales OBE

Director-General

Department of Transport and Main Roads



Greg Hallam AM

Chief Executive Officer

*Local Government Association
of Queensland*

on the.....29..... day of October..... 2018

2. Scope of the Agreement

The Alliance is an essential component of the broader relationship between TMR, the LGAQ and local governments throughout Queensland. This Agreement outlines the principles, objectives and governance arrangements for the operation of the Alliance.

This Agreement supports the Partners in Government Agreement, by formalising the cooperation required to achieve the most effective outcomes across shared state and local government road and transport interests.

This Agreement does not alter the existing roles and responsibilities of local governments under the Local Government Act 2009 and the City of Brisbane Act 2010, nor those of TMR under the Transport Infrastructure Act 1994 for the management of the road and transport network.

This Agreement is supported by the Roads and Transport Alliance Board Terms of Reference and the Roads and Transport Alliance Operational Guidelines which provide governance and operating frameworks for the Alliance, including:

- Regional Roads and Transport Group (RRTG) and Technical Committee roles and responsibilities
- Management of the region's road and transport network, with primary focus on the Local Roads of Regional Significance (LRRS) network
- Promoting improvement in strategic transport infrastructure planning; asset management; program development and reporting; road safety; joint purchasing and resource sharing initiatives and workforce capability
- Regional funding arrangements, including the Transport Infrastructure Development Scheme (TIDS).

3. Roads and Transport Alliance Principles

Under the Alliance, all parties to this Agreement commit to the following principles:

- Mutual respect and cooperation with an emphasis on partnership and recognition of each other's roles and responsibilities
- Active and frequent participation in Alliance arrangements, in line with the roles and responsibilities assigned to TMR, LGAQ, local governments and RRTGs
- Joint decision making, planning and investment which reflects regional priorities across the road and transport network, with specific focus on the LRRS network and other transport assets as agreed
- Optimisation of TIDS funding within and across RRTGs
- Improved performance of road and transport infrastructure through better asset lifecycle management
- Efficiency gains in program delivery
- Flexible, outcomes-oriented approaches that allow for innovation
- Promotion of resource sharing and technical knowledge transfer.

4. Roads and Transport Alliance Objectives and Outcomes

The objective of the Alliance is to create a more strategic and long-term approach to regional roads and transport planning, financing and delivery on the LRRS network across both state and local government, resulting in:

- A safe, integrated and resilient regional transport network accessible to everyone
- Strategically focused infrastructure investment that supports economic growth and provides greater return for every dollar invested by state and local government
- Less duplication of resources and effort
- Improved road stewardship and workforce capability and capacity through training, technology adoption and knowledge transfer
- Operational efficiencies through improved project coordination, scheduling and delivery.

5. Roles and responsibilities

Under this Agreement the parties acknowledge their respective responsibilities and commitment to the Alliance through:

5.1 Transport and Main Roads

- ongoing commitment (in practice) to Alliance principles, objectives and outcomes
- determining the strategic direction for the Alliance (via representation on the Roads and Transport Alliance Board and other boards/committees as needed)
- promoting linkages between Regional Transport Plans and RRTG planning processes
- participating in the Alliance process via district representation on RRTGs, Technical Committees and other sub-working groups as required
- embedding the Alliance within TMR business practices
- providing formal briefings to RRTGs at the commencement of each program cycle focusing on (but not limited to) TMR's investment priorities for the region/district
- administering TIDS, including regular reporting of expenditure levels by RRTGs
- assisting with knowledge and technology transfer to local governments
- overseeing and engaging in the Alliance issue resolution process when necessary
- participating in the Roads and Transport Alliance Project Team (RTAPT).

5.2 Local Government Association of Queensland Ltd

- ongoing commitment (in practice) to Alliance principles, objectives and outcomes
- determining the strategic direction for the Alliance (via representation on the Roads and Transport Alliance Board and other boards/committees as needed)
- providing advocacy for local governments and RRTGs through the Alliance, and other LGAQ channels as appropriate
- overseeing and engaging in the Alliance issue resolution process when necessary
- participating in the RTAPT.

5.3 Local governments

- ongoing commitment to Alliance principles, objectives and outcomes (through voluntary membership on RRTGs)
- demonstrating effort towards improvement in areas such as strategic transport infrastructure planning, asset management, program development and delivery, workforce capability, joint purchasing and resource sharing and road safety
- ensuring TIDS allocations are fully expended as part of the RRTGs rolling programs of work.

