*[Any guidance text provided to help with completion of this Form will be shown in green italic font and in square brackets. Delete all guidance text (including this text) before issuance of Tender Documents. To delete the guidance text, triple click mouse on the guidance text then hit Delete]*

This Annexure shall be issued as part of the Tender Documents and is to be attached to the Conditions of Tendering and shall be read as part of the Tender Documents. Clause numbers refer to clauses in the Conditions of Tendering.

| **Item** | **Issue** | **Tender details** | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | Availability of Tender Documents | | | | | |
| 1A | Electronic Tendering System  Clause 2.1, 8.2 | **Not applicable** | | | | |
| 1B | A Prequalification Level or Pre‑registration Requirement is applicable to the Tender  Clause 3.2 | Yes | | | No | |
| Refer to Item 9 in C7820.TIC Information for Tenderers for the applicable Prequalification Levels or Pre‑registration Requirements. | | | | |
| 2 | Contents of Tender | | | | | |
| 2A | The number and format of complete copies of the Tender  Clause 4.1 | *[Delete one of the following lines]*   * Electronic (one set) * Hard copy three sets (one original, two duplicates) | | | | |
| 3 | Enquiries and pre-Tender conferences | | | | | |
| 3A | The name and contact details of the person to whom queries may be addressed  Clause 7.1 | Name: | Type here | | | |
| Telephone: | Type here | | | |
| Email: | Type here | | | |
| 3B | Pre‑lodgement conference  Clause 7.2 | *[Specify the physical location, date and time of the pre-lodgement conference and whether or not it is compulsory for Tenderers to attend (choose Yes or No)]* | | | | |
| Location: | Type here | | | |
| Date: | Type here | | | |
| Time: | Type here | | | |
| Compulsory: | Yes | | | No |
| 4 | Lodgement of Tenders | | | | | |
| 4A | Method of Lodgement  Clause 8.1 | *[Specify the method of Tender lodgement (choose one). Specify location if hardcopy submission]* | | | | |
| Electronic: |  | | | |
| Hardcopy: |  | | | |
| Location: | Type here | | | |
| 4B | Time for Lodgement  Clause 2.1 | Day: | Type here | | | |
| Date: | Type here | | | |
| Time: | Type here | | | |
| 5 | Tender Validity Period | | | | | |
| 5A | The Tender Validity Period  Clause 2.1, 9 | 90 days | | | | |
| 6 | Guided Tender Alternative Proposals | | | | | |
| 6A | Guided Tender Alternative (GTA) Proposals will be accepted as part of the Tender  Clause 11.1 | **Not applicable** | | | | |
| 6B | Guided Tender Alternative meeting  Clause 11.2 | **Not applicable** | | | | |
| 6C | The last date for requesting additional individual meetings with the Principal.  Clause 11.2 | **Not applicable** | | | | |
| 7 | Unusually Low Bid | | | | | |
| 7A | Unusually Low Bid provisions will apply  Clause 2.1, 14 | **Not applicable** | | | | |
| 7B | Percentage below Median Tender Price  Clause 2.1, 14 | **Not applicable** | | | | |
| 8 | Combined price / non price assessment | | | | | |
| 8A | Combined price / non price assessment apply to this Tender  Clause 17.2 | Yes | | No | | |
| 8B | Non price selection criteria  Clause 17.2  *[For contract <$20 million, non-price selection criteria must not be used unless approval in writing has been given by ED (PMD)]*  *[List the description and weighting factor of each non price selection criterion applicable to the Contract in the table provided. Add or delete rows as required]*  *[For Contract Sum >$20 million, "local benefit" must be considered as Extra Criteria with weighting up to 20%]*  *[For Contract Sum >$100 million, best practice principles must be considered as Extra Criteria with weighting to be pre-approved] For further information on non-price evaluation criteria on 'Best Practice Principles', please refer to below link and EP163*  [*https://www.epw.qld.gov.au/about/strategy/buy-qld/about/best-practice-principles*](https://www.epw.qld.gov.au/about/strategy/buy-qld/about/best-practice-principles) | Where non price selection criteria apply, project specific criteria must be included in the extra criteria Schedules to capture the Tenderers’ responses.  *[EC1 to EC7 provided in Part 3 are examples only and tender managers are to modify these to be project specific. The specified criteria must be measurable and meaningful in assisting the determination of the 'best tenderer'. Do not include any criteria that are already covered as part of prequalification. For more information on non-price selection criteria, refer to TIPDS Volume 2 Appendix G or contact Prequalification and Contract Unit]* | | | | |
| **Selection criterion** | **Description** | | | **Weighting factor** |
| Selection criterion 1 |  | | |  |
| Selection criterion 2 |  | | |  |
| Selection criterion 3 |  | | |  |
| 9 | Information | | | | | |
| 9A | Description of Site Information provided by the Principal  Clause 22.1 | Type here  Refer Scope of Works and Technical Criteria (SWTC) | | | | |
| 9B | Location of Site Information provided by the Principal  Clause 22.1 | Type here  If nothing stated, refer SWTC | | | | |
| 9C | Description of Site Information available for perusal  Clause 22.1 | Type here  If nothing stated, refer SWTC | | | | |
| 9D | Location of and person to contact to inspect Site Information available for perusal  Clause 22.1 | Location: | Type here | | | |
| Name: | Type here | | | |
| Telephone: | Type here | | | |
| 9E | Location of and person to contact to inspect geotechnical drilling cores  Clause 22.1 | Location: | Type here | | | |
| Name: | Type here | | | |
| Telephone: | Type here | | | |
