[Insert date]

|  |  |
| --- | --- |
| To: | Administrator |

|  |
| --- |
| Dear [Insert title] |

|  |
| --- |
| [Contract no.] |
| [Road name] |
| [Local government name] |
| Notice of Recommencement of Work |

Under Clause 34.3 of the *General Conditions of Contract*, I am giving you (1) [Insert] days’ notice of our intention to recommence work under the Contract on (2) [Insert date].

Yours sincerely

**Contractor**

|  |
| --- |
| 1. Insert no of days. Clause 34.3 requires 'reasonable' advance notice to be given. Generally, it is expected at least five Business Days' prior notice should be given unless prior agreement has been reached with the Administrator.
2. Insert date corresponding to number of days’ notice given in (1) above. The Administrator shall direct the Contractor to recommence work if the reason for suspension no longer exists. If the work is suspended in accordance with Clauses 34.2 or 44.9, the Contractor may recommence work after giving reasonable notice to the Administrator.
 |