

Consultants for Engineering Projects (CFEP)

Amendment Register

April 2026

Form Number	Description of change
CFEP Manual	<p><u>Consultants for Engineering Projects - Manual</u></p> <ul style="list-style-type: none"> • Inclusion of the new Rail Engineering (RE) and Rail Operational Modelling (ROM) categories. • Updating of existing category Traffic Engineering (TE) (Section 2.5.14 and 2.7.14). • Updates to terminology to align with defined terms, cross references between documents and improve drafting. <p>Updates to address <i>Queensland Procurement Policy 2026</i>, including:</p> <ul style="list-style-type: none"> • introduction of Procurement Assurance Model (PAM) • replacing the Ethical Supplier Threshold and Ethical Supplier Mandate with the Procurement Assurance Model (PAM) • strengthening Contractors / Suppliers compliance with the 2026 <i>Queensland Government Supplier Code of Conduct</i> (the code) • general amendments throughout the CFEP Manual to update terminology, point of contacts to align with defined terms, cross references between documents and improve drafting • relevant clauses are updated to suit the latest C7542 <i>General Conditions of Offer</i> and C7545 <i>General Conditions of Contract</i> • removal of references to Percentage Fee, Standing Offer Arrangement and replacement of Cost + Lump Sum to Lump Sum + Unit Rates fee basis • replacing the link to Open Data portal with a link to the Procurement guidelines: Contract disclosure, and • removal of references to Qtender.
C7511	<p><u>Information Brochure</u></p> <ul style="list-style-type: none"> • Introduction of Procurement Assurance Model (PAM). • Replacing Ethical Supplier Mandate with the PAM. • General amendments throughout the Information Brochure to align with the CFEP Manual. • Inclusion of the new Rail Engineering (RE) and Rail Operational Modelling (ROM) categories (Section 3.3, 4.2.2, 6.15, 6.16, 8.15 and Section 8.16).

Form Number	Description of change
	<ul style="list-style-type: none"> • Updates to the Traffic Engineering (TE) category (Section 6.12 and Section 8.12). • Updates to terminology to align with defined terms, cross references between documents and improve drafting.
C7512	<p><u>Application Form</u></p> <ul style="list-style-type: none"> • Replacing the Ethical Supplier Mandate with the Procurement Assurance Model (PAM). • Inclusion of the new Rail Engineering (RE) and Rail Operational Modelling (ROM) categories (Section C, H, K, attachment Q and attachment R). • Update on Signs (Section H). • Updates to terminology to align with defined terms, cross references between documents and improve drafting.
C7521	<p><u>Functional Specification Addendum</u></p> <ul style="list-style-type: none"> • Introduction of Procurement Assurance Model (PAM). • Replacing Ethical Supplier Mandate with the PAM.
C7522	<p><u>Functional Specification Addendum</u></p> <ul style="list-style-type: none"> • Introduction of Procurement Assurance Model (PAM). • Replacing Ethical Supplier Mandate with the PAM.
C7523	<p><u>Functional Specification Addendum</u></p> <ul style="list-style-type: none"> • Introduction of Procurement Assurance Model (PAM). • Replacing Ethical Supplier Mandate with the PAM.
C7542	<p><u>General Conditions of Offer</u></p> <ul style="list-style-type: none"> • Updated clause to remove reference to Attachment E Supplier Code of Conduct. • Updates to cross-references between documents.
C7545	<p><u>General Conditions of Contract</u></p> <ul style="list-style-type: none"> • General amendments to update terminology from 'Hourly Rate' to Unit Rate' to align with defined terms in <i>Queensland Procurement Policy 2026</i>, cross references between documents and improve drafting. • Updates to cross-references between documents.
C7554_1	<p><u>Annexure A Management Procedures and Forms</u></p> <ul style="list-style-type: none"> • Relevant clauses are updated throughout the document to align with the January 2026 versions of <i>C7542 General Conditions of Offer</i> and <i>C7545 General Conditions of Contract</i>.

Form Number	Description of change
C7554_2	<p><u>Annexure B Delegations of functions of the Principal and the Consultant</u></p> <ul style="list-style-type: none"> • Clause by clause reference table is separated to refer delegations for C7542 <i>General Conditions of Offer</i>, C7545 <i>General Conditions of Contract</i>, C7554 <i>Supplementary Conditions of Contract</i> and CFEP Manual. • Any clause references to remove Supplementary Conditions of Offer document are replaced with chapter references to CFEP Manual. • Relevant clauses are updated to suit the latest C7542 <i>General Conditions of Offer</i>, C7545 <i>General Conditions of Contract</i> and C7554 <i>Supplementary Conditions of Contract</i>.
C7547	<p>Consultant’s Professional Indemnity and Public Liability Insurance Declaration</p> <ul style="list-style-type: none"> • Relevant clauses are updated to suit the latest C7542 <i>General Conditions of Offer</i> and C7545 <i>General Conditions of Contract</i>.
C7555	<p>Notice to Offerors</p> <ul style="list-style-type: none"> • Relevant clauses are updated to suit the latest C7542 <i>General Conditions of Offer</i> and C7545 <i>General Conditions of Contract</i>.
C7561	<p><u>Initiation of Contract</u></p> <ul style="list-style-type: none"> • Updates to address <i>Queensland Procurement Policy 2026</i>. • Replacing the Ethical Supplier Threshold and Ethical Supplier Mandate with the Procurement Assurance Model (PAM). • Relevant clauses are updated to suit the latest C7545 <i>General Conditions of Contract</i>. • Addition of Cost Management (CM) category to contract prequalification levels.
C7585	<p><u>Invitation for Offer</u></p> <ul style="list-style-type: none"> • Updates to address <i>Queensland Procurement Policy 2026</i>. • Replacing the reference to Ethical Supplier Threshold with reference to the 2026 Queensland Government Supplier Code of Conduct (the code). (Clause 1.7). • Inclusion of website reference to the 2026 Queensland Government Supplier Code of Conduct (Clause 1.7 and 1.13). • Updates to terminology to align with defined terms, cross references between documents and improve drafting. • Removal of the reference to the Ethical Supplier Threshold. • Removal of the mandatory pre-close of tender meeting for commissions in excess of \$2M in item 3.5. • Removal of authorisation signature block.

Form Number	Description of change
	<ul style="list-style-type: none"> • Removal of references to Percentage Fee and replacement of Cost + Lump Sum fee basis to Lump Sum + Unit Rates.
C7586	<p><u>Offer for Consultant Service – Non-Price Component</u></p> <ul style="list-style-type: none"> • Updates to address <i>Queensland Procurement Policy 2026</i>. • Replacing the Ethical Supplier Threshold and Ethical Supplier Mandate with the Procurement Assurance Model (PAM). • Strengthening Contractors / Suppliers compliance with the 2026 <i>Queensland Government Supplier Code of Conduct</i> (the code). • General amendments to align with <i>C7512 Application Form</i> (Section 5.2). • Replacement of Attachment D – Ethical Supplier threshold with previous Attachment F – Protecting and ending domestic and family violence. • Removal of Attachment E Supplier Code of Conduct and replacing it with Queensland Government Supplier Code of Conduct at Section 6. • Updates to terminology to align with defined terms, cross references between documents and improve drafting. • Replacing ‘Name of Principal’ and ‘Address of Principal’ with ‘Name of Principal's Contact’ and ‘Contact Information of Principal (email/contact number/address)’ in Item 1.1. • Removal of Item 1.3 and subsequent item number change in Clause 1. • Replacing the heading of Clause 4 from ‘General Conditions of Offer details’ to ‘Assessment Criteria’.
C7587	<p><u>Offer for Consultant Service – Price Component</u></p> <ul style="list-style-type: none"> • Updates to terminology to improve drafting and clarity.
C7598	<p><u>Unsuccessful Advice</u></p> <ul style="list-style-type: none"> • Relevant clauses are updated to with cross references between documents and link to Open Data Portal.
C7599	<p><u>Letter of Acceptance</u></p> <ul style="list-style-type: none"> • Updates to terminology to align with defined terms, cross references between documents and improve drafting. • Amendments to the ‘List of Contract Documents’ to reflect hierarchy and capture all Contract Documents in the one section.
C6930, C6931, C6932, C6933, C6935, C6936, C6937, C6940, C6943, C6944, C6947, C6947SI,	<p><u>Standard Management Forms</u></p> <ul style="list-style-type: none"> • Relevant clauses are updated to suit the latest C7542 General Conditions of Offer and C7545 General Conditions of Contract. <ul style="list-style-type: none"> – C6930 <i>Request for Variation Quotation (RVQ)</i> – C6931 <i>Principal Proposed Variation (PPV)</i> – C6932 <i>Variation Order (VO)</i>

Form Number	Description of change
<p>C6948, C6948SI, C6950, C6953, and C6955</p>	<ul style="list-style-type: none"> - C6933 <i>Request by Consultant for Information (RCI)</i> - C6935 <i>Consultant Liaison with Other Consultants (CLC)</i> - C6936 <i>Request for Extension of Time (RET)</i> - C6937 <i>Grant of Extension of Time (GET)</i> - C6940 <i>Hourly Rates Order (HRO)</i> - C6943 <i>Submission of Detailed Design Report (DDR)</i> - C6944 <i>Submission of Engineering Drawings and Other Engineering Documents (SED)</i> - C6947 <i>Tax Invoice Attachment – Progress Payment Claim (PPCA) - Preliminary Design</i> - C6947SI <i>Tax Invoice Attachment – Progress Payment Claim (PPC) - Single Invitee / Sole Supplier</i> - C6948 <i>Progress Payment Certificate (PCR)</i> - C6948SI <i>Progress Payment Certificate (PCRS) – Single Invitee / Sole Supplier</i> - C6950 <i>Consultant Proposed Variation (CPV)</i> - C6953 <i>Tax Invoice Attachment – Progress Payment Claim (PPCB) – Detailed Design</i> - C6955 <i>Notice of Dispute (NOD)</i>

January 2026

Form Number	Description of change
C7542	<p>General Conditions of Offer</p> <ul style="list-style-type: none"> • Updates to address <i>Queensland Procurement Policy 2026</i>.
C7545	<p>General Conditions of Contract</p> <ul style="list-style-type: none"> • Updates to terminology to align with defined terms, correct cross references between documents and improve drafting. • Introduced new defined terms: <ul style="list-style-type: none"> – ‘Background IP’ – ‘Computer Software’ – ‘Consequential Loss’ – ‘Data Breach’ – ‘Extension Event’ – ‘Loss’ – ‘Principal Data’ – ‘Procurement Assurance Model’ – ‘<i>Queensland Government Supplier Code of Conduct</i>’, and – ‘Validation Data’. • Amendments to the following definitions: <ul style="list-style-type: none"> – ‘Consultant Material’ – ‘Contract Material’ – ‘Government Department or Instrumentality’ – ‘Manual’, and – ‘Principal Materials’. • Deletion of the definitions for ‘Ethical Supplier Mandate’, ‘Ethical Supplier Threshold’, ‘Modern Slavery’, ‘Modern Slavery Act’, ‘QGP Compliance Unit’, and ‘Security Incident’ (which is now replaced by the definition of ‘Data Breach’). • New provisions relating to: <ul style="list-style-type: none"> – <i>Queensland Procurement Policy 2026</i>, including <i>Queensland Government Supplier Code of Conduct</i> and <i>Purposeful Public Procurement</i> (Clause 4.3) – Principal Data (Clause 4.17) – Consultant’s ability to initiate an extension of time (Clause 8.6), and – limitation of liability, exclusion of Consequential Loss, and carve-outs (Clause 10).

Form Number	Description of change
	<ul style="list-style-type: none"> • Amendments to existing provisions relating to: <ul style="list-style-type: none"> – Consultant obligations with respect to Personnel, resources and equipment, and applicable approvals and licences (Clause 4.2) – Faults in Contract Materials (Clause 4.14) and rectification of works (Clause 4.15) – Modern slavery, which have now been deleted – Materials provided by the Principal and warranties provided by the Principal for reliance of such Materials by the Consultant (Clause 5.3) – Consultant’s obligations in respect of Principal Materials including risk in tangible property (Clause 6) – Principal’s right to set off (Clause 9.3) – Change in a Legislative Requirement (Clause 9.4.6) – Variations including in respect of the performance of Consultant-initiated variations (Clause 9.4.7) and valuation (Clause 9.5.1) – Indemnity, proportionate liability, and duty to mitigate (Clause 10) – Insurance requirements (Clause 11) – Intellectual Property Rights (Clause 12) – Termination for convenience (Clause 13.2.6) – Confidential Information, including cyber security risk management (Clause 15.12), and – Non-conforming building products, which have now been deleted.

December 2025

Form Number	Description of change
CFEP Manual	<ul style="list-style-type: none"> • Consultants for Engineering Projects – Manual • General amendments throughout the CFEP Manual to update terminology to align with defined terms, cross references between documents and improve drafting. • New clarifications confirming that the nature of the Manual is guidance only and does not bind TMR. • Updates to guidance on ownership of Intellectual Property Rights for the purposes of TMR’s selection in the Invitation to Offer document (see Clause 3.7.6). • Inclusion of provisions from the <i>Supplementary Conditions of Offer (C7551)</i> as a result of C7551 being removed from the document suite, including: <ul style="list-style-type: none"> – general ratings for non-price assessment criteria (Clause 7.2) – guidance on the process for value-based selection (VBS) price assessment (Clause 7.4.6), and – guidance on the process for qualification-based selection (QBS) assessment (Clause 7.5). • Inclusion of the new category Cost Management (CM) (Clause 2.5.3 and Clause 2.7.3). • Updates to the Data Analysis and Insights (DAI) category (Clause 2.5.4 and Clause 2.7.4). • Updates to the Intelligent Transport System (ITS) category (Clause 2.5.10 and Clause 2.7.10). • Updates to the Transport and Land Use Modelling (TLUM) category (Clause 2.5.13 and Clause 2.7.13).
C7511	<p>Information Brochure</p> <ul style="list-style-type: none"> • General amendments throughout the Information Brochure to align with the CFEP Manual. • Inclusion of the new category Cost Management (CM) (Section 6.3 and Section 8.3). • Updates to the Data Analysis and Insights (DAI) category (Section 6.4 and Section 8.4). • Updates to the Intelligent Transport System (ITS) category (Section 6.10 and Section 8.10). • Updates to the Transport and Land Use Modelling (TLUM) category (Section 6.13 and Section 8.13).