6. Governance Framework

6.1 The Roads and Transport Alliance Board

The Roads and Transport Alliance Board is the strategic decision-making body of the Alliance, comprising three senior officers from TMR, including the Director-General; three senior officers from the LGAQ, including the Chief Executive Officer; and two RRTG Chairs.

The Board, under their Terms of Reference, sets the strategic direction of the Alliance and oversees implementation across the state. The role of the Board is to:

- ensure effective governance arrangements for the Alliance
- identify and act on opportunities to strengthen the Alliance
- approve the creation and composition of subsidiary committees that support the Alliance
- facilitate innovative programs to improve the scope and operations of the Alliance and its supporting initiatives
- promote the principles and outcomes of the Alliance as a best practice model
- participate in the Alliance issue resolution process as necessary
- review and amend this Agreement, and any relevant supporting documentation, as necessary.

6.2 Regional Roads and Transport Groups

RRTGs are the primary decision-making bodies of the Alliance. Each RRTG is comprised of an elected member from each participating local government and a District Director from the lead TMR district.

RRTGs operate by the Roads and Transport Alliance Operational Guidelines and the Transport Infrastructure Development Scheme Policy. RRTGs have responsibility for:

- determining the LRRS network and ensuring timely notification of LRRS network changes to key stakeholders
- establishing and using regional investment strategies in road and transport infrastructure planning and prioritisation
- managing the investment of TIDS funding on road and transport infrastructure
- adopting and implementing practices for works program development and management including investment strategy development and project prioritisation procedures
- identifying and acting on opportunities to leverage the RRTG as an established regional forum
- reviewing and planning for improved capability across TMR and local government workforces
- promoting cross-regional collaboration on key issues such as facilitating economic development, improved road safety, asset management and joint purchasing and resource sharing
- investigating the merits of new or innovative road stewardship, transport infrastructure management and/or delivery arrangements that could benefit TMR, local governments and the Alliance.

RRTGs and their Technical Committees operate under the guidance of a set of rules or constitution.

6.3 Technical Committees

Each RRTG is supported by a Technical Committee. The Technical Committee operates by the Roads and Transport Alliance Operational Guidelines. Each Technical Committee is responsible for local knowledge sharing and providing technical expertise and advice in assisting the RRTG meet its responsibilities as outlined above.

These committees are generally comprised of an engineer or senior manager from each local government, and one TMR officer for each district represented on the RRTG. Other TMR and local government officers can contribute to these committees as required and as relevant to operations.

6.4 Roads and Transport Alliance Project Team

The RTAPT comprises staff members from the LGAQ and TMR and provides day to day operational support for the Alliance. As required, the RTAPT:

- provides strategic advice and secretariat support to the Roads and Transport Alliance Board
- facilitates the implementation of Alliance strategies and objectives
- facilitates the embedding of Alliance objectives throughout TMR and local government
- acts as an advocate for the Alliance across all levels of government
- supports RRTGs in implementing Alliance strategies and meeting Alliance objectives
- facilitates the organisation of events, relevant communications, and produces an annual report on Alliance activities and outcomes.

6.5 Other Committees or Groups

As required, the Roads and Transport Alliance Board can endorse the creation of a committee or working group. These committees or groups can provide leadership, guidance or technical expertise on a topic of interest to the Alliance.

7. Issue Resolution

The following principles will apply to the issue resolution process:

1. Issues are to be resolved at the lowest possible level (preferably within RRTGs).
2. At each level, the issue must be resolved or passed to the next highest level within a reasonable timeframe.
3. Issues are to be dealt with in an expeditious manner within the spirit of this Agreement.

8. Commencement and Duration

This Agreement commences on the date of signing by both parties and operates for five years. Meetings to review the Agreement may be held as required at the request of TMR or the LGAQ.

EXAMPLE ISSUES (NOT EXHAUSTIVE)	LEVEL OF CONSIDERATION	TIMEFRAME – WORKING DAYS (GUIDE ONLY)	FINAL REVIEW GROUP
Issues between local governments within a RRTG	RRTG and if required the RTAPT	5	Board
Issues between RRTGs	RTAPT	10	Board
Issues between TMR and local governments	Districts and if required the RTAPT	10	Board
Agreeing to amend or add to this Agreement and documents subsidiary to it.	Board	10	TMR Minister and LGAQ President



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