| 9F | Address of the website maintained by the Principal's insurance broker, in the case of Principal arranged insurance  Clause 22.2 | Website: | [*https://www.tmr.qld.gov.au/business-industry/Technical-standards-publications/Infrastructure-Contract*](https://www.tmr.qld.gov.au/business-industry/Technical-standards-publications/Infrastructure-Contract) | | | |
| Username: | TMRTender | | | |
| Password: | Tr@nsQLDp0rt | | | |
| 10 | Public Utility Plant | | | | | |
| 10A | Public Utility Plant affected by work under the Contract  Clause 23  *[List any affected Public Utility Plant applicable to the Contract in the table provided. Add or delete rows as required]*  *Refer* SWTC *Exhibit A* | **Affected Public Utility Plant** | **Work required to be carried out** | | | **Arrangements made with responsible Authority** |
|  |  | | |  |
|  |  | | |  |
|  |  | | |  |
|  |  | | |  |
|  |  | | |  |
| 10B | Location of and person to contact to inspect Public Utility Plant correspondence  Clause 23 *Refer also SWTC Exhibit A* | Location: | Type here | | | |
| Name: | Type here | | | |
| Telephone: | Type here | | | |
| 11 | Work health and safety accreditation | | | | | |
| 11A | The Australian Government Building and Construction WHS Accreditation Scheme will apply  Clause 26  *[For contracts ˃ $4M (incl. GST): if federal contribution is ˃ $6M and represents ˃ 50% of project value*  *OR*  *the federal contribution is ˃ $10M]* | Yes | | | No | |
| 12 | Not used | | | | | |
| 13 | Tender Schedules and Forms | | | | | |
| 13A | Tender must include Tender Schedule S1 Quality Plan Outline  Clause 32.1 | Yes   Refer SWTC | | | No | |
| 13B | Tender must include Tender Schedule S2 Environmental Management Plan Outline  Clause 32.2 | Yes   Refer SWTC | | | No | |
| 13C | Tender must include Tender Schedule S3 Traffic Management Plan Outline  Clause 32.3 | Yes   Refer SWTC | | | No | |
| 13D | Tender Schedule S4 – Queensland Charter for Local Content Compliance Outline and Queensland Procurement Policy Clause 32.4  *[Applies to contracts >$5.5 million (including GST) for south east Queensland or >$2.75 million (including GST) for regional Queensland]* | Yes | | | No | |
| 13E (a) | Not used |  | | | | |
| 13F | Tender must include Tender Schedule S6 Queensland Code Compliance Schedule  Clause 28, 30.12 | Yes | | | | |
| 13G  (a) | Tender must include Tender Schedule S7 – Severe Weather Management Plan Outline  (For more information, refer to Engineering Policy EP146 and contact [PAI\_Program@tmr.qld.gov.au](mailto:PAI_Program@tmr.qld.gov.au).]  Clause 32.6  *[Please mark 'Yes' for 13G(a) or 13G(b). NOT for both]* | Yes | | | No | |
| 13G  (b) | Tender must include Severe Weather Management Plan (full Plan)  (For more information, refer to Engineering Policy EP146 and contact [PAI\_Program@tmr.qld.gov.au](mailto:PAI_Program@tmr.qld.gov.au).]  Clause 32.6 | Yes | | | No | |
| 13H | Tender must include extra criteria Tender Schedules, addressing non price selection criteria identified in Item 8.  Clause 32.9 | Yes | | | No | |
| Refer to applicable standard or project specific extra criteria schedules to this Tender:  *[Tender Manager to specify]*  If extra criteria schedules not specified in this Item 13H, the extra criteria schedules enumerated in Form C7820.TIC (Information for Tenderers) shall apply. | | | | |
| 13I | Tender by Joint Venture  Clause 4.2 (a)(vi) | Submit Tender Form C7035, if a Joint Venture applies | | | | |
| 13J | Project is an Indigenous Project | Yes | | | No | |
| If YES, Tender must include Tender Schedule S8 Indigenous Economic Opportunities (IEO) Plan Outline  Clauses 27A, 32.7 | *[Tender Manager to consult with District Director]* | | | | |
| 13K | Tender Schedule S9 – Queensland Procurement Policy Compliance Clause 30.13 | Yes | | | | |
| 13L | Tenderer Schedule S10 – Ethical Supplier Threshold  Clause 29, 30.14 | Yes | | | | |
| 13M | Tenderer must comply with Queensland Government Building and Construction Training Policy (Training Policy) if contract sum is > $3M or greater (including GST) for civil construction projects or contract sum is $500,000 or greater (including GST) for building projects  Clause 27A | Yes | | | No | |
| 13N | Tenderer shall comply with Indigenous Participation Framework and submit Tender Schedule S11 with the tender  Additional Clause 32.8, 99.4  *[Tender Manager to insert indigenous participation targets to Clause 99.13 in accordance with approved IPP]*  *[This item applies if the Federal Government contribution to the project is ≥ 7.5 million and included in the National Partnership Agreement]* | Yes | | | No | |
| 13O | Tenderer shall include Tender Schedule S12 – Waste to Resources Plan  Clause 30.15  *[If clarification is required, contact Principal Engineer (Pavement & Materials Developments) on 30667746]* | Yes | | | | |
| 14 | Additional clauses (Clause 99) | | | | | |
| 99 | Additional Items for design and construct | | | | | |
| 99A | Compulsory design progress conferences  Clause 99.2 of this Annexure |  | | | | |
|  | Conference No. 1 |  | | | | |
|  | Location |  | | | | |
|  | Date |  | | | | |
|  | Time |  | | | | |
|  |  | | | | | |
|  | Conference No. 2 |  | | | | |
|  | Location |  | | | | |
|  | Date |  | | | | |
|  | Time |  | | | | |
|  |  | | | | | |
|  | Conference No. 3 |  | | | | |
|  | Location |  | | | | |
|  | Date |  | | | | |
|  | Time |  | | | | |
| 99B | Offer contribution amount  Clause 99.6 of this Annexure | Type here | | | | |
| 99C | Technical requirements  Clause 99.9 of this Annexure | Type here  If nothing stated, refer SWTC | | | | |
| 99D | Interface plan is included  Clause 99.10 of this Annexure | Type here  If nothing stated, refer SWTC | | | | |