Form Number	Description of change
C7512	<p>Application Form</p> <ul style="list-style-type: none"> • Inclusion of the new category Cost Management (CM) (Section C, H, K and attachment E). • Update on Roadway Lighting (Section H).
C7542	<p>General Conditions of Offer</p> <ul style="list-style-type: none"> • Updates to terminology to align with defined terms, correct cross references between documents and improve drafting. • New provisions relating to: <ul style="list-style-type: none"> – the requirement for an Offeror to be a Prequalified Consultant on an ongoing basis if stated in the Offer Documents (see Clause 3.3) – the Right to Information Act 2009 (Qld) including the requirement for Offerors to identify confidential information in their Offer to assist TMR to respond to requests under this regime (see Clause 3.4) – cyber security requirements and Consultant compliance with the Information Privacy Act 2009 (Qld) (see Clause 3.5) – Intellectual Property Rights in the Offer materials and Contract Documents (see Clause 3.6) – Offeror compliance with matters relating to the Supplier Code of Conduct (Clause 17.3) as well as collusion, canvassing, incentives and Conflicts of Interest (Clause 18) – requirements for joint venture bids and subcontracting (see Clause 20.1) – confirmation that submission of an Offer does not create a legal relationship between TMR and the Offeror (Clause 20.2) – a restriction on public announcements and advertising by the Offeror (Clause 20.3), and – general matters relating to governing law, severability of illegal or unenforceable terms and waiver of legal rights (Clauses 20.4 to 20.6). • Amendments to existing provisions relating to: <ul style="list-style-type: none"> – the process for Offer clarifications and withdrawal (see Clauses 3.7 to 3.10), variations to Offers (see Clause 6.3), late Offers (see Clause 7.2) as well as the process for evaluation and negotiation of Offers (Clause 11), and – Confidential Information (Clause 16.1). • Removal of the requirement for physical lodgement of Offers.

<p>C7545</p>	<ul style="list-style-type: none"> • General Conditions of Contract • Updates to terminology to align with defined terms, correct cross references between documents and improve drafting. • New provisions relating to: <ul style="list-style-type: none"> – the period of the Contract Term (Clause 2.1) – confirmation that the Contract will be a non-exclusive arrangement (Clause 3) – the requirement for the Consultant to comply with the Supplier Code of Conduct (Clause 4.2(c)) and Modern Slavery Act (Clause 4.17) – Reliance Information and the nature of Principal Materials (Clause 5.3 and 6) – the collaborative approach of the parties (Clause 8.6) – confirmation that TMR has a right of set-off for amounts owed to the Consultant (Clause 9.3) – Conflicts of Interest and criminal organisations (Clauses 15.3 and 15.4) – Authorised Representatives of the parties (Clause 15.7), as well as notice and service processes (Clause 15.8) – the transfer of the Contract by TMR and notification by the Consultant of any Change in Control (Clause 15.9) – Confidential Information, including the requirement for the Consultant to enter into a confidentiality and privacy deed if required by TMR (Clause 15.12.3) – cyber security requirements and mandatory data breach reporting (Clause 15.15.2), and – electronic signatures on engineering drawings (Clause 15.18), which is a requirement that has been moved from the Supplementary Conditions of Contract (C7554) into the General Conditions of Contract (C7545). • Amendments to existing provisions relating to: <ul style="list-style-type: none"> – clarifying the standard of skill, care and diligence required of the Consultant (Clause 4.6) • Force Majeure Events (Clause 8.4) <ul style="list-style-type: none"> – variations, including changes in Legislative Requirements and Consultant initiated variations (which replaces the provisions relating to delays and extensions of time) (Clause 9.4) – the indemnity provided by the Consultant to the Principal (Clause 10.1) – insurance to be held by the Consultant (Clause 11) – Intellectual Property Rights in the Contract Material and Third Party Material (Clause 12)
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Form Number	Description of change
	<ul style="list-style-type: none"> – removing the right of a Consultant to unilaterally suspend work, which ensures that the Consultant requires the consent of the Principal before suspending work under the Contract (Clause 13.1.2) – termination rights in order to clarify grounds of termination, including where the Consultant suffers an Insolvency Event (Clause 13.2), and – revision of the dispute resolution process to be undertaken if a Dispute arises between the parties (Clause 14).
C7551	<p>Supplementary Conditions of Offer</p> <p>This document has been removed from the CFEP document suite. Any ongoing requirements have been integrated into other documents, including the CFEP Manual.</p>
C7554	<p>Supplementary Conditions of Contract</p> <ul style="list-style-type: none"> • Updates to terminology to align with defined terms, correct cross references between documents and improve drafting. • The requirement for engineering drawings to be electronically signed has been moved to the General Conditions of Contract (C7545).
C7585	<p>Invitation for Offer for Consultant Services</p> <ul style="list-style-type: none"> • Updates to terminology to align with defined terms, cross references between documents and improve drafting. • Removal of the reference to physical lodgement of Offers. • Inclusion of the new category Cost Management into item 1.6.1.1. • Field added for TMR to specify whether it will be mandatory for sub-consultants to be Prequalified Consultants, or whether non-prequalified sub-consultants are permitted. • Field in item 3.6 to specify whether the Offeror’s attendance at the tender meetings is mandatory or optional.
C7586	<ul style="list-style-type: none"> • Offer for Consultant Service – Non-Price Component • Updates to terminology to align with defined terms, cross references between documents and improve drafting. • Removal of the reference to physical lodgement of Offers. • Field added for declaration of Conflicts of Interest by the Offeror. • New Attachment E added which requires a declaration from the Offeror that it is compliant with the expectations as contained in the Queensland Government <i>Supplier Code of Conduct</i>. This is a requirement of the <i>Queensland Procurement Policy 2023</i>.

Form Number	Description of change
	<ul style="list-style-type: none">• New Attachment F added, which requires the Offeror to indicate whether it has a policy or practice in place designed to prevent and end domestic and family violence, and if so, to provide a copy of the policy or practice. This is a requirement of the <i>Queensland Procurement Policy 2023</i>.
C7587	Offer for Consultant Service - Price Component <ul style="list-style-type: none">• Updates to terminology to align with defined terms, cross references between documents and improve drafting.• Removal of the reference to physical lodgement of Offers.
C7599	Letter of Acceptance <ul style="list-style-type: none">• Updates to terminology to align with defined terms, cross references between documents and improve drafting.

July 2025

Form Number	Description of change
C7521 Addendum (PUP)	Options Analysis <ul style="list-style-type: none">Major update to align to Non-Transport Utility Management and Design Manual.
C7522 Addendum (PUP)	Business Case Requirements <ul style="list-style-type: none">Major update to align to Non-Transport Utility Management and Design Manual.
C7523 / C7524 Addendum (PUP)	Design Requirements <ul style="list-style-type: none">Major update to align to Non-Transport Utility Management and Design Manual.

June 2025

Form Number	Description of change
C7522	<p>Business Case</p> <ul style="list-style-type: none"> • Clause 2.17 – added requirement for additional Business Case report for external to Transport and Main Roads. • Clause 2.20 – Updated current requirements for Building Information Modelling (BIM) and Table 2.20.4 is deleted. • Table 3 – 2 Business Case reports are added as a deliverable.
C7523	<p>Preliminary Design</p> <ul style="list-style-type: none"> • Clause 2.26 – Updated current requirements for Building Information Modelling (BIM).
C7524	<p>Detailed Design</p> <ul style="list-style-type: none"> • Clause 2.26 – Updated current requirements for Building Information Modelling (BIM).
C7554	<p>Supplementary Conditions of Contract for Road Planning and Design Projects</p> <ul style="list-style-type: none"> • Clauses 2.1.1 & 2.2.2- added requirement for additional Business Case report for external to Transport and Main Roads.
C7585	<p>Invitation for Offer for Consultant Service</p> <ul style="list-style-type: none"> • Section 1.8.2.1 – updated to capture 2 Business Case reports.
C7587	<p>Offer for Consultant Service - Price Component</p> <ul style="list-style-type: none"> • Section 1.3 – updated to capture 2 Business Case reports.

April 2025

Form Number	Description of change
C7523	Preliminary Design <ul style="list-style-type: none">• Clause 2.25 – Clarified composition of prestressed concrete deck units as defined in DCBOS.

December 2024

Form Number	Description of change
CFEP Manual	<p>Consultants for Engineering Projects - Manual</p> <ul style="list-style-type: none"> • Clause 1.5.1 – Form C7514 deleted. • Clauses 2.2.3 & 3.7.1 – Clarified Quality System requirement for BD category. • Clause 2.3.2.1 – Clarified project requirements for Attachment B. • Clause 2.3.2.2 – Updated required project related information for individual categories. • Clause 2.3.2.4 – Added a requirement for organisation update. • Clause 2.5.6 – Updated requirements for GE category. • Tables 2.5.11 & 2.7.11 – TMD & TRANSYT or TRANSYT-7F requirements are removed for TE category.
C7511	<p>Information Brochure</p> <ul style="list-style-type: none"> • Section 3.3 – Clarified Quality System requirement for BD category. • Section 4.2.1 – Clarified project requirements for Attachment B. • Section 4.2.2 – Updated required project related information for individual categories. • Section 4.2.4 – Added a requirement for organisation update. • Section 6.6 – Updated requirements for GE category. • Tables 6.11 & 8.11 – TMD & TRANSYT or TRANSYT-7F requirements are removed for TE category.
C7512	<p>Application Form</p> <ul style="list-style-type: none"> • Section K – Clarified Quality System requirement for BD category. • Attachments A & B – Provided more clarity about the nomination of related projects. • Attachments C to O – Provided more clarity about the nomination of experienced personnel.
C7513	<p>Curriculum Vitae for Prequalification</p> <ul style="list-style-type: none"> • The above heading is now replaced with 'Curriculum Vitae for Prequalification/Tender'. • Throughout the document, information has been added to use this template for Tender submission as well.
C7514	<p>Curriculum Vitae for Tender</p> <ul style="list-style-type: none"> • This document is now removed and related information has been added to C7513.

Form Number	Description of change
	<ul style="list-style-type: none"> • From now on, C7513 will be utilised for both Prequalification application and Tender submission.
C7521	<p>Addendum to Infrastructure Sustainability Requirements Options Analysis/ Preliminary Evaluation</p> <ul style="list-style-type: none"> • Section 3.1.2.2.1 – addition of reference to TMR Movement and Place Policy. • Appendix A, Table A – Addition of TMR Movement and Place Policy.
C7522	<p>Addendum to Infrastructure Sustainability Business Case Requirements</p> <ul style="list-style-type: none"> • Section 3.1.2.2.1 – addition of reference to TMR Movement and Place Policy. • Appendix A, Table A – Addition of TMR Movement and Place Policy.
C7523 / C7524	<p>Addendum to Infrastructure Sustainability Design Requirements</p> <ul style="list-style-type: none"> • Appendix A, Table A – Addition of TMR Movement and Place Policy.
Appendix C	<p>Guidance Note: Project Sustainability objectives and targets</p> <ul style="list-style-type: none"> • Figure 3 – replacement with updated image including: <ul style="list-style-type: none"> – Federal and State Legislation, including Climate Change Act 2022 (Cth) and Clean Economy Jobs 2024 (Qld) – Infrastructure Australia Assessment Framework and GHG Guide – Climate Change and Natural Hazard Risk Assessment Policy and Guideline, Movement and Place Policy, and Functional and Technical specifications

June 2024

Form Number	Description of change
C7521	<p>Options Analysis</p> <ul style="list-style-type: none"> • The changes will impact TMR staff, consultants and contractors working on the delivery of infrastructure projects >\$100 million. • There has been an overall update of requirements, and it is acknowledged that requirements are generally more onerous. • The additional effort, cost and resources will be difficult to determine until some projects have undergone the full v2.1 rating process. • TMR is no longer targeting a particular level for a certified rating. This means the points required to meet TMR contractual requirements under v2.1 have changed, however clear sustainability outcomes are the focus. • Therefore, the amount of effort, cost, and how the new v2.1 process compares to v1.2 will be highly dependent on the project's materiality assessment and chosen rating pathway under v2.1.
C7521 Addendum	<p>Infrastructure Sustainability Requirements Options Analysis / Preliminary Evaluation Specification</p> <ul style="list-style-type: none"> • The changes will impact TMR staff, consultants and contractors working on the delivery of infrastructure projects >\$100 million. • There has been an overall update of requirements, and it is acknowledged that requirements are generally more onerous. • The additional effort, cost and resources will be difficult to determine until some projects have undergone the full v2.1 rating process. • TMR is no longer targeting a particular level for a certified rating. This means the points required to meet TMR contractual requirements under v2.1 have changed, however clear sustainability outcomes are the focus. • Therefore, the amount of effort, cost, and how the new v2.1 process compares to v1.2 will be highly dependent on the project's materiality assessment and chosen rating pathway under v2.1.
C7522	<p>Business Case</p> <ul style="list-style-type: none"> • The changes will impact TMR staff, consultants and contractors working on the delivery of infrastructure projects >\$100 million. • There has been an overall update of requirements, and it is acknowledged that requirements are generally more onerous. • The additional effort, cost and resources will be difficult to determine until some projects have undergone the full v2.1 rating process. • TMR is no longer targeting a particular level for a certified rating. This means the points required to meet TMR contractual requirements under v2.1 have changed, however clear sustainability outcomes are the focus.

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	<ul style="list-style-type: none"> • Therefore, the amount of effort, cost, and how the new v2.1 process compares to v1.2 will be highly dependent on the project's materiality assessment and chosen rating pathway under v2.1.
<p>C7522 Addendum</p>	<p>Infrastructure Sustainability Business Case Requirements</p> <ul style="list-style-type: none"> • The changes will impact TMR staff, consultants and contractors working on the delivery of infrastructure projects >\$100 million. • There has been an overall update of requirements, and it is acknowledged that requirements are generally more onerous. • The additional effort, cost and resources will be difficult to determine until some projects have undergone the full v2.1 rating process. • TMR is no longer targeting a particular level for a certified rating. This means the points required to meet TMR contractual requirements under v2.1 have changed, however clear sustainability outcomes are the focus. • Therefore, the amount of effort, cost, and how the new v2.1 process compares to v1.2 will be highly dependent on the project's materiality assessment and chosen rating pathway under v2.1.
<p>C7523</p>	<p>Preliminary Design</p> <ul style="list-style-type: none"> • The changes will impact TMR staff, consultants and contractors working on the delivery of infrastructure projects >\$100 million. • There has been an overall update of requirements, and it is acknowledged that requirements are generally more onerous. • The additional effort, cost and resources will be difficult to determine until some projects have undergone the full v2.1 rating process. • TMR is no longer targeting a particular level for a certified rating. This means the points required to meet TMR contractual requirements under v2.1 have changed, however clear sustainability outcomes are the focus. • Therefore, the amount of effort, cost, and how the new v2.1 process compares to v1.2 will be highly dependent on the project's materiality assessment and chosen rating pathway under v2.1.
<p>C7524</p>	<p>Detailed Design</p> <ul style="list-style-type: none"> • The changes will impact TMR staff, consultants and contractors working on the delivery of infrastructure projects >\$100 million. • There has been an overall update of requirements, and it is acknowledged that requirements are generally more onerous. • The additional effort, cost and resources will be difficult to determine until some projects have undergone the full v2.1 rating process. • TMR is no longer targeting a particular level for a certified rating. This means the points required to meet TMR contractual requirements under v2.1 have changed, however clear sustainability outcomes are the focus.

