|  |  |
| --- | --- |
| Our ref. | [Insert] |
| Your ref. | [Insert] |
| Date | [Insert] |

|  |  |
| --- | --- |
| **Attention** | Regional Business Services Officer  Department of Transport and Main Roads |
| **From** | [Insert name] |
| **Facsimile no./Email** | [Insert fax no./email address] |
|  | |
| **Subject:** | RE: ADVICE REGARDING BITUMEN SPRAYED |

|  |  |  |  |
| --- | --- | --- | --- |
|  | | | |
| **Enquiries to** | [Insert name] | | |
| **Telephone** | [Insert phone no.] | **Facsimile** | [Insert fax no./email address] |
| **Our reference** | [Insert reference no.] | **Date** | [Insert date] |

|  |  |
| --- | --- |
| **Contract no.** | [Insert Contact no.] |
| **Project no.** | [Insert Project no.]. I.4 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date sprayed | Bitumen type | Road carrier | Lot number | Litres sprayed (at 15°C) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |
| --- | --- |
| **Authorised Officer** | [Insert name] |
| **Title** | [Insert title] |
| (This form to be submitted on a weekly basis) | |

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