1. Additional clauses to Conditions of Tendering, Design and Construct Contract
   1. Inspection of Site

In addition to the information provided in Clause 5 of the Conditions of Tendering, the Tenderer shall be deemed to have inspected the Site, to have assessed the conditions relating to the Site and to have allowed for such conditions in its Tender Price.

* 1. **Design progress conferences**

1. In addition to the conferences (if any) held in accordance with Clause 7.2, the Principal shall hold compulsory conferences with each Tenderer during the Tender Period at the location, dates and times stated in Item 99A.
2. The Tenderer shall be represented at these conferences by a senior engineer employed by the Tenderer and a senior engineer employed by the Tenderer's Designer.
3. The Principal shall be represented at these conferences by the members of and advisers to the evaluation panel for the Tender, together with any specialists invited by the Principal. The Principal shall ensure that invited specialists sign appropriate confidentiality agreements.
4. The probity auditor for the Tender, if applicable, shall attend each design progress meeting.
5. The purpose of these conferences is to provide the Principal with the opportunity to review the Tenderer's progress with design and to allow the Principal to address any questions raised by the Tenderer in relation to design that the Tenderer has submitted in writing at least 24 hours prior to the conference.
6. The Tenderer shall document minutes of the meeting and provide a copy of the minutes to the Principal within five Business Days of the meeting. The Principal may make comment on the accuracy of the minutes and make changes as appropriate prior to agreeing to the minutes as an accurate record of the meeting.
   1. Alternative Tenders (Clause 10)
7. Clause 10 c) i of the Conditions of Tendering shall be deleted and the following inserted as Clause 10g):

*10 g) The Queensland Government is committed to encouraging and adopting innovation that provides value for money, while retaining similar, or better, specified outcomes with regard to safety, performance and durability.*

1. The Department’s publication, Engineering Innovation within the Department of Transport and Main Roads, is available at:

[*http://www.tmr.qld.gov.au/business-industry/Business-with-us/Engineering-innovation.aspx*](http://www.tmr.qld.gov.au/business-industry/Business-with-us/Engineering-innovation.aspx)*.*

* 1. Tender Presentation

The Tenderer shall be invited to make a presentation of its Tender to the Principal following the closing of Tenders.