Form Number	Description of change
	<ul style="list-style-type: none"> • Therefore, the amount of effort, cost, and how the new v2.1 process compares to v1.2 will be highly dependent on the project's materiality assessment and chosen rating pathway under v2.1.
<p>C7523 – C7524 Addendum</p>	<p>Infrastructure Sustainability Design Requirements</p> <ul style="list-style-type: none"> • The changes will impact TMR staff, consultants and contractors working on the delivery of infrastructure projects >\$100 million. • There has been an overall update of requirements, and it is acknowledged that requirements are generally more onerous. • The additional effort, cost and resources will be difficult to determine until some projects have undergone the full v2.1 rating process. • TMR is no longer targeting a particular level for a certified rating. This means the points required to meet TMR contractual requirements under v2.1 have changed, however clear sustainability outcomes are the focus. • Therefore, the amount of effort, cost, and how the new v2.1 process compares to v1.2 will be highly dependent on the project's materiality assessment and chosen rating pathway under v2.1.
<p>Appendix B</p>	<p>Guide to incorporating sustainability into project decision making</p> <ul style="list-style-type: none"> • Partial title change to 'Appendix E' • The changes will impact TMR staff, consultants and contractors working on the delivery of infrastructure projects >\$100 million. • There has been an overall update of requirements, and it is acknowledged that requirements are generally more onerous. • The additional effort, cost and resources will be difficult to determine until some projects have undergone the full v2.1 rating process. • TMR is no longer targeting a particular level for a certified rating. This means the points required to meet TMR contractual requirements under v2.1 have changed, however clear sustainability outcomes are the focus. • Therefore, the amount of effort, cost, and how the new v2.1 process compares to v1.2 will be highly dependent on the project's materiality assessment and chosen rating pathway under v2.1. • Changes also apply to the Decision Making Tool.
<p>Appendix C</p>	<p>Guidance Note: Infrastructure sustainability base case framework</p> <ul style="list-style-type: none"> • Partial title change to 'Appendix D' • The changes will impact TMR staff, consultants and contractors working on the delivery of infrastructure projects >\$100 million. • There has been an overall update of requirements, and it is acknowledged that requirements are generally more onerous. • The additional effort, cost and resources will be difficult to determine until some projects have undergone the full v2.1 rating process.

Form Number	Description of change
	<ul style="list-style-type: none"> • TMR is no longer targeting a particular level for a certified rating. This means the points required to meet TMR contractual requirements under v2.1 have changed, however clear sustainability outcomes are the focus. • Therefore, the amount of effort, cost, and how the new v2.1 process compares to v1.2 will be highly dependent on the project's materiality assessment and chosen rating pathway under v2.1.
Appendix E	<p>Sustainability business as usual assessment and recommended credits</p> <ul style="list-style-type: none"> • To be withdrawn.
Appendix F	<p>Guidance Note: Project sustainability commitments and objectives</p> <ul style="list-style-type: none"> • Partial title change to 'Appendix C' • The changes will impact TMR staff, consultants and contractors working on the delivery of infrastructure projects >\$100 million. • There has been an overall update of requirements, and it is acknowledged that requirements are generally more onerous. • The additional effort, cost and resources will be difficult to determine until some projects have undergone the full v2.1 rating process. • TMR is no longer targeting a particular level for a certified rating. This means the points required to meet TMR contractual requirements under v2.1 have changed, however clear sustainability outcomes are the focus. • Therefore, the amount of effort, cost, and how the new v2.1 process compares to v1.2 will be highly dependent on the project's materiality assessment and chosen rating pathway under v2.1.
Appendix G	<p>Infrastructure Sustainability Management Plan (ISMP) – (Planning / Design / Construction)</p> <ul style="list-style-type: none"> • Partial title change to 'Appendix B' • The changes will impact TMR staff, consultants and contractors working on the delivery of infrastructure projects >\$100 million. • There has been an overall update of requirements, and it is acknowledged that requirements are generally more onerous. • The additional effort, cost and resources will be difficult to determine until some projects have undergone the full v2.1 rating process. • TMR is no longer targeting a particular level for a certified rating. This means the points required to meet TMR contractual requirements under v2.1 have changed, however clear sustainability outcomes are the focus. • Therefore, the amount of effort, cost, and how the new v2.1 process compares to v1.2 will be highly dependent on the project's materiality assessment and chosen rating pathway under v2.1.

Form Number	Description of change
C7558	<p>Terms of Reference for Review of Environmental Factors</p> <ul style="list-style-type: none"> • The changes will impact TMR staff, consultants and contractors working on the delivery of infrastructure projects >\$100 million. • There has been an overall update of requirements, and it is acknowledged that requirements are generally more onerous. • The additional effort, cost and resources will be difficult to determine until some projects have undergone the full v2.1 rating process. • TMR is no longer targeting a particular level for a certified rating. This means the points required to meet TMR contractual requirements under v2.1 have changed, however clear sustainability outcomes are the focus. • Therefore, the amount of effort, cost, and how the new v2.1 process compares to v1.2 will be highly dependent on the project's materiality assessment and chosen rating pathway under v2.1.

January 2024

Form Number	Description of change
CFEP Manual	<p>Consultants for Engineering Projects – Manual</p> <ul style="list-style-type: none"> • Clause 1.1.2 – Requirements added for TP, DAI and TLUM categories. • Included related information and requirements (in Clauses 2.1.1, 2.2.3, 2.3.2.1, 2.3.6.1, and 3.7.1) and created new Clauses (2.5.10 & 2.7.10) for a new category (Marine Engineering). • Clause 2.5.2 and Table 2.5.2 – Provided more clarity about the requirement for Cost Estimating. • Clauses 2.5.4 and 2.7.4 - Guide box is deleted for Economic Studies category due to irrelevance to the current application process. • Clause 2.5.6 – Provided more clarity about the requirement for Geotechnical Engineering. • Clause 2.7.7 – Provided more clarity about the requirement for Highway Engineering.
C7511	<p>Information Brochure</p> <ul style="list-style-type: none"> • Included related information and requirements (in Sections 1.1, 3.3, 4.2.1 and 4.7.1) and created new Sections (6.10 and 8.10) for a new category (Marine Engineering). • Some minor update throughout the document to provide consistent information same as the CFEP Manual. • Section 6.2 and Table 6.2 – Provided more clarity about the requirement for Cost Estimating. • Sections 6.4 and 8.4 – Guide box is deleted for Economic Studies category due to irrelevance to the current application process. • Section 6.6 – Provided more clarity about the requirement for Geotechnical Engineering. • Section 8.7 – Provided more clarity about the requirement for Highway Engineering.
C7512	<p>Application Form</p> <ul style="list-style-type: none"> • Included related information for a new category (Marine Engineering) throughout the document. • Section H – Software for ‘Vehicle Path Analysis’ have moved to ‘Planning and design’. • Section H – New software added for ‘Transport & Land Use Modelling’.

October 2023

Form Number	Description of change
C7520	<p>Introduction and Administration</p> <ul style="list-style-type: none"> Section 1.1 – Insertion of Cultural Heritage Process Manual as well as Cultural Heritage Field Agreement (CHFA).
C7521	<p>Options Analysis</p> <ul style="list-style-type: none"> Section 1.1 – Insertion of Cultural Heritage Process Manual. Section 2.3 – Additional information added regarding how cultural heritage services should be delivered and when they should be outsourced. Section 2.3.2 – Listed output now states that both a Cultural Heritage Risk Assessment (CHRA) and a Preliminary Environmental Assessment (PEA) should be completed and that they are separate documents. Section 2.3.4 – Terms of Reference updated from C7558 to C7559 Terms of Reference for Cultural Heritage Assessment. Some information deleted that is now in the Terms of Reference (ToR). Section 2.4.5 – 'Traditional Owners' changed to 'Aboriginal or Torres Strait Islander Parties'. Subsequent updates in this section.
C7521 Annexure	<p>Annexure to Options Analysis</p> <ul style="list-style-type: none"> Section 5 – Updated to Environmental and Cultural Heritage Management. Scope for CHRA included, as well as reference to C7559.
C7521 Addendum (PUP)	<p>Options Analysis</p> <ul style="list-style-type: none"> Table 1.2 update Table 1.3.1 HOLD POINT update Addition of Section 1.5.2.3 survey review and brief Section 1.6.3 wording update Section 1.7.1 wording update Section 1.7.2 wording update Addition of Section 1.9 Payment item
C7522	<p>Business Case</p> <ul style="list-style-type: none"> Section 1.1 – Insertion of Cultural Heritage Process Manual. Section 2.3 – Insertion on how cultural heritage work should be conducted and when it should be outsourced. Section 2.3.8 – Update to when site investigations are required. Section 2.3.9 – Insertion of when a CHRA is to be completed or reviewed. Terms of Reference updated from C7558 to C7559, and information removed that is within the ToR.

Form Number	Description of change
	<ul style="list-style-type: none"> • Section 2.3.10 – Updates regarding Cultural Heritage Field Assessments. Terms of Reference updated from C7558 to C7559, and information removed that is within the ToR. Inclusion of historic heritage assessments and what is required. • Section 2.4.5 – 'Traditional Owners' changed to 'Aboriginal or Torres Strait Islander Parties'. Subsequent updates in this section. • Section 2.13 – Cultural Heritage Management included in second bullet point.
C7522 Annexure	<p>Annexure to Business Case</p> <ul style="list-style-type: none"> • Section 5 – Insertion of Cultural Heritage Management, with scope for both CHRA as well as CHFAs. Table included for this scope.
C7522 Addendum (PUP)	<p>Business Case</p> <ul style="list-style-type: none"> • Table 1.2 update • Table 1.3.1 HOLD POINT updates • Addition of Section 1.6.1 clarity around investigative works and brief requirement • Section 1.6.2 wording update • Addition of Section 1.7.2 vibration assessment requirement • Section 1.7.3 provided clarity around presentation of results on matrix and / or report • Addition of Section 1.7.9 PUP Design model – BIM – requirement for a clash detection model if the parent project does not have a BIM pay item. • Addition of Section 1.9 Payment item • General, section numbering update
C7523	<p>Preliminary Design</p> <ul style="list-style-type: none"> • Table of contents updated to reflect added sub clauses. • Section 1.1 – Insertion of Cultural Heritage Process Manual and correction of CHFA to Cultural Heritage Field Agreement. • Section 1.3 – Insertion of cultural heritage surveys, negotiating agreements and heritage approvals to the scope of preliminary design. • Section 2.3 – Information included regarding cultural heritage and resulting assessments that are needed. • Section 2.3.1 – Inclusion of CHFAs for both Aboriginal and Torres Strait Islander Heritage and Historic / European Heritage as an output. • Section 2.3.2 – Additional outputs included 'Historic / European Heritage Approvals' and 'Cultural Heritage Agreements (CHFA, CHMA or CHMP) (if applicable)' to replace Cultural Heritage Field Assessment.

Form Number	Description of change
	<ul style="list-style-type: none"> • Section 2.3.7 – This section is now titled 'Cultural Heritage' and sub sections 2.3.7.1 Cultural Heritage Agreements (CHFA, CHMA or CHMP) and 2.3.7.2 Historic / European Heritage Approvals are now within this section. • Section 2.3.7.1 – Terms of Reference updated from C7558 to C7559, and information removed that is in that ToR. Note added that departmental Project Manager and District Cultural Heritage Officer should be involved in key decision-making steps and only departmental staff can sign off on any agreements. • Section 2.3.7.2 – New sub-section which entails what is required in accordance with the department's Cultural Heritage Process Manual, as well as C7559 ToR. • Section 2.4.6 – 'Traditional Owners' changed to 'Aboriginal or Torres Strait Islander Parties'. Subsequent updates in this section. • Section 3 – Deliverables added 'Cultural Heritage Agreement (CHFA, CHMA or CHMP) and Historical / European Heritage Approvals.
C7523 Annexure	<p>Annexure to Preliminary Design</p> <ul style="list-style-type: none"> • Section 5 – Cultural Heritage Management added. Information regarding cultural heritage agreements and approvals in relation to Contracts added in reference to C7559 ToR.
C7523 / C7524 Addendum (PUP)	<p>Preliminary and Detailed Design</p> <ul style="list-style-type: none"> • Table 1.2 update • Table 1.3.1 HOLD POINT/ WITNESS POINTS updates • Section 1.7 wording update • Addition of 1.7.5 and 1.7.6 Site Validation and permits • Addition of Section 2.1.3 Vibration Assessment • Section 1.6.2 wording update • Addition of Section 1.7.2 vibration assessment requirement • General - Re-structured the flow and tasks and section numbering between Preliminary Design Phase and Detailed Design Phase • General - Clarified tasks/ workflow requirements between contestable and non-contestable • Addition of 2.6.1 Clash detection model and space proofing • Section 3.6 – update to payment items.
C7524	<p>Detailed Design</p> <ul style="list-style-type: none"> • Table of contents updated to reflect added sub clauses.

Form Number	Description of change
	<ul style="list-style-type: none"> • Section 1.1 – Insertion of Cultural Heritage Process Manual, Cultural Heritage Management Plan (CHMP) and correction of CHFA to Cultural Heritage Field Agreement. • Section 1.2 – 'incorporate the requirements of any Cultural Heritage Agreements and Historical Approvals' included in the purpose of detailed design stage section. Cultural heritage included under protecting the Principal's interest bullet point. • Section 2.3 – Cultural Heritage Risk Assessment included in documentation that should already be completed by this stage. • Section 2.3.1 – 'Cultural Heritage Field Assessment for Aboriginal or Torres Strait Islander Parties and/or Historical / European Heritage', 'Cultural Heritage Field Agreement (CHFA)', 'Cultural Heritage Management Plan (CHMP)' and 'Historical / European Heritage Approvals' added to the list of outputs. • Section 2.3.1.1 – Cultural Heritage Field Assessment removed, as it should already have been completed at this stage. Cultural heritage agreements and approvals should be finalised at this stage if they are outstanding from preliminary design phase. • Section 2.3.7 – Title of this section is now 'Cultural Heritage' with 2.3.7.1 'Cultural Heritage Agreements (CHFA, CHMA or CHMP)', 2.3.7.2 'Historical / European Heritage Approvals' and 2.3.7.3 'Cultural Heritage Inclusion in Construction Contract Documents' as sub-sections. • Section 2.3.7.1 – Updated to reference Terms of Reference C7559 rather than C7558. Information removed that is within the new ToR. • Section 2.3.7.2 – Includes information regarding finalisation of historical / European heritage approvals in accordance with ToR C7559. • Section 2.3.7.3 – Includes information regarding cultural heritage documentation are incorporated in the construction Contract documents per C7559 ToR. • Section 2.24 – Sensitive cultural heritage issues included in the handover report for the construction Contract Administrator. 'CHRA, Cultural Heritage Agreements and Historical / European Approvals' included in the list of reports, permits, and so on, to be appended to, or cross referenced by the report. • Section 3 – Deliverable added 'Historical / European Heritage Approvals'. Deliverable edited 'Cultural Heritage Agreements'.
C7524 Annexure	<p>Annexure to Detailed Design</p> <ul style="list-style-type: none"> • Section 6 – Cultural Heritage Management added. Information regarding cultural heritage agreements, approvals and Contract documentation in relation to Contracts added in reference to C7559 ToR.

