|  |  |  |  |
| --- | --- | --- | --- |
| **Contractor** | [Insert text here] | **Date submitted** | [Insert date here] |
| **Contract No.** | [Insert text here] | **Project No.** | [Insert text here] |
| **Project Name** | [Insert text here] | **Progress Payment No.** | [Insert text here] |

| Reference GCoC | Requirement | Assessed | Comment |
| --- | --- | --- | --- |
| **Mandatory information (1–11)** | | | |
| 42.1.1 | Has the claim been submitted within date required by GCoC Annexure A? |  |  |
| 42.1.1 | Does the claim detail the total value of work to date? |  |  |
| 42.1.1 | Has a Conformance Report been submitted? |  |  |
| 42.1.1 | Have Conformance Reports or list of lots for which Conformance Reports will be submitted been included?  (The Administrator may request the Contractor to supply complete lot details including lot cover sheet, test request, test results, survey results, calculations and diagrams.) |  |  |
| 42.1.1 | Has a copy of a completed contractor performance report Form C7901 or Form C7902 been submitted? |  |  |
| 42.1.1 | Has evidence of compliance with Clause 33.2 (if applicable), Clause 33.3 and Clause 33.4 been submitted? |  |  |
| 42.1.1 | Has a supporting statement in accordance with the Payments Act been submitted? |  |  |
| 43 | Has the Contractor submitted a statutory declaration (C7850) signed by a Representative of the Contractor? |  |  |
| 43 | Statutory declaration (C7851) submitted by (subcontractor A) |  |  |
| 43 | Statutory declaration (C7851) submitted by (subcontractor B) |  |  |
| 43 | Statutory declaration (C7851) submitted by (subcontractor C) |  |  |
| **Additional Information Required (If Applicable)** | | | |
| Annexure B, Commercial Framework, Clause 3.2 | Adjustment for actual quantities – Schedule of Rates |  |  |
| Annexure B, Commercial Framework, Clause 3.2 | Omissions – Schedule of Rates |  |  |
| 5.3 | Substitutions of security for retention moneys |  |  |
| 5.8 | Reduction of security and retention moneys |  |  |
| 5.9 | Release of additional security |  |  |
| 8.2 | Additional cost due to discrepancies in documents |  |  |
| 11 | Provisional Sums |  |  |
| 12.3 | Extra cost due to latent condition |  |  |
| 14.1 | Additional cost due to change in statutory requirements |  |  |
| 14.2 | Difference in fees or charges |  |  |
| 14.2 | New statutory fees or charges |  |  |
| 16.3 | Loss or damage due to an excepted risk under Clause 16.4 |  |  |
| 21.5 | Claim for insurance premium not paid by Principal |  |  |
| 21.5(a)(ii) | Claim for part of proceeds of work not previously paid |  |  |
| 21.7 | Claim for insurance excess / deductible (if applicable) |  |  |
| 27.5 | Costs incurred as a result of minerals, fossils and relics |  |  |
| 30.7(a) | Increased value - variations due to defective materials or work |  |  |
| 30.7(b) | Increased cost - variations due to defective materials or work under a Clause 30.6 direction |  |  |
| 30.8 | Decrease in value due to acceptance of defective material or work |  |  |
| 31.7(b) | Cost of testing |  |  |
| 33.1(f) | Direction as to progress / programming of work |  |  |
| 34.4 | Increase in cost due to suspension of work |  |  |
| 35.5(d)(ii) | Costs associated with the delays caused by the Principal, Administrator or employees, and so on |  |  |
| 35.6(b) | Repayment of liquidated damages |  |  |
| 36(a) | Extra costs for delay |  |  |
| 36(a) | Damages for delay |  |  |
| 40.2 | Claim for costs (proposed variation) |  |  |
| 40.5 | Variations |  |  |
| 40.5 | Claim for measurement and other evidence of cost |  |  |
| 41 | Daywork |  |  |
| 42.3 | Deduction of retention moneys |  |  |
| 42.4 | Unfixed plant and materials (Alternatives 1 or 2 of Clause 42.4 and refer to Annexure of specified items) |  |  |
| 42.9 | Interest on overdue payments |  |  |
| 42.10 | Set offs (if applicable) |  |  |
| 46 | Claim for breach of contract |  |  |
| 46 | Claims due to Administrator's direction or approval |  |  |
| Annexure B, Commercial Framework Clause 5 | Rise and fall - bitumen |  |  |
| Annexure B, Commercial Framework Clause 5 | Rise and fall – other adjustments |  |  |