|  |  |  |
| --- | --- | --- |
| Name and Address of Consultant |  |  |
| Type here | Date of thisLetter of Acceptance | Type here |
| Date of your Offer | Type here |
| I refer to the contract identified by the above Contract Number. Your offer to carry out the Consultant Services, generally described below, has been accepted by the Director General of the Department of Transport and Main Roads on behalf of the State of Queensland. |
| Brief Description of Consultant Services (including location) |
| Type here |
| List of Contract DocumentsThe Consultant is to perform the contract in accordance with the following Contract Documents: |
| This Letter of Acceptance (C7599)Invitation for Offer (C7585)General Conditions of Offer (C7542)Offer for Consultant Service – Non-Price (C7586)Offer for Consultant Service – Price (C7587)BriefGeneral Conditions of Contract (C7545) | PREQUALIFIED CONSULTANT /SOLE SUPPLIER /SINGLE INVITEE EXAMPLESupplementary Conditions of Offer (C7551)Supplementary Conditions of Contract (C7554) |
|  | Other Documents | X | See over |
|  |  |  |  |
| Timing of Consultant Services(Refer also to Offer for Consultant Service – Non‑Price – Item 2) |
| Start Date | Type here |  | Finish Date | Type here |
| Fee BasisRefer also to Fee Schedule |
|  | Tick as appropriate | [ ]  Lump Sum Items |  |
|  |  | [ ]  Scheduled Items |  |
|  |  | [ ]  Standing Offer |  |
| Other Contract Documents |
| Description | Identification |
| Type here | Type here |

|  |
| --- |
| Other Specific Contract Matters |
| Example ONLY:1. A pre-start meeting will be held on Type date here at Type time here. The attached agenda will form the basis of discussion.2. This project requires a Digital Video Roads (DVR) Viewer Licence Agreement with the Principal prior to use of DVR software and data. Refer to Clause 12.12.4 Digital Data Licence Agreement in *General Conditions of Contract* (Form C7545). Please complete agreement and submit to Type here.3. It is expected that the Consultant will perform the Consultant Services at the Consultant’s premises.4. The Consultant’s attention is drawn to Clause 12.12.1 of the *General Conditions of Contract* (Form C7545) regarding privacy of Personal Information.5. Type here |
| The Delegate of the Director‑General responsible for management of the Contract may be contacted as follows: |
| Name | Email Address | Mobile / Telephone Number |
| Type here | Type here | Type here |
| Acceptance by Authorised Delegate of the Director‑General, Department of Transport and Main Roads |
| Name | Signature | Date |
| Type here | Type here | Type here |