February 2023

Form Number	Description of change
C7521	<p>Options Analysis</p> <ul style="list-style-type: none"> • Section 2.3 – Replacement of reference to Environmental Scoping Report (ESR) with Preliminary Environmental Assessment (PEA) • Section 2.3.3 – Update of section to be about Preliminary Environmental Assessment (PEA) • Addition of Section 2.3.8 Noise and Vibration Impact Comparison (NVIC) Report • Section 3 – Replacement of Environmental Scoping Report (ESR) with Preliminary Environmental Assessment (PEA) and addition of Noise and Vibration Impact Comparison Report
C7521 Annexure	<p>Options Analysis Annexure</p> <ul style="list-style-type: none"> • Clause 5 – Update of title for C7557 Terms of Reference for Preliminary Environmental Assessment • Clause 5 – Inclusion of reference to C7559 Terms of Reference for Cultural Heritage Assessment
C7522	<p>Business Case</p> <ul style="list-style-type: none"> • Section 1.1 – Inclusion of Transport Noise Management Code of Practice – Volumes 1 and 2 and Interim Guideline – Operational Railway Noise and Vibration to the list of manuals • Section 1.1 – Table of acronyms updated to replace ESR with PEA • Section 2.3 – Update to replace Environmental Scoping Report (ESR) with Preliminary Environmental Assessment (PEA) • Section 2.3 – Replacing terminology 'Environmental Risk' with 'impact of environmental constraints on project delivery' throughout section • Section 2.3.5 – Update to the purposed and structure of the Environmental Management Plan (Planning) • Section 2.3.6.2 – Moving section on 'Integration with Infrastructure Sustainability Deliverables' to Section 2.3.6 so that it is no longer a subsection of the EMP(P). • Section 2.3.12 – Added section Noise and Vibration Assessment • Section 3 – Replacement of Environmental Scoping Report (ESR) with Preliminary Environmental Assessment (PEA) and addition of Road Traffic Noise Assessment Report
C7522 Annexure	<p>Business Case</p> <ul style="list-style-type: none"> • Clause 5 – Update of title for C7557 Terms of Reference for Preliminary Environmental Assessment

Form Number	Description of change
	<ul style="list-style-type: none"> • Clause 5 – Inclusion of reference to C7559 Terms of Reference for Cultural Heritage Assessment • Table 5.1 – updated Factor names and removed noise and vibration (as it is no longer part of the scope of the REF).
C7523	<p>Preliminary Design</p> <ul style="list-style-type: none"> • Section 1.1 – Inclusion of Transport Noise Management Code of Practice – Volumes 1 and 2 and Interim Guideline – Operational Railway Noise and Vibration to the list of manuals • Section 1.1 – Table of acronyms updated to replace ESR with PEA • Section 2.3 – Update to replace Environmental Scoping Report (ESR) with Preliminary Environmental Assessment (PEA) • Section 2.3.1 – addition of Road Traffic Noise Assessment Report to list of previously prepared documents • Section 2.3.2 – update to description of the environmental process • Section 2.3.2 – addition of Operational Noise Report and Construction Vibration Assessment to list of outputs. • Section 2.3.3 – update to scenario descriptions for the preparation of an REF • Section 2.3.5 – Update to the purposed and structure of the Environmental Management Plan (Planning) • Removal of Section 2.3.7 Environmental Design Report (EDR) • Addition of Section 2.3.19 Noise and Vibration Assessment • Section 3 – Removal of Environmental Assessment Report, replaced Noise Assessment Report with Road Traffic Noise Assessment Report and Construction vibration Assessment Report, addition of Environmental Management Plan (Planning)
C7523 Annexure	<p>Preliminary Design Annexure</p> <ul style="list-style-type: none"> • Clause 5 – replaced references to Environmental Scoping Report with Preliminary Environmental Assessment • Table 5.1 – updated Factor names and removed noise and vibration (as it is no longer part of the scope of the REF).
C7524	<p>Detailed Design</p> <ul style="list-style-type: none"> • Section 1.1 – Inclusion of Transport Noise Management Code of Practice – Volumes 1 and 2 and Interim Guideline – Operational Railway Noise and Vibration to the list of manuals • Section 1.1 – Table of acronyms updated to replace ESR with PEA • Section 2.3 – Update to replace Environmental Scoping Report (ESR) with Preliminary Environmental Assessment (PEA)

Form Number	Description of change
	<ul style="list-style-type: none"> • Section 2.3.1 – Replaced Environmental Design Report with Concept Erosion and Sediment Control Plan. Addition of Road Traffic Noise Assessment Report and Construction Vibration Assessment Report • Section 2.3.1.1 – update to the description of the environmental process • Section 2.3.1.1 – in outputs list, replaced Noise Assessment Report/Road Traffic Noise with Road Traffic Noise Assessment Report. Replaced Noise and Vibration Assessment Construction with Construction Vibration Assessment • Section 2.3.2 – update to scenario descriptions for the preparation of an REF • Section 2.3.3 – Update to the proposed and structure of the Environmental Management Plan (Planning) • Section 2.3.6 – Update to the purpose and structure of the Environmental Design Report • Section 2.3.9 – Addition of Noise and Vibration Assessment section • Section 3 – Addition of Road Traffic Noise Assessment Report and Construction Vibration Assessment Report
<p>C7524 Annexure</p>	<p>Detailed Design Annexure</p> <ul style="list-style-type: none"> • Clause 6 – replaced references to Environmental Scoping Report with Preliminary Environmental Assessment • Table 6.1 – updated Factor names and removed noise and vibration (as it is no longer part of the scope of the REF).
<p>C7557</p>	<ul style="list-style-type: none"> • Terms of Reference for Preliminary Environmental Assessment • Title changed from Terms of Reference for Environmental Scoping Report • Throughout document - replaced Environmental Scoping Report with Preliminary Environmental Assessment. • Throughout document – removed references to cultural heritage assessment which is covered by C7559 Terms of Reference for Cultural Heritage Assessment • Section 1.1 – text updated as purpose of report has slightly changed to allow for more flexibility of use • Addition of Section 1.3 Project Scope to clarify what should be included in assessment • Removal of ESR structure section. • Addition of Desktop Assessment section – describes revised process in alignment with revised Environmental Process Manual • Section 3 – updated requirements to align with revised desktop assessment process • Addition of Section Future assessment, management, and estimated costs

Form Number	Description of change
	<ul style="list-style-type: none"> • Removal of Assessment section and all factor subheadings where factor specific requirements for the assessment were described. • Appendix A – updated references and content to align with revised process • Appendix B – inclusion of abbreviated TMR Risk Assessment and Ratings Matrix
C7558	<p>Terms of Reference for Review of Environmental Factors</p> <ul style="list-style-type: none"> • Throughout, removal of reference to cultural heritage assessment. This is now specified by C7559 Terms of Reference for Cultural Heritage Assessment • Addition of Section 1.3 Relationship to Infrastructure Sustainability Rating • Section 1.4 – update of text to remove reference to SOA and make it more flexible for use outside of CFEP. • Section 1.5 – removal of qualification descriptions for cultural heritage and noise and vibration as these are completed separately to the REF. • Section 4 – updated text to make requirements clear • Section 5 – Addition of section on related guidelines and manuals to be referenced in EMP(P). • Section 6.1 and Section 6.10 – moving requirements for sourcing of water from Section 6.1 to Section 6.10 • Subheadings under Biodiversity promoted to factor headings. • Cultural heritage section removed. • Air, noise and amenity section moved into separate sections. • Addition of climate change section • Update to glossary
CFEP Manual	<p>Consultants for Engineering Projects – Manual</p> <ul style="list-style-type: none"> • Replaced 'Environmental Scoping Report' with 'Preliminary Environmental Assessment' throughout document.

November 2022

Form Number	Description of change
C7511	<p>Information Brochure</p> <ul style="list-style-type: none"> • Section 3.3 – amended second dot point to remove the requirement to contact the Prequalification and Contracts Unit • Section 4.2.2 – added information regarding the validity period • Section 4.2.3 – added time requirements and validity period to apply for upgrade and new categories for prequalified consultants • Section 4.2.5 – deleted three years as it could be shorter period • Section 4.5 – reduced number of business days • Section 4.7.1 – updated categories to reflect RPEQ requirements • Section 6 – amended to provide more clarity
C7512	<p>Application Form</p> <ul style="list-style-type: none"> • Section J.2 & J.3 – clarified minimum amount for PL & PI insurances • Section K – updated the requirements for quality system as per the CFEP Manual • Section K – information from the table added to a new guide box to give greater visibility about the quality system requirements and also to remove the confusion • Section L – guide box is updated to provide clarity about who can assess the information
C7551	<p>Prequalified Consultants for Engineering Projects – Supplementary Conditions of Offer</p> <ul style="list-style-type: none"> • Table 4.3.4 – deleted 5% in consultation with Consult Australia to improve the quality of service and added a new guide box
CFEP Manual	<p>Consultants for Engineering Projects – Manual</p> <ul style="list-style-type: none"> • Clause 1.5.1 – new Form C7559 added • Clause 2.2.3 – amended second dot point to remove the requirement to contact the Prequalification and Contracts Unit • Clause 2.2.3 – guide box is update to remove the confusion about the quality system requirements • Clause 2.3.2.2 – added information regarding the validity period • Clause 2.3.2.3 – added time requirements and validity period to apply for upgrade and new categories for prequalified consultants • Clause 2.3.2.5 – deleted three years as it could be shorter period • Clause 2.3.4 – reduced number of business days • Clause 2.3.6.1 – updated categories to reflect RPEQ requirements

Form Number	Description of change
	<ul style="list-style-type: none"> • Clause 3.1.4 – new Form C7559 added • Table 7.1.2.1 – deleted 5% in consultation with Consult Australia to improve the quality of service and added a new guide box • Clause 10.3 (c) – new Form C7559 added

June 2022

Form Number	Description of change
Appendix F	<p>Guidance note - Project sustainability commitments and objectives</p> <ul style="list-style-type: none"> • Updated Figure 3 - Relationship of sustainability project to whole of government strategies and plans

May 2022

Form Number	Description of change
C7559	Terms of Reference for Cultural Heritage <ul style="list-style-type: none"><li data-bbox="363 443 459 481">• NEW

January 2022

Form Number	Description of change
Appendix G	<p>Sustainability Appendices to Addendum C7521, C7522 and C7524 – Appendix G: Infrastructure Sustainability Management Plan (ISMP) – (Planning / Design / Construction)</p> <ul style="list-style-type: none"> • Major revision and restructure, now includes examples and instructions

December 2021

Form Number	Description of change
C7521	<p>Addendum to Infrastructure Sustainability Requirements Options Analysis / Preliminary Evaluation Specification</p> <ul style="list-style-type: none"> References to the Infrastructure Sustainability Council of Australia (ISCA) updated to Infrastructure Sustainability Council (ISC) throughout the document. <p>Clause 1.4.2 Transport and Main Roads' Sustainability Framework</p> <ul style="list-style-type: none"> State government objectives for the community updated to reflect 2021 objectives.
C7522	<p>Addendum to Infrastructure Sustainability Business Case Requirements</p> <ul style="list-style-type: none"> References to the Infrastructure Sustainability Council of Australia (ISCA) updated to Infrastructure Sustainability Council (ISC) throughout the document. <p>Clause 1.4.2 Transport and Main Roads' Sustainability Framework</p> <ul style="list-style-type: none"> State government objectives for the community updated to reflect 2021 objectives.
C7524	<p>Addendum to Infrastructure Sustainability Design Requirements</p> <ul style="list-style-type: none"> References to the Infrastructure Sustainability Council of Australia (ISCA) updated to Infrastructure Sustainability Council (ISC) throughout the document <p>Clause 1.4.2 Transport and Main Roads' Sustainability Framework</p> <ul style="list-style-type: none"> State government objectives for the community updated to reflect 2021 objectives

November 2021

Form Number	Description of change
C7522	<p>Business Case Functional specification template</p> <p>Clause 1.1 Definitions / abbreviations / acronyms</p> <ul style="list-style-type: none"> • List of manuals and links updated. • Added – BIM definition. <p>Clause 2.14 Business Case Estimate of Cost (Item No. BC 14)</p> <ul style="list-style-type: none"> • Heading renamed. • New subclause 2.20 Building Information Modelling (BIM) (Item No. BC20) • Following subclause renumbered to 2.21. <p>Clause 3 Deliverables</p> <ul style="list-style-type: none"> • Amended to include BIM Execution Plan. • New paragraph at end, to advise about electronic project files.
C7523	<p>Preliminary Design Functional specification template</p> <p>Clause 1.1 Definitions / abbreviations / acronyms</p> <ul style="list-style-type: none"> • List of manuals and links updated. • Added – BIM definition. <p>Clause 1.3 Scope of the Preliminary Design stage</p> <ul style="list-style-type: none"> • New dot points added for BIM requirements. • Clause 2.3 Environmental and Cultural Heritage Management (Item No. PD 03). • Heading renamed. <p>Clause 2.9.3 Preliminary Design engineering drawings</p> <ul style="list-style-type: none"> • Heading renamed. <p>Clause 2.9.7 Electronic design models</p> <ul style="list-style-type: none"> • Heading renamed. • New final paragraph relating to BIM requirements. <p>Clause 2.18 Calculation of Benefit Cost Ratio (BCR) (Item No. PD 18) (if ordered)</p> <ul style="list-style-type: none"> • Heading renamed. <p>Clause 2.19 Road Safety Audit (Item No. PD 19)</p> <ul style="list-style-type: none"> • Heading renamed. <p>Subclause 2.23.2 Electronic planning model</p> <ul style="list-style-type: none"> • Deleted, is a repeat of Clause 2.9.7 above.

