The Tenderer’s attention is directed to the Conditions of Tendering Clause 11 with respect to the individual meeting. The Guided tender Alternative Process encourages the tenderer to meet individually with the Principal to discuss proposed alternative Tenders.

|  |
| --- |
| *<Tenderer to insert>* |

Date and time of Tenderer's proposed individual dialogue/meeting:

The Tenderer shall provide following details in the meeting.

|  |
| --- |
| 1. How the proposed alternative tender meets the project objectives and maximise value for money
 |
| *<Tenderer to populate this list>*Type here |
| 1. Risks associated with the proposed alternative tender and tenderer’s proposed mitigation measures
 |
| *<Tenderer to populate this list>*Type here |
| 1. Desired extent of the Principal’s involvement in development of the alternative tender
 |
| *<Tenderer to populate this list>*Type here |
| 1. Impacts on community and environment of the alternative tender
 |
| *<Tenderer to populate this list>*Type here |
| 1. Construction methodologies associated with the alternative tender
 |
| *<Tenderer to populate this list>*Type here |
| 1. Documentary evidence that the proposed alternative tender meets the technical and serviceability requirements of the work described in the Tender Documents
 |
| *<Tenderer to populate this list>*Type here |
| 1. Is this an Innovative Proposal? ‘Innovation’ in this context means significant change where components, material or processes are not generally anticipated in the scope of the Principal’s specifications.
	* If the innovation or aspects of the innovation have been used/are in use elsewhere, the tenderer shall provide the details of the project and its success.
 |
| *<Tenderer to populate this list>*Type here |
| 1. Other issues?
 |
| *<Tenderer to populate this list>*Type here |

|  |
| --- |
| Authorisation |
| For and on behalf of the Tenderer |
| Name/Position | Signature | Date |
|  |  |  |
| Name of Tenderer |
|  |
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