1. The content of the presentation may be taken into account by the Principal in the assessment of Tenders.
2. The venue for the presentation shall be at the district offices of the Principal (unless otherwise indicated in the Tender Documents).
3. The Tenderer should focus its presentation on management systems, key aspects of its Preliminary Design, traffic management and community liaison and interface management procedures.
4. No written information or documents shall be accepted by the Principal from the Tenderer at the presentation.
   1. Guided Tender Alternative (GTA) Proposals (Clause 11)

Clause 11 of the General Conditions of Tendering is not applicable.

* 1. Costs of Tender (Clause 18)

The following two new Clauses shall be added to Clause 18 of the General Conditions of Tendering:

1. Notwithstanding the Clause 18 of the Conditions of Tendering, an amount specified in Item 99B of this Annexure may be paid to each Invitee that submits a Conforming Tender.
2. The Principal may, irrespective of above Clause 99.6 a) and at its sole discretion and without explanation, give consideration as to the provision of a part payment of the amount in Item 99B of this Annexure should the Principal deem such a part payment warranted.
   1. Tender Schedule P8 Reinforced Soil Structure – Design of Reinforced Soil Structure

Clause 30.9 of the Conditions of Tendering is not applicable.

* 1. Tender Schedules for Reinforced Soil Structures

Clause 33 of the Conditions of Tendering is not applicable.

* 1. Tender Design

The Tenderer shall submit with its Tender, sufficient information to enable evaluation of its Tender design including technical details as specified in Item 99C of this Annexure.

* 1. Interface Plan

As stated in Item 99D of this Annexure, if nothing is specified in the SWTC, the Tenderer shall provide with its Tender an outline of its Interface Plan.

The plan shall:

1. include a strategy for accommodating Public Utility Plant relocations including any Public Utility Plant service arranged by the Principal to be relocated or protected prior to or during the Contract period – this strategy shall identify the location of all existing and future Public Utility Plant and identify the relocation or protection of the services that are necessitated by the Tenderer’s design and to comply with the requirements of the Contract, and
2. demonstrate that the Tenderer has an integrated information system and clearly identifies the proposed method(s) to be adopted to ensure that the public is kept informed of the program and progress of the work, including all traffic changes and arrangements for the exchange of information with:
3. adjoining landowners and businesses
4. local community
5. road users
6. emergency services
7. Authorities (telecommunications, electricity, gas, water supply and sewerage and so on)
8. Queensland Rail (where appropriate)
9. local government, and
10. other Contractors.

The Tenderer shall set out the proposed procedures to achieve integration with the Principal’s communications plan.

The Tenderer shall also indicate any limitations to its involvement in the public relations process in its Tender.

* 1. Training Policy

If the Contract Sum is $100 million or greater the Training Policy has a core requirement that a minimum of 15 per cent of the total labour hours is to be undertaken by apprentices and/or trainees and through other workforce training. The deemed hours will be determined by the Contract Sum (GST inclusive) multiplied by 0.045 per cent for civil construction projects. The Training Policy requires that a minimum of 60 per cent of the deemed hours be allocated toward the employment of apprentices and trainees (new entrants only) with the remaining deemed hours allocated to other workforce training.

* 1. Best Practice Principles

For eligible projects with a project value of $100 million or greater, the Contractor shall fulfil any commitments in relation to the Best Practice Principles made in its tender for work under the Contract when executing and completing the works under the Contract and must ensure that subcontractors fulfil commitments in relation to the Best Practice Principles in their tenders as part of the Queensland Procurement Policy. For further information, refer to following link:

[*https://www.epw.qld.gov.au/about/strategy/buy-qld/about/best-practice-principles*](https://www.epw.qld.gov.au/about/strategy/buy-qld/about/best-practice-principles)

* 1. **Indigenous Participation Framework**

This Clause applies if indicated in annexure Item 13N.

The Australian Government has introduced an indigenous participation framework to increase opportunities for indigenous job‑seekers and businesses participation in the delivery of land transport infrastructure projects.

The ‘Indigenous Employment and Supplier-use Infrastructure Framework’ (the framework) can be accessed via the following link:

[*Indigenous Employment and Supplier-use Infrastructure Framework*](https://investment.infrastructure.gov.au/resources/indigenous-framework.aspx)

Tenderer shall submit an Indigenous Participation Proposal with full details on:

* how the indigenous participation targets (employment component, supplier-use component) and Principal's requirements are to be achieved,
* which indigenous businesses (and/or supply side supports) are to be engaged,

For the purposes of verifying that a business meets the definition of an ‘Indigenous Business’, refer to Section 5 of the framework.

The Principal reserves the right to exclude the tender submission from further assessment if critical information is missing from the Indigenous Participation Proposal.

Tenderer shall meet the following indigenous participation targets

Principal Indigenous Participation Target (%)

Principal Employment Component Target (hours)

Principal Supplier Component Target ($)

1. Additional Project Specific Clauses

If required, additional project specific clauses to these conditions of Tendering may be included here.