Form Number	Description of change
	<p>NEW Subclause 2.26 Building Information Modelling (BIM) (Item No. PD 25)</p> <ul style="list-style-type: none"> • Following Clause renumbered to 2.27. Item No updated to PD 26. <p>Clause 3 Deliverables</p> <ul style="list-style-type: none"> • New paragraph at end, to advise about electronic project files.
C7524	<p>Detailed Design Functional specification template</p> <p>Clause 1.1 Definitions/abbreviations/acronyms</p> <ul style="list-style-type: none"> • List of manuals and links updated. • Added – BIM definition. <p>Clause 2.3 Environmental and Cultural Heritage Management (Item No. DD 03)</p> <ul style="list-style-type: none"> • Heading renamed. <p>Subclause 2.12.4 Reporting</p> <ul style="list-style-type: none"> • Reference to Design Development Report updated, link added. Reference to R2002 template deleted. <p>NEW Subclause 2.14.6 Electronic design models</p> <ul style="list-style-type: none"> • Following subclause renumbered to 2.14.7. <p>Clause 2.15 Bridge Design Models and Drawings (Item No. DD 16).</p> <ul style="list-style-type: none"> • Heading renamed. <p>New Subclause 2.15.1 Bridge Design Models</p> <ul style="list-style-type: none"> • Following subclause renumbered to 2.15.2. <p>Clause 2.22 Project Plan (Item No. DD 23)</p> <ul style="list-style-type: none"> • New link to OnQ Project Management templates. Reference to R1001 template deleted. <p>NEW Clause 2.26 Building Information Modelling (BIM) (Item No. DD 27)</p> <ul style="list-style-type: none"> • Following clause renumbered to 2.27. <p>Clause 3 Deliverables</p> <ul style="list-style-type: none"> • Amended to include BIM Execution Plan: Engineering Drawings. Reference to Construction Tables deleted. • New paragraph at end, to advise about electronic project files.
C7526	<p>Native Title, Land Acquisition and Limitation of Access</p> <p>Clause 1.1 Definitions/abbreviations/acronyms</p> <ul style="list-style-type: none"> • List of manuals and link updated.

Form Number	Description of change
	<p>Clause 3 Deliverables</p> <ul style="list-style-type: none"> • Link to Drafting & Design Presentations Standards manual updated.
C7554	<p>Supplementary Conditions of Contract</p> <p>Clause 1 Definitions</p> <ul style="list-style-type: none"> • BIM added. <p>Clause 2.1.1 Concept phase requirements</p> <ul style="list-style-type: none"> • BIM requirement dot points added. <p>Clause 2.2.1 An Options Analysis</p> <ul style="list-style-type: none"> • New link to OnQ Project Management templates. Reference to R1001 template deleted. <p>Clause 4.2 Purpose of Engineering Drawings / Other Engineering Documents</p> <ul style="list-style-type: none"> • Heading amended to include 'Electronic Models'. <p>Clause 10.1 Number of Engineering Drawings</p> <ul style="list-style-type: none"> • Second dot point amended for BIM requirements. <p>Clause 10.3 Project electronic models</p> <ul style="list-style-type: none"> • Amended for BIM requirements. <p>Clause 12 Pavement repairs following geotechnical investigations</p> <ul style="list-style-type: none"> • Updated with references to MRTS30 Asphalt Pavements and MRTS05 Unbound Pavements. Dense graded asphalt amended to read AC14, from DG14. <p>Clause 13.1 Limitations</p> <ul style="list-style-type: none"> • Some unnecessary text deleted (reference to file formats). <p>Clause 13.3 Cadastral boundaries</p> <ul style="list-style-type: none"> • Last paragraph deleted, unnecessary text.
C7556	<p>Typical Stage Codes and Descriptions</p> <ul style="list-style-type: none"> • Some Code descriptions amended and clarified.
Manual	<p>Clause 1.5.1 System documentation</p> <ul style="list-style-type: none"> • C7514 CV for Tender template added to list. <p>Clause 3.75 Professional indemnity insurance</p> <ul style="list-style-type: none"> • Consultant arranged insurance (CAI) • First paragraph amended to clarify provisions detailed in the Manual and the same provisions already published in the General Conditions of Contract (form C7545).

Form Number	Description of change
	Clause 4.3.1 General <ul style="list-style-type: none">• Amended to read CV template (form C7514). Clause 10.2.2 Supporting Documents <ul style="list-style-type: none">• CV for Tender (form C7514) added to list.
C7513	Curriculum Vitae (for inclusion in prequalification application) <ul style="list-style-type: none">• Amended for inclusion in prequalification applications.
C7514	Curriculum Vitae (for inclusion in tender / offers) <ul style="list-style-type: none">• NEW template, for inclusion in tenders / offers.
C7586	Offer for Consultant Service - Non Price Component <ul style="list-style-type: none">• Section 3.1.1 expanded to include both Principal / Senior Executive engineer RPEQ details and other RPEQ engineers.

August 2021

Form Number	Description of change
<p>Manual Chapter 2</p>	<p>Clause 2.1.1 Scope</p> <ul style="list-style-type: none"> Two new categories added to list – Data Analysis & Insights (DAI), and Transport & Land Use Modelling (TLUM). <p>Clause 2.2.3 Quality system</p> <ul style="list-style-type: none"> New paragraphs for DAI and TLUM requirements. <p>Clause 2.3.2.1 Initial applications</p> <ul style="list-style-type: none"> Attachments re-lettered. Attachment O amended to include DAI and TLUM categories. <p>Clause 2.3.5 Reviewing, rescinding or downgrading prequalification</p> <ul style="list-style-type: none"> New 7th dot point – obligation to maintain contract prequalification requirements during the term of a contract. <p>Clause 2.5.3 Data Analysis & Insights (DAI)</p> <ul style="list-style-type: none"> New category. Following clauses renumbered. <p>Clause 2.5.8 Hydraulic Design (HD)</p> <ul style="list-style-type: none"> Dot point for Road Pavement Runoff and Aquaplaning moved from HD2 to HD1 in criteria Table 2.5.8. <p>Clause 2.5.11 Transport & Land Use Modelling (TLUM)</p> <ul style="list-style-type: none"> New category. Following clauses renumbered. <p>Clause 2.5.12 Transport Planning (TP)</p> <ul style="list-style-type: none"> Criteria amended because of introduction of new DAI and TLUM categories. <p>Clause 2.7.3 Data Analysis & Insights (DAI)</p> <ul style="list-style-type: none"> New category - new section/commentary. Following sections renumbered. <p>Clause 2.7.8 Hydraulic Design commentary</p> <ul style="list-style-type: none"> Dot point for Road pavement runoff and aquaplaning moved from HD2 to HD1 in commentary Table 2.7.8. <p>Clause 2.7.11 Transport & Land Use Modelling</p> <ul style="list-style-type: none"> New category - new section / commentary. Following sections renumbered. <p>Clause 2.7.12 Transport Planning commentary</p> <ul style="list-style-type: none"> Amended because of introduction of new DAI and TLUM categories. <p>Clause 3.7.1 Quality Assurance – Consultants on Engineering Projects</p> <ul style="list-style-type: none"> New paragraphs for DAI and TLUM requirements.
<p>C7511</p>	<p>Information Brochure</p> <p>Section 1.1 Scope</p> <ul style="list-style-type: none"> Two new categories added to list – Data Analysis & Insights (DAI), and Transport & Land Use Modelling (TLUM).

Form Number	Description of change
	<p>Section 3.3 Quality system</p> <ul style="list-style-type: none"> • New paragraphs for DAI and TLUM requirements. <p>Section 4.2.1 Initial applications</p> <ul style="list-style-type: none"> • Attachments re-lettered. Attachment O amended to include DAI and TLUM categories. <p>Section 4.6 Reviewing, rescinding or downgrading prequalification</p> <ul style="list-style-type: none"> • New 7th dot point – obligation to maintain contract prequalification requirements during the term of a contract. <p>Section 6.3 Data Analysis & Insights (DAI)</p> <ul style="list-style-type: none"> • New category. Following sections renumbered. <p>Section 6.8 Hydraulic Design (HD)</p> <ul style="list-style-type: none"> • Dot point for Road Pavement Runoff and Aquaplaning moved from HD2 to HD1 in criteria Table 6.8. <p>Section 6.11 Transport & Land Use Modelling</p> <ul style="list-style-type: none"> • New category. Following sections renumbered. <p>Section 6.12 Transport Planning (TP)</p> <ul style="list-style-type: none"> • Criteria amended because of introduction of new DAI and TLUM categories. <p>Section 8.3 Data Analysis & Insights (DAI)</p> <ul style="list-style-type: none"> • New category - new section / commentary. Following sections renumbered. <p>Section 8.8 Hydraulic Design commentary</p> <ul style="list-style-type: none"> • Dot point for Road pavement runoff and aquaplaning moved from HD2 to HD1 in commentary Table 8.7. <p>Section 8.11 Transport & Land Use Modelling</p> <ul style="list-style-type: none"> • New category - new section / commentary. Following sections renumbered. <p>Section 8.12 Transport Planning commentary</p> <ul style="list-style-type: none"> • Amended because of introduction of new DAI and TLUM categories.
C7512	<p>Application Form</p> <ul style="list-style-type: none"> • Page 1 – category / level tick boxes. New boxes for new categories DAI and TLUM. • Page 2 – checklist table. New rows added for new categories DAI and TLUM. <p>Section C Organisation experience and current technical resources</p> <ul style="list-style-type: none"> • New rows added for DAI and TLUM categories. <p>Section H Engineering software</p> <ul style="list-style-type: none"> • Planning & Design section amended to include BIM software requirements. • New sections added for DAI and TLUM requirements. <p>Section K Quality system details</p> <ul style="list-style-type: none"> • Amended for DAI and TLUM requirements.

Form Number	Description of change
	<p>Attachment E renamed for DAI personnel details.</p> <p>Attachment M renamed for TLUM personnel details, following attachments re-lettered.</p> <p>Attachment O Quality Management System – CSA option</p> <ul style="list-style-type: none"> • New rows for DAI and TLUM categories.
C7585	<p>Invitation for Offer for Consultant Service</p> <p>Section 1.6.1.1 Prequalified Consultancy</p> <ul style="list-style-type: none"> • New categories DAI and TLUM added to list. <p>Section 3.5 Computer Software for Use on this Project</p> <ul style="list-style-type: none"> • Row 2 amended to include BIM software requirements. • Rows 17 and 18 added – for DAI and TLUM software.
C7586	<p>Offer for Consultant Services Non-Price Component</p> <p>New Section 5 Offered software</p> <ul style="list-style-type: none"> • 5.1 Data Analysis & Insights • 5.2 Transport & Land Use Modelling
C7561	<p>Initiation of Contract</p> <ul style="list-style-type: none"> • DAI and TLUM tick boxes added to list of prequalification categories.
C7545	<p>General Conditions of Contract</p> <p>Clause 1.1 Definitions</p> <ul style="list-style-type: none"> • New definitions added for Prequalification Notice and Prequalification Systems. <p>Clause 1.2 Interpretations</p> <ul style="list-style-type: none"> • New sentence relating to meanings of words or expressions. <p>Clause 2.1 Legislative Requirements</p> <ul style="list-style-type: none"> • Clause reworded, to advise compliance with all Legislative Requirements. <p>Clause 2.17 Prequalification System</p> <ul style="list-style-type: none"> • New clause relating to Consultant obligation to maintain contract prequalification requirements during the term of a contract. <p>Clause 6.3.3 Change in legislation</p> <ul style="list-style-type: none"> • Wording amended.

June 2021

Form Number	Description of change
Manual Chapter 1	<p>1.5.1 System documentation</p> <ul style="list-style-type: none"> Added to list – new Functional Specification Economic Analysis (Deliverables and Reporting) (Form C7526). Added to list – PUP Addendum to C7521, C7522, C7523, C7524.
Manual Chapter 4	<p>4.3.2 The Functional Specification</p> <ul style="list-style-type: none"> Added reference to new Functional Specification Economic Analysis (Deliverables and Reporting) (Form C7526). Added to list – PUP Addendum to C7521, C7522, C7523, C7524.
Manual Chapter 10	<p>10.3 Contract System Document Descriptions</p> <ul style="list-style-type: none"> Added to list – new Functional Specification Economic Analysis (Deliverables and Reporting) (Form C7526). Added to list – PUP Addendum to C7521, C7522, C7523, C7524. <p>10.4 Assembly of Invitation for Offer</p> <ul style="list-style-type: none"> Table 10.4 List of Invitation for Offer Documentation Added to list – new Functional Specification Economic Analysis (Deliverables and Reporting) (Form C7526). Added to list – PUP Addendum to C7521, C7522, C7523, C7524.
C7585	<p>Invitation for Offer for Consultant Service</p> <ul style="list-style-type: none"> Section 1.6.2.1 Prequalified Consultancy New phase added for Economic Analysis.
C7587	<p>Offer for Consultant Service – Price Component</p> <ul style="list-style-type: none"> Section 1.3 Project Stage Identification Codes New Stage Name Economic Analysis, new Code EA.
C7526	<p>Economic Analysis (Development and Reporting)</p> <ul style="list-style-type: none"> New Functional Specification.
C7520	<p>Functional Specification Template – Introduction and Administration</p> <p>Clause 1 Introduction</p> <ul style="list-style-type: none"> Added to table – reference to new Functional Specification Economic Analysis (Development and Reporting). <p>Clause 1.1 Definitions / abbreviations / acronyms</p> <ul style="list-style-type: none"> List of department manuals updated. Updated link to Technical Publications. <p>Clause 2 Measurement and payment</p> <ul style="list-style-type: none"> Updated link to Engineering Consultants webpage.

Form Number	Description of change
	<p>Clause 4 General Contract description</p> <ul style="list-style-type: none"> Added to dot points – reference to new Functional Specification Economic Analysis (Development and Reporting)
C7521	<p>Functional Specification Template - Options Analysis</p> <p>Clause 1.1 Definitions / abbreviations / acronyms</p> <ul style="list-style-type: none"> List of department manuals updated. Updated link to Technical Publications. <p>Clause 2.12.4 Public Utility Plant (PUP)</p> <ul style="list-style-type: none"> New reference to Public Utility Plant (PUP) Addendum. <p>Clause 2.13 Risk Analysis and Record (Item No. OA 13)</p> <ul style="list-style-type: none"> ISO3100:2009 updated to ISO3100:2018. Updated reference to environmental protection Acts Updated reference to Work Health and Safety Act (Qld) 2011. <p>Clause 2.16 Road Safety Audit (Item No. OA 16)</p> <ul style="list-style-type: none"> Link to road safety auditor registration updated.
C7521 Annexure	<p>Annexure to Options Analysis Specification</p> <p>1 Hydraulic analysis and design</p> <ul style="list-style-type: none"> Reference to Urban Road Design Manual replaced with Road Drainage Manual.
C7522	<p>Functional Specification Template – Business Case</p> <p>Clause 1.1 Definitions / abbreviations / acronyms</p> <ul style="list-style-type: none"> List of department manuals updated. Updated link to Technical Publications. <p>Clause 2.12.5 Public Utility Plant (PUP)</p> <ul style="list-style-type: none"> New reference to Public Utility Plant (PUP) Addendum. <p>Clause 2.13 Risk Analysis and Record (Item No. BC 13)</p> <ul style="list-style-type: none"> ISO3100:2009 updated to ISO3100:2018. Updated reference to environmental protection Acts Updated reference to Work Health and Safety Act (Qld) 2011. <p>Clause 2.15 Calculation of BCR (Item No. BC 15)</p> <ul style="list-style-type: none"> Reference to Cost Benefit Analysis Manual replaced with new reference to Functional Specification Economic Analysis (Development and Reporting) (Form C7526). New link included. <p>Clause 2.16 Road Safety Audit (Item No. BC 16)</p> <ul style="list-style-type: none"> Link to road safety auditor registration updated.

