|  |  |  |  |
| --- | --- | --- | --- |
| **Contractor’s Representative** | [Insert text here] | **Date** | [Insert date here] |
| **Contract No.** | [Insert text here] | **Project No.** | [Insert text here] |
| **Variation Number** | [Insert text here] |

Description of Variation (in brief, include references to previous relevant correspondence and variation type, for example, latent condition, scope change, and so on)

[Insert text here]

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sch. | Item | Description of Work | Unit | Qty | Rate | Amount |
| Extra | Deduction |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Subtotal** |  |  |
| **Nett Value this Variation** |  |  |