| **Clause** | **Clause headings** | **Description of certification functions** |
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| 21.5 | Settlement of Claims | Certify against the joint account for the cost of reinstatement following an insurance claim.  |
| 33.5 | Acceleration | Clause 33.5(a): determining whether to issue a direction for the Contractor to accelerate the performance of the work instead of granting an extension of time. |
| 35.3 | Separable Portions | If the Contract does not make provision for the amount of security applicable to a Separable Portion, the Administrator shall certify the value of the work under the Contract as the value of the Separable Portion bears to the value of the whole of the work under the Contract. |
| 35.5 | Extension of Time for Practical Completion | Within 20 Business Days, after receipt of a claim for an extension of time, grant a reasonable extension of time. |
| 36 | Delay costs | Value the delay cost in accordance with Clause 36 |
| 40.5 | Valuation | Where the Contract provides that a valuation be made under this Clause, the Administrator shall determine the appropriate value. |
| 41 | Daywork | Value the Daywork in accordance with Clause 41. |
| 42.1 | Payment Claims, Certificates, Calculations and Time for Payment | Within 10 Business Days of receipt of a payment claim issue to the Principal and the Contractor a payment certificate stating the amount of payment which is to be made by the Principal to the Contractor or by the Contractor to the Principal.Shall set out in the payment certificate the calculations used to arrive at the amount and reasons for any difference in the amount.May issue a payment certificate even if the Contractor fails to make a payment claim. |
| 42.5 | Certificate of Practical Completion | Issue to the Contractor and Principal a Certificate of Practical Completion certifying the Date of Practical Completion within 10 Business Days of receipt of a written request for a Certificate of Practical Completion or give the Contractor in writing the reasons for not issuing the Certificate.The Administrator may issue a Certificate of Practical Completion when of the opinion that Practical Completion has been reached, whether or not the Contractor requests it be issued. |
| 42.8 | Final Certificate | Issue to the Contractor and Principal a final payment certificate endorsed 'Final Certificate' within 10 Business Days of the later of the receipt of the Contractor's Final Payment Claim (or the expiration of time for its lodgement) and the Contractor having completed making good of defects. |
| 44.6 | Adjustment on Completion of the Work Taken Out of the Hand of the Contractor | Ascertain the costs incurred by the Principal in completing the work taken out of the Contractor's hands under Clause 44.4(a) and issue a certificate certifying the amount of that cost. |