Form Number	Description of change
<p>C7522 Annexure</p>	<p>Annexure to Business Case Specification</p> <p>1 Hydraulic analysis and design</p> <ul style="list-style-type: none"> Reference to Urban Road Design Manual replaced with Road Drainage Manual.
<p>C7523</p>	<p>Functional Specification Template – Preliminary Design</p> <p>Clause 1.1 Definitions / abbreviations / acronyms</p> <ul style="list-style-type: none"> List of department manuals updated. Updated link to Technical Publications. <p>Clause 2.10 Public Utility Plant (PUP) (Item PD 11)</p> <ul style="list-style-type: none"> New reference to Public Utility Plant (PUP) Addendum. <p>Clause 2.7.1 Bridge or structure</p> <ul style="list-style-type: none"> Text box updated for Project Manager consideration. <p>Clause 2.14 Risk Mitigation and Record (Item No. PD 15)</p> <ul style="list-style-type: none"> ISO3100:2009 updated to ISO3100:2018. <p>Clause 2.18 Calculation of BCR (Item No. PD 18)</p> <ul style="list-style-type: none"> Reference to Cost Benefit Analysis Manual replaced with new reference to Functional Specification Economic Analysis (Development and Reporting) (Form C7526). New link included. <p>Clause 2.19 Road Safety Audit (Item No. PD19)</p> <ul style="list-style-type: none"> Link to road safety auditor registration updated. <p>Clause 2.21 Project Plan (Item No. PD 20)</p> <ul style="list-style-type: none"> Reference to Preconstruction Processes Manual deleted.
<p>C7523 Annexure</p>	<p>Annexure to Preliminary Design Analysis Specification</p> <p>1 Hydraulic analysis and design</p> <ul style="list-style-type: none"> Reference to Urban Road Design Manual replaced with Road Drainage Manual.
<p>C7524</p>	<p>Functional Specification Template – Detailed Design</p> <p>Clause 1.1 Definitions / abbreviations / acronyms</p> <ul style="list-style-type: none"> List of department manuals updated. Updated link to Technical Publications. <p>Clause 2.6 Public Utility Plant (PUP) (Item DD 07)</p> <ul style="list-style-type: none"> New reference to Public Utility Plant (PUP) Addendum. <p>Clause 2.17 Risk Mitigation and Record (Item No. DD 18)</p> <ul style="list-style-type: none"> ISO3100:2009 updated to ISO3100:2018.

Form Number	Description of change
	<p>Clause 2.18 Calculation of Benefit Cost Ratio (BCR) (Item No. DD 19) (if ordered)</p> <ul style="list-style-type: none"> • In paragraph (ii) - reference to Cost Benefit Analysis Manual replaced with new reference to Functional Specification Economic Analysis (Development and Reporting) (form C7526). New link included. <p>Clause 2.22 Project Plan (Item No. DD 23)</p> <ul style="list-style-type: none"> • Reference to Preconstruction Processes Manual deleted. <p>Clause 2.23.1 road safety audit of design</p> <ul style="list-style-type: none"> • Link to road safety auditor registration updated. <p>Clause 2.25.6 Sub Certified Final Designs and Accompanying Documentation Milestone</p> <ul style="list-style-type: none"> • Updated to include electronic copy of plans.
<p>C7524 Annexure</p>	<p>Annexure to Detailed Design Specification</p> <p>2 Hydraulic analysis and design</p> <ul style="list-style-type: none"> • Reference to Urban Road Design Manual replaced with Road Drainage Manual.

March 2021

Form Number	Description of change
Manual Chapter 2	<ul style="list-style-type: none"> • Throughout – terminology for ‘applicant’ and ‘consultant’ tidied up. 2.3.2.3 Upgrading of prequalification categories and levels • New paragraph for HD2/HD3 upgrade applications – hydraulic reports must be included. 2.5.5 Geotechnical Engineering (GE) • For renewing at GE3 – new second point. 2.5.6 Highway Engineering (HE) • References to road lighting and traffic signals deleted from Table 2.5.6. 2.5.7 Hydraulic design (HD) • In text box – added sentence advising hydraulic reports must be included in upgrade applications. 2.5.8 Intelligent transport systems (ITS) • New dot points for road lighting design and traffic signals design. • Table 2.5.8 – new references to road lighting and traffic signals. 2.5.9 Traffic Engineering (TE) • Table 2.5.9 – 5th dot point amended for TraSIS and TrasiCAD software. 6th dot point amended for Traffic Management Design competency. 2.7.6 Highway engineering (commentary) • References to road lighting and traffic signals deleted from list of dot points. 2.7.7 Hydraulic design (commentary) • New sentence regarding requirements of upgrade applications – hydraulic reports must be submitted. 2.7.8 Intelligent transport systems (commentary) • Table 2.7.8 – new references to road lighting and traffic signals. 2.7.9 Traffic engineering (commentary) • Table 2.7.9 – amended for TraSIS and TrasiCAD software, Traffic Management Design competency, new references to MUTCD and AGTTM.
Manual Chapter 6	<p>6.3 Period up to close of offers</p> <ul style="list-style-type: none"> • Deleted – reference to EP168 Tender Periods. • New dot point – typical minimum tender periods for consultant engagements.

Form Number	Description of change
Manual Chapter 7	<p>Assessment of Offers (prequalified and non-prequalified)</p> <p>Clause 7.2.2.3 Assessment of non-price criteria</p> <ul style="list-style-type: none"> • In text box – added sentence advising half marks (0.5) permitted when scoring criteria (except price). <p>Clause 7.10.3 Advice to unsuccessful offerors.</p> <ul style="list-style-type: none"> • Added sentence relating to successful offeror and contract sum.
C7511	<p>Information Brochure</p> <ul style="list-style-type: none"> • Throughout – terminology for ‘applicant’ and ‘consultant’ tidied up. <p>4.2.3 Upgrading of prequalification categories and levels</p> <ul style="list-style-type: none"> • New paragraph for HD2/HD3 upgrade applications – hydraulic reports to be included. <p>6.5 Geotechnical Engineering (GE)</p> <ul style="list-style-type: none"> • For renewing at GE3 – new second point. <p>6.6 Highway Engineering (HE)</p> <ul style="list-style-type: none"> • References to road lighting and traffic signals deleted from Table 6.6. <p>6.7 Hydraulic design (HD)</p> <ul style="list-style-type: none"> • In text box – added sentence advising hydraulic reports to be included in upgrade applications. <p>6.8 Intelligent transport systems (ITS)</p> <ul style="list-style-type: none"> • New dot points for road lighting design and traffic signals design. • Table 6.8 – new references to road lighting and traffic signals. <p>6.9 Traffic Engineering (TE)</p> <ul style="list-style-type: none"> • Table 6.9 – 5th dot point amended for TraSIS and TrasiCAD software. 6th dot point amended for Traffic Management Design competency. <p>8.6 Highway engineering (commentary)</p> <ul style="list-style-type: none"> • References to road lighting and traffic signals deleted from list of dot points. <p>8.7 Hydraulic design (commentary)</p> <ul style="list-style-type: none"> • New sentence regarding requirements of upgrade applications – hydraulic reports must be submitted. <p>8.8 Intelligent transport systems (commentary)</p> <ul style="list-style-type: none"> • Table 8.8 – new references to road lighting and traffic signals. <p>8.9 Traffic engineering (commentary)</p> <ul style="list-style-type: none"> • Table 8.9 – amended for TraSIS and TrasiCAD software, Traffic Management Design competency, new references to MUTCD and AGTTM.

Form Number	Description of change
C7512	<p>Application Form</p> <p>Section B. RPEQ details.</p> <ul style="list-style-type: none"> • Reference to electrical RPEQ requirements for HE2, HE3 – deleted from Guide notes table. <p>Section H Engineering software</p> <ul style="list-style-type: none"> • Roadway Lighting – updated for ITS2, ITS3 mandatory requirements. • Signs – TraSiS, TraSiCAD. References to HE2, HE3 deleted.
C7585	<p>Invitation for Offer for Consultant Service</p> <p>Section 3.3 Computer Software for use on this project</p> <ul style="list-style-type: none"> • VISUM corrected to read VISSIM. • Perfect Lite amended to Perfect Lite for Windows. • Perfect Lite AutoCAD Interface amended to Perfect Lite AutoCAD Interface or AGI 32.
C7545	<p>General Conditions of Contract</p> <p>Clause 8.7.1 Proof of insurance</p> <ul style="list-style-type: none"> • Paragraph (b) amended to advise acceptability of a Certificate of Currency for workers' compensation insurance.
C7551	<p>Supplementary Conditions of Offer</p> <p>Clause 4.3.1 Scoring procedure</p> <ul style="list-style-type: none"> • Amendment to (b) – half points (0.5) permitted for ratings of non-price criteria.
C7521	<p>Options Analysis and Annexure to Options Analysis Specification</p> <ul style="list-style-type: none"> • Updated to reflect the evolution of environmental and cultural heritage assessment processes since 2015.
C7521	<p>Options Analysis – Public Utility Plant (PUP) Addendum</p> <ul style="list-style-type: none"> • New template.
C7522	<p>Business Case and Annexure to Business Case Specification</p> <ul style="list-style-type: none"> • Updated to reflect the evolution of environmental and cultural heritage assessment processes since 2015.
C7522	<p>Business Case – Public Utility Plant (PUP) Addendum</p> <ul style="list-style-type: none"> • New template.
C7523	<p>Preliminary Design and Annexure to Preliminary Design Specification</p> <ul style="list-style-type: none"> • Updated to reflect the evolution of environmental and cultural heritage assessment processes since 2015.

Form Number	Description of change
C7523 / C7524	Design - Public Utility Plant (PUP) Addendum <ul style="list-style-type: none">• New template.
C7524	Detailed Design and Annexure to Detailed Design Specification <ul style="list-style-type: none">• Updated to reflect the evolution of environmental and cultural heritage assessment processes since 2015.
C7557	Terms of Reference for Environmental Scoping Report <ul style="list-style-type: none">• Updated to reflect the evolution of environmental and cultural heritage assessment processes since 2015.
C7558	Terms of Reference for Review of Environmental Factors <ul style="list-style-type: none">• Updated to reflect the evolution of environmental and cultural heritage assessment processes since 2015.

August 2020

Form Number	Description of change
<p>Manual Chapter 1</p>	<p>1.1.1 Definitions and Abbreviations – new table.</p> <p>1.1.2 Scope – new Figure 1 CFEP Usage Map, describing structure of Manual.</p> <p>1.2 System applicability – RoadTek and E&T references clarified.</p> <p>1.5.1 System documentation – Added - Form C7513 Curriculum Vitae; Form C7598 Unsuccessful Advice; Sustainability Addenda and Appendices, Environmental Terms of Reference. Added to text box- consultantprequal email address.</p> <p>1.5.2 Prequalification operational issues - section deleted.</p> <p>1.5.3 System – standard documents - section deleted. Succeeding clauses renumbered.</p> <p>1.5.4 System database (now clause 1.5.2) – Updated with 3PCM references.</p> <p>1.8 New section – Enquiries.</p>
<p>Manual Chapter 2</p>	<p>2 Definitions – new table.</p> <p>2.1.1 Scope – CE and ITS categories added to list.</p> <p>2.2.3 QA requirements – New sole practitioner checklist option under certain circumstances. Controlled Self Assessment option for CE1, CE2, ES (all levels), FC (all levels), ITS1, ITS2, TP1, TP2.</p> <p>2.2.6 Insurance at Prequalification Stage – PL insurance increased from \$10M to \$20M.</p> <p>2.3 Prequalification Committee – composition of Committee deleted.</p> <p>2.3.2.1 Initial application – Expanded to include more guidance. Reference to CV template added (form C7513).</p>

Form Number	Description of change
	<p>2.3.2.5 New sub clause – newly formed organisations.</p> <p>2.3.2.6 Figure 2.3.2.6 updated.</p> <p>2.3.4 Request for review of assessment – 30 days clarified to mean 30 business days.</p> <p>2.3.5 Performance reporting – clause deleted, following clauses renumbered.</p> <p>2.3.5 Reviewing, rescinding or downgrading – two new circumstances added: failure to submit renewal application, failure to comply with mandatory prequalification requirements.</p> <p>2.3.6 New clause – subconsultants and joint ventures for planning and design projects.</p> <p>2.3.6.1 Sub-consultants at prequalification stage, at offer stage.</p> <p>2.3.6.2 Joint ventures for planning and design projects.</p> <p>2.5 Prequalification categories.</p> <p>New reference to design verification and proof engineering services.</p> <p>Prequalification categories updated for –</p> <p>Bridge Design</p> <p>Economic Studies. New advice relating to new applications – regardless of level applied for, approval will be for Entry Level (Level One) for 12 months.</p> <p>Financial/Commercial</p> <p>Geotechnical Engineering</p> <p>Hydraulic Design.</p> <p>New categories added for –</p> <p>Cost Estimating</p> <p>Intelligent Transport Systems</p> <p>2.7 Addressing prequalification criteria.</p> <p>Commentaries updated for –</p> <p>Bridge Design</p> <p>Economic Studies</p> <p>Financial/Commercial</p> <p>Hydraulic Design.</p> <p>Traffic Engineering - links updated.</p>

