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| Sender’s name | | Type here | | | | |
| Sender’s phone number (if transmission errors) | | Type here | | | | |

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| Authorisation | | | | | | | | | | | | | | | | |
| For and on behalf of the Principal | | | | | | | | | | | | | | | | |
| Name/Position | | Signature | | | | | Date | | | | | | | | | |
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| Transmittal Record | | | | | | | | | | | | | | | | |
|  | DAY | |  |  |  |  | | |  |  |  |  |  |  |  |  |
|  | MONTH | |  |  |  |  | | |  |  |  |  |  |  |  |  |
|  | YEAR | |  |  |  |  | | |  |  |  |  |  |  |  |  |
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| Drawing No. | Drawing Title | | Issue | | | | | | | | | | | | | |
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| Distribution List | | | | | | | | | | | | | | | | |
| Transport and Main Roads | | |  |  |  |  | | |  |  |  |  |  |  |  |  |
| QR | | |  |  |  |  | | |  |  |  |  |  |  |  |  |
| BCC | | |  |  |  |  | | |  |  |  |  |  |  |  |  |
| LA | | |  |  |  |  | | |  |  |  |  |  |  |  |  |
| Telstra | | |  |  |  |  | | |  |  |  |  |  |  |  |  |
| Energex | | |  |  |  |  | | |  |  |  |  |  |  |  |  |
| Other | | |  |  |  |  | | |  |  |  |  |  |  |  |  |
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| Reason for Issue | | | | | | | | | | | | | | | | |
| A - Approval C - Construction I - Information T - Tender P - Preliminary O - Other | | |  |  |  |  | | |  |  |  |  |  |  |  |  |