Form Number	Description of change
	<p>Commentaries added for – Cost Estimating Highway Engineering Intelligent Transport Systems Transport Planning.</p>
<p>Manual Chapter 3</p>	<p>Sole invitee, multiple invitation terms – updated through to single invitee, sole supplier, limited invitations.</p> <p>3.1.3 – Process summary expanded. Point (3) - Development of Functional Specification/brief – added advice for engagements over \$2M. New point (7) – Assessment Panel formation.</p> <p>Table 3.1.3 Process Summary for Invitation, Assessment and Approval - updated. Risk assessment addition, terminology updated.</p> <p>3.1.5 Public Consultation – Updated and renamed ‘Stakeholder Engagement’. New note – exclusion of external project stakeholders on offer assessment panels, due to conflicts of interest.</p> <p>3.2.3 Goods and Services Tax – Amended to refer to TMR’s FMPM, email address updated. New advice relating to internal transactions.</p> <p>3.3.1 - change to section heading. Private Invitations changed to ‘Limited Invitation (prequalified consultants).</p> <p>3.3.2 Sole Initiations (prequalified consultants) New sentence added, advising that SI is not compulsory, can use MI.</p> <p>3.4.1 Open invitations (non-prequalified consultants) – inclusion of QTender requirement, external link to QTenders webpage.</p> <p>3.4.2 Limited invitations (non-prequalified consultants) – increase to limit, from \$10,000 to \$150,000.</p>

Form Number	Description of change
	<p>3.4.3 Sole invitations (non-prequalified consultants) – increase to SI limit, from \$10,000 to \$150,000.</p> <p>3.6 Urgent cases (for estimates which exceed \$10,000) – Changed to ‘Urgent cases (for estimates which exceed \$150,000 (including GST))’.</p> <p>3.7.1 Quality Assurance – Updated for CE, ITS and TP categories. Standard updated from ISO 9001:2008 to ISO 9001:2015. Email address updated for RISE.</p> <p>3.7.2 Consultant contract insurance – New Table 3.7.2 Insurance Summary.</p> <p>3.7.2.3 Professional indemnity insurance – Updated for CAI and PAI requirements. Paragraphs, figures and tables relating to risk exposure deleted.</p>
<p>Manual Chapter 4</p>	<p>4.1 General (prequalified consultants) – New Table 18 Invitation process for prequalified consultants. SI changed to be optional, can use MI. VBS and QBS thresholds increased to <\$1M VBS, >\$1M QBS.</p> <p>4.1.1 Single invitee / sole supplier or limited invitees (prequalified consultant) – Change in terminology from sole invitee, multiple invitees; addition of IT-secured e-tendering option. New sentence added, advising that SI is not compulsory, can use MI.</p> <p>4.1.2 Types of offers (prequalified consultant) - QBS threshold increased to >\$1M. VBS threshold increased to <\$1M. Negotiation term changed to clarification.</p> <p>4.1.3 new subclause – Rotation of prequalified Consultants (formerly dealt with 4.2.1.1 and 4.2.1.4) - to be established/managed by districts.</p> <p>4.2.1.2 new subclause – Use of prequalified consultants on external roadworks adjoining the department’s roads – replaces Engineering Policy EP136.</p>

Form Number	Description of change
	<p>4.2.1.4 Invitation process using prequalification registers - Amended to state minimum (3) and maximum (6) number of available consultants. Deletion of reference to internal departmental design groups.</p> <p>4.2.1.5 Multi-stage invitation process for prequalified consultants - New Figure 1 Multi-stage invitation. EOI (Expression of Interest) reference changed from ROI (Registration of Interest).</p> <p>4.2.1.6 Multi-phase projects - Change to clause name to 'Multi-phase projects for prequalified consultants'. New Figure - Example of a multi-phase project. New guidance in text box relating to consultants who deliver DD not to be engaged to deliver CA services on any resulting construction. External link given to EP158 Administrator and Independency on Transport and Main Roads Projects, in Technical Publications.</p> <p>4.2.1.7 Genuine urgencies - Change to clause name to 'Genuine urgencies for prequalified consultants'. Addition of Level 5 Procurement Delegate requirement for endorsement.</p> <p>4.2.1.8 Significant project information - Added reference to Section 1.6.3 of IFO C7585, for service extensions as SI contract.</p> <p>4.3 Invitation documents - Added restrictions for offer responses (formatting, use of departmental CV template Form C7513 - up to 3 pages/person maximum).</p> <p>4.3.2 The Functional Specification - New requirement for services >\$2M value - to be treated on a project by project basis. Infrastructure Delivery Services available to provide guidance. Infrastructureproc email address given.</p> <p>4.4 Approving invitation processes - Removal of reference Instrument of Delegated Purchasing Authority. Approval required by officer with appropriate delegation.</p>

Form Number	Description of change
<p>Manual Chapter 5</p>	<p>5.1 Sole invitee term changed through to single invitee/sole supplier. New clause – General, giving examples of non-prequalified services. New Table 19 Invitation process for non-prequalified consultants. SI changed to be optional, can use MI.</p> <p>5.1.1 Sole or Limited Invitations – Heading changed to ‘Sole invitations (non-prequalified consultant)’. Added paragraph - SI conditions (<\$150K, urgency, prior project knowledge). New reference to etendering. Removal of reference Instrument of Delegated Purchasing Authority. New sentence added, advising that SI is not compulsory, can use MI.</p> <p>5.1.2 Multi-stage invitations (non-prequalified consultant) – New reference and requirements for etendering. New sentence to advise if districts require Offer in Excel format (for checking), to include this requirement in the Tender Brief.</p> <p>5.1.3 Genuine urgencies – Change to clause name to ‘Genuine urgencies for non-prequalified consultants’. Addition of Level 5 Procurement Delegate requirement for endorsement.</p> <p>5.2.1 Express of Interest documents ROI (Registration of Interest) terms changed to EOI (Expression of Interest). Infrastructureproc email address given for guidance.</p> <p>5.2.4 Preclose Presentation of Design/Brief Function Specification – Changed to ‘Presentation of Design/Brief Functional Specification’. New advice – optional Pre-Offer meeting to be held in week one of tender period, no later. Pre-close meetings – optional for services under \$2M, mandatory services in excess of \$2M value.</p> <p>5.3 Approving invitation processes – Removal of reference Instrument of Delegated Purchasing Authority. Approval required by officer with appropriate delegation.</p>

Form Number	Description of change
<p>Manual Chapter 6</p>	<p>6.1 Conflict of Interest - Change of clause name to 'Probity'. New reference to Code of Conduct. New requirement for conflict of interest or collusion declaration. Probity measures given dot points. Last dot point – added sentence, advising it is Project Manager’s responsibility to ensure security of offer documents/electronic data.</p> <p>6.2.1 Use of Offer Lodgement Box - Change of clause name to 'Use of offer lodgement box/etendering system. New sentence to advise if districts require Offer in Excel format (for checking), to include this requirement in the Tender Brief.</p> <p>6.2.2 Administration of process – Deletion of references to E&T and RoadTek. 6th dot point - addition of tender meeting and clause references for pre-close meeting.</p> <p>6.3 Period up to close of offers – New dot point – reference to EP168 Tender Periods. External link given to Engineering Policies.</p> <p>6.3.1 Queries – New text box to advise: Assessment Panel members to sign conflict of interest declaration and confidentiality agreement. NTTs should not be issued immediately before tender close time.</p> <p>6.4.1 Late offers – new text regarding etendering.</p> <p>6.4.3 New clause – Non Compliance Table.</p> <p>6.4.4 Clarification with recommended offeror (VBS) - Deleted and moved to Chapter 7, clause 7.4.7. Following clause - General offer queries - renumbered to 6.4.4.</p>
<p>Manual Chapter 7</p>	<p>Throughout - removal of reference to Instrument of Delegated Purchasing Authority, replaced with 'procurement officer with the appropriate delegation'. 7.1.1 Assessment of single invitee / sole supplier offer –</p>

Form Number	Description of change
	<p>Offer assessment score amended to be 'offer assessment total weighted score'.</p> <p>7.1.2 Assessment of Multiple Offers – \$10,000 value amended to \$150,000 (for non-prequalified consultants). New – storage requirements for etender submissions. New in 2nd text box – advice that unopened submissions need to be suitably addressed, to ensure prompt receipt by the relevant area within the offeror organisation.</p> <p>7.1.2.1 QBS – new Figure 9 QBS Example. New Table 21 QBS scenarios. Delete sentence 'Second submissions which do not include a price schedule may be considered non-conforming.' New sentence 'Second submissions which do not include a price schedule will be considered non-conforming.' New requirement – requests to vary QBS process to be approved by Manager (Prequalification), on project by project basis.</p> <p>7.2 Offer assessment non-price criteria Consultantprequal email contact given for Excel assessment spreadsheets (on PCU Sharepoint page).</p> <p>7.2.1.1 Technical Skills of key team members – List of departmental manuals updated, link given to Technical Publications webpage. New text box – CVs and org chart for proposed team, also backup personnel.</p> <p>7.2.1.2 Delivering the service List of dot points in (b) updated, to match previously published SCoOffer (form C7551), Clause 5.2.</p> <p>7.2.1.3 Relationship management. Wording amended to include 'collaboration'.</p> <p>7.2.1.5 Quality of Deliverables. New dot point added for RPEQ certification requirement.</p> <p>7.3.1 VBS scoring for prequalified engineering consultancies –</p>

Form Number	Description of change
	<p>30% tolerance zone – offers outside 30% range can be considered on discretionary basis, requiring approval from ED(PMD). New requirement – Principal’s Estimate to be included in price rating.</p> <p>7.3.2 VBS scoring for non-prequalified consultancies on engineering projects – Half marks (0.5) permitted, amended from decimals not permitted. New Figure 12 as an example of price rating VBS non-prequalified consultants. New requirement – Principal’s Estimate to be included in price rating. Consultantprequal address given for Excel assessment spreadsheets (on PCU Sharepoint page).</p> <p>7.4.1 Assessment panel – Number of assessment panel members required – to be based on estimated Contract Value. New requirements – Panel Chair to be departmental employee. External project stakeholders to be excluded from Panel where presence would constitute a conflict of interest.</p> <p>7.4.2 Alternative offers Definition moved to Definitions Table in Chapter 1.</p> <p>7.4.3 Conditional offers Definition moved to Definitions Table in Chapter 1.</p> <p>7.4.4 Offer assessment process – New sentence regarding request for price adjustment, if resources changed.</p> <p>7.4.7 Value Based Selection (VBS) price assessment – Text from Clause 6.4.4 (re post-close clarification) removed from Chapter 6 and inserted into 7.4.7. ‘negotiations’ term deleted, ‘clarifications’ term kept.</p> <p>7.4.8 QBS assessment New – half marks (0.5) permitted if more than one offeror has same highest weighted score.</p> <p>7.7 Approving the procurement decision</p>

Form Number	Description of change
	<p>Deleted – outdated references to contractor material numbers for financial reporting needs.</p> <p>7.8 Period after award of contract – Updated external link to QTenders.</p> <p>7.9 Clause heading change from ‘Costing’ to ‘Annual Reporting Requirements’. References to Gateway System deleted. Email address Fin.Gov@tmr.qld.gov.au for link to Finance & Procurement Central Sharepoint site, for annual reporting requirements.</p> <p>7.9.1 Account Code for Consultant Services Reworded and shortened, to advice account code, email address Fin.Gov@tmr.qld.gov.au for Expenses section in Chart of Accounts.</p> <p>7.9.2 Consultant Services. Clause deleted, content duplicated in Clause 1.1.2 of Chapter 1.</p> <p>7.10.3 Advice to unsuccessful offerors – New template (Form C7598).</p> <p>7.10.4 Formal contract Updated to simplify and clarify where a formal contract may be necessary.</p>
<p>Manual Chapter 8</p>	<p>8.2.2 Mandatory requirements – List of Legislations updated.</p> <p>8.2.3 PMBoK elements – Change of clause name to ‘Project management elements’. Removal of PMBoK references.</p> <p>8.2.5.1 - new clause title and wording amended for building Industry Fairness (Security of Payment) Act 2017 Act (replacing BCIPA).</p> <p>8.3 Performance reports –</p>

Form Number	Description of change
	<p>Clause and subclauses amended for performance reporting requirements.</p> <p>8.3.1 Introduction - New advice - completed performance reports to be entered into 3PCM for the relevant project by district personnel and advised to consultantprequal.</p> <p>8.3.4 Records management of performance reports - New external link for Records Management Policy.</p> <p>8.3.4.1 new clause - internal 'Controlled Self Assessment (CSA-09). Details of process (internal to TMR). New external link to QTender webpage.</p> <p>8.4 Annual Reporting. Clause deleted.</p>
<p>Manual Chapter 9</p>	<p>9.3 Performance reporting - Contract value threshold increased from \$10,000 to \$50,000, above which formal performance reporting is required. Performance reporting forms - form numbers updated to reflect new spreadsheet templates.</p>
<p>Manual Chapter 10</p>	<p>10.1 Retention of documents - Updated for retention/disposal of contract/prequalification documents, financial documents.</p> <p>10.2.2 Supporting Documents - Added to list - CV template (Form C7513). Added to list - Environmental TORs (Forms C7557, C7558). Added to list - Sustainability Addenda and Appendices for C7521, C7522 and C7524.</p> <p>Consultantprequal email address given, for internal link to PCU Sharepoint page for assessment spreadsheets C7566 and C7567.</p> <p>10.4 Assembly of Invitation for Offer - New advice on not to cut and paste from previous invitations. Table 24 List of Invitation for Offer Documentation - removal of column giving document colours. Addition of On Q 4in1 template (for PP, OA, BC, PP).</p>

Form Number	Description of change
	<p>10.6.4 Invitation Period up to closing date - New dot point relating to optional Pre-Offer Meeting in week one of tender period. Pre-Close meeting made optional for services under \$2M in value.</p> <p>10.6.7 During and after completion of consultant services - Performance report form numbering updated.</p>
C7511	<p>Information Brochure Titles for departmental publications updated throughout.</p> <p>Clause 3.3 Quality system Change to Transport Planning QA requirements - Controlled Self Assessment acceptable for Levels 1 and 2. Third party certification mandatory for Level 3.</p> <p>Clause 4.2.4 Changes to Consultant Organisation - New requirement to advise of any demerits or sanctions being investigated under the Ethical Supplier Mandate.</p> <p>Clause 6.3 Economic Studies (ES) - New advice relating to new applications - regardless of level applied for, approval will be for Entry Level (Level One) for 12 months.</p>
C7512	<p>Application Form Section I Organisational History - New requirement to advise of any demerits or sanctions being investigated under the Ethical Supplier Mandate.</p> <p>Section H Engineering Software - 2D Hydraulic Design amended to read 2D/3D Hydraulic Design. Software list updated, MIKE21 and DELFT-3D removed.</p> <p>Section K Quality system details Change to Transport Planning QA requirements - Controlled Self Assessment acceptable for Levels 1 and 2. Third party certification mandatory for Level 3.</p> <p>Attachment M Quality Management System - Controlled Self Assessment (CSA()) option Amended to include Transport Planning Levels 1 and 2.</p>

Form Number	Description of change
C7561	<p>Initiation of Contract Report</p> <p>New question – Has the Consultant any current demerits or sanctions being investigated under the Ethical Supplier Mandate? External link to ACN Supplier Check Tool given for use by report compiler.</p> <p>New question – has replacement personnel been approved?</p> <p>New question for project manager/report compiler – has contract been entered into 3PCM?</p> <p>Reminder to project manager/report compiler – enter performance reports directly into 3PCM and advise Prequalification & Contracts Unit via email.</p>
C7585	<p>Invitation for Offer for Consultant Service</p> <p>Section 1.6.1.2 Sub-consultants.</p> <p>New – to advice categories where sub-consultants may be nominated in an Offer.</p> <p>Section 1.6.3 Extension of Consultant Commission.</p> <p>Amended to add advice that extensions are not to include Contract Administration services for any resulting construction.</p> <p>Section 1.10 Insurances</p> <p>PAI option amended, removed as an option, only to be selected in specific circumstances.</p>
C7587	<p>Offer for Consultant Service – Price Component</p> <p>Header updated to read Invitation Number, not Contract Number.</p> <p>Section 2.1 Price Schedule</p> <p>Note relating to ‘if ordered’ items amended to add ‘Excessive use of ‘if ordered’ items will be noted in contract performance reporting.’</p>
C7542	<p>General Conditions of Offer</p> <p>Throughout – the term ‘negotiation’ replaced with ‘clarification’.</p> <p>Clause 1 Definitions</p> <p>Added – Single Invitee, Sole Supplier definitions.</p> <p>Clause 11.1 Non Compliances Table</p> <p>Updated to duplicate Table in Chapter 6 of CFEP Manual.</p>
C7545	<p>General Conditions of Contract</p> <p>8.2.1 Alternative 1 – Principal Arranged Insurance</p> <p>Moved to after CAI. Term ‘alternative’ deleted.</p>

Form Number	Description of change
	<p>8.2.2 Alternative 2 – Consultant Arranged Insurance Term ‘alternative’ deleted.</p> <p>11.5 Rapid Adjudication Amended for Building Industry Fairness (Security of Payment) Act 2017, replacing BCIPA references.</p> <p>12.5.4 Service of Payment Claims Amended for Building Industry Fairness (Security of Payment) Act 2017, replacing BCIPA references.</p>
C7551	<p>Supplementary Conditions of Offer Clause 2(b) Prequalification Requirements Updated for QA requirements for CE, ES, FC, ITS and TP categories.</p> <p>Clause 4.2 Assessment Panel Panel to be formed and briefed before invitation for offer issued, amended from before assessment commences.</p> <p>Clause 4.4.1.2 For Non-Prequalified Consultancies Half marks (0.5) permitted, amended from decimals not permitted.</p> <p>Clause 5.1 Technical Skills of Key Team Members List of Manuals updated. Webpage link given to TMR Technical Publications.</p> <p>Clause 5.5 Quality of Deliverables New dot point added for RPEQ certification requirement.</p>
C7554	<p>Supplementary Conditions of Contract ‘TMR’ amended to department/departmental throughout.</p> <p>6.3.2 Consultant Services ‘collaborative’ added as a term.</p>

Form Number	Description of change
	<p>8.1 Engineering drawing certification New 8.1.1 – advice relating to EP172 Electronic Signature policy for engineering drawings.</p> <p>9.1.1 Road Design References List of Manuals updated. Webpage link given to TMR Technical Publications.</p>
C7554.1	<p>Annexure A Supplementary Conditions of Contract – Management Procedures and Forms Document version date updated to August 2020. No other amendments.</p>
C7554.2	<p>Annexure B Supplementary Conditions of Contract – Delegations of functions of the Principal and the Consultant Version dates updated for references throughout document to GCoC form C7542, SCoO form C7551, GCoC form C7545, SCoC form C7554.</p> <p>‘Negotiation’ amended to ‘clarification’ when in the context of Offerors. Ethical Supplier Requirements added to Delegation functions for C7542.</p> <p>Clause 13 Non-conforming Building Products added to Delegation Function list for C7545.</p>
C7554.3	<p>Annexure C Supplementary Conditions of Contract – Additional Clauses Document version date updated to August 2020. No other amendments.</p>
C7598	<p>Unsuccess Advice New form. Advice to Offerors who were unsuccessful.</p>
C7599	<p>Letter of Acceptance List of Contract Documents – references amended to read Sole Supplier/Single Invitee.</p> <p>Other Specific Contract Matters – updated to include reference to Digital Video Roads (DVR) Viewer Licence Agreement.</p>
C6941	<p>Submission of Project Review Report (SPR) Amended to remove ‘initial’ from title.</p>
C6942	<p>Submission of Preliminary Design Report (PDR) Form Code amended from SDR to PDR.</p>
C6947	<p>Progress Payment Claim (PPCA) Preliminary Design Form Code amended from PPC to PPCA.</p>

Form Number	Description of change
C6947SI	Progress Payment Claim (PPC) Single Invitee/Sole Supplier Title changed to Single Invitee/Sole Supplier.
C6948	Progress Payment Certificate (PCR) References amended from BCIPA to BIFA.
C6948SI	Progress Payment Certificate (PCRS) Single Invitee/Sole Supplier Title changed for Single Invitee/Sole Supplier. Form Code amended from PCR to PCRS. References amended from BCIPA to BIFA.
C6953	Progress Payment Claim (PPCB) Detailed Design Form Code amended from PPC to PPCB.

January 2020

Form Number	Description of change
C7586	Offer for Consultant Service – Non-Price Component Section 1.4 Offeror's Details – new field added for ACN.

October 2019

Form Number	Description of change
C7585	<p>List of documents – Consultants</p> <p>Clause 1.7.1 amended to include reference to Attachment D Ethical Supplier Threshold.</p>
C7586	<p>Offer for Consultant Service – Non Price Component</p> <p>New Attachment D – Ethical Supplier Threshold questionnaire. New notes and definitions relating to the Ethical Supplier Threshold and Ethical Supplier Mandate.</p>
C7542	<p>General Conditions of Offer</p> <p>Clause 1 amended to include definitions relevant to Ethical Supplier Threshold and Ethical Supplier Mandate provisions.</p> <p>Clause 4.5 Principal Negotiations – reworded, to be less flexible regarding final offer negotiations.</p> <p>Clause 6.2 Notices to Offerors – added text regarding timely issuing of NTTs, so that offerors have time to deal with the matters in the NTTs.</p> <p>7.1 Withdrawal of Offers – amended to clarify offers received in a Lodgement Box.</p> <p>Deleted - sentence about suspending prequal status of consultants who withdraw their offers.</p> <p>Clause 8.1 Form/Delivery of Offers – split into 8.1.1 and 8.1.2 adding electronic tendering option (consistent with added text in CFEP manual).</p> <p>Clause 8.2 Late Offers – split into 8.2.1 and 8.2.2. Sentence referencing franking machines deleted.</p> <p>Clause 8.3 Offers Forwarded Indirectly or by Electronic Means – title changed to ‘Offers Forwarded Indirectly or by Other Means’. First paragraph amended, second and third paragraphs deleted.</p> <p>Clause 9.2 Advice of Successful Offeror –</p>

Form Number	Description of change
	<p>amended to advise that this info will be given in the Unsuccessful Advice (Form C7598).</p> <p>Clause 9.4 Discussions with Offerors – negotiations to be approved by Principal’s Delegate, changed from District Director.</p> <p>Clause 10.1(g) inserted to refer to Ethical Supplier Threshold.</p> <p>Clause 11 Discrepancies and errors in the Offer – new subclause 11.1 Non-Compliances Table, which includes reference to Ethical Supplier Threshold.</p> <p>Clause 14 Acceptance of an Offer – amended to advise email of scanned copy of LOA followed by hard copy.</p> <p>Clause 15 Feedback to Unsuccessful Offerors – reworded and clarified.</p> <p>Clause 17 Standing Offers – clause deleted (tick box in IFO form C7585 deleted as well). Following clauses renumbered.</p> <p>New clause 18.1 Ethical Supplier Threshold.</p> <p>New clause 18.2 Ethical Supplier Mandate.</p>
C7545	<p>General Conditions of Contract</p> <p>Clause 1.1 Definitions – Amended to include definitions relevant to Ethical Supplier Threshold and Ethical Supplier Mandate provisions.</p> <p>Clause 2.3 Consultant’s obligations – Amended to require the Consultant to comply with the Ethical Supplier Threshold.</p> <p>New Clause 2.4 Consultant acknowledgments – Acknowledgements relating to obtaining information and demerit or sanction under the Ethical Supplier Mandate.</p>

Form Number	Description of change
	<p>Clause 7.1.1 Indemnity – New subclause (g) relating to Ethical Supplier Threshold and Ethical Supplier Mandate. Following subclause renamed (h).</p>
C7551	<p>Supplementary Conditions of Offer Clause 3 Form of the Offer – amended to include electronic tendering, offers not including fully completed Price Component (form C7587) will be treated as nonconforming, amended from ‘may be treated’. New - Attachment D to Non-Price Component (form C7586) Ethical Supplier Threshold requirements.</p> <p>Clause 4.1 Assessment Method – Shortlisting down to six offers received, changed from ten.</p> <p>Clause 4.2 Assessment Panel – New sentence excluding external project stakeholders on Panels due to conflicts of interest.</p> <p>Clause 4.3 Non-Price (Envelope 1) – References to ‘scores’ corrected to ‘rating’.</p> <p>Clause 4.3.4 Negotiation Process (QBS) – QBS scenarios table added.</p> <p>Clause 4.4.1 Price Aspect Scores (VBS) – New first paragraph, regarding secure storage of price component and release to Assessment Panel.</p> <p>Clause 4.4.1.1 Price - for Engineering Consultancies – New advice relating to Principal’s Estimate to be included in price rating, for all offers.</p> <p>Clause 4.4.1.2 For Non-Engineering Consultancies on Engineering Projects – Heading changed to ‘For Non-Prequalified Consultancies on Engineering Projects’. New advice relating to Principal’s Estimate to be included in price rating, for all offers.</p>

Form Number	Description of change
	<p>Clause 5.2 Delivering the Service. PYMBoK references changed to general project management. New 10th element added Stakeholder Management.</p> <p>Clause 5.3 Relationship management Added h) Adherence to compliance with Ethical Supplier Threshold</p> <p>Clause 5.4 Local Knowledge and Interfaces. Amended to Local Benefits.</p> <p>Clause 5.5 Quality of Deliverables – Estimating dot points amended to match same in Chapter 7 of manual.</p> <p>Clause 8.4 Local Knowledge and Interfaces. Amended to Local Benefits.</p> <p>Tables throughout the document given numbering.</p>

June 2019

Form Number	Description of change
C7511	<p>Information Brochure</p> <p>Section 6.7 Hydraulic Design – criteria updated for 2d hydraulic modelling, CFD modelling.</p> <p>Section 8.7 Hydraulic Design Commentary – HD3 amended to make CFD modelling highly regarded.</p>

March 2019

Form Number	Description of change
C7511	<p>Information Brochure Links updated.</p> <p>Section 2 Definitions - new table.</p> <p>Section 3.2 Requirements for prequalification of consultant organisation.</p> <p>Section 3.3 QA requirements new – Cost Estimating and Intelligent Transport Systems requirements.</p> <p>Section 3.4 Registered Professional Engineers new – reference to overseas personnel.</p> <p>Section 3.6 Insurances Public Liability increased from \$10M to \$20M.</p> <p>Section 4.3 Assessment of applications Figure 4.3 updated.</p> <p>Section 4 Prequalification composition of Prequalification Committee deleted.</p> <p>Section 4.2.1 Initial application – expanded to include more guidance.</p> <p>Section 4.2.5 Newly formed organisations – new.</p> <p>Section 4.5.1 Appeals 30 days to mean 30 business days.</p> <p>Section 4.6 Performance reporting. This section removed. Following sections renumbered.</p> <p>Section 4.6 Reviewing, rescinding or downgrading. Three new circumstances added –</p>

Form Number	Description of change
	<p>failure to submit renewal application, failure to comply with mandatory prequalification requirements, unsatisfactory management of a nominated subconsultant.</p> <p>Section 4.7 Sub-consultants and joint ventures for planning and design projects – New paragraph regarding subconsultants nominated in prequalification applications. New section regarding Joint Ventures at the offer stage.</p> <p>Section 6 Prequalification categories updated for BD, ES, FC, GE, HD, TE. New - reference to design verification and proof engineering services. New - criteria for Cost Estimating and Intelligent Transport Systems categories.</p> <p>Section 8 Addressing prequalification criteria BD, ES, FC, GE, HD, TE commentaries updated. CE, HE, ITS and TP commentaries added.</p>
C7512	<p>Application Form</p> <p>New - Cost Estimating and Intelligent Transport Systems categories. Attachments D-L renamed in sequence.</p> <p>Section G Project Size Capability – deleted, following sections renamed in sequence.</p> <p>Section B RPEQ details Specific BD and HE requirements added. Applicant to advise whether Employee, Contractor or Subconsultant.</p> <p>Section H Engineering Software – Highway Engineering software – ARNDT, RISC, Perfect Lite, Perfect Lite AutoCAD, Signs, TraSiS and TraSiCAD all designated as required for HE2, HE3 levels. Costing Estimating heading renamed from Estimating. Software list updated. WMS deleted. Geotechnical Engineering – Holebase option for Levels 2 and 3 added to list.</p>

Form Number	Description of change
	<p>Hydraulic Design – HY-8, DRAINS, 12D Drainage, HEC-RAS 2D, computational fluid dynamics (CFD) modelling software added. DELFT-FLS, SOBEK deleted.</p> <p>Section L Quality System Details New TMR Checklist Declaration option for organisations with no employees other than individual providing service to TMR.</p> <p>Attachments C to L – Technical experience of personnel (by category) Applicant to advise whether Employee, Contractor or Subconsultant.</p> <p>Attachment M – Controlled Self Assessment. New attachment - CE and ITS categories included.</p>
None	<p>Performance Reporting User Guide Table 2 Performance Scores Definition for Score 3 amended from ‘adequate’ to ‘good’. Definition for Score 4 amended from ‘good’ to ‘very good’.</p>
C7561	<p>Initiation of Contract Updated for CE and ITS categories.</p>
C7545	<p>General Conditions of Contract</p> <p>Clause 7.1.3 Excepted Risks. (d) wording removed ‘the greater of \$10 million’ – relating to claims.</p> <p>Clause 12.7 Computer Software used to Product Computer System Outputs. Sentence added for when BIM specified in contract.</p>
C7585	<p>Invitation for Offer</p> <p>Section 1.4 Offer Lodgement Details. Added - electronic lodgement.</p> <p>Section 1.6.1.1 Prequalified Consultancy Added – Cost Estimating and Intelligent Transport Systems categories.</p>

Form Number	Description of change
	<p>Section 1.10 Insurance PAI option swapped with CAI, to come first (the default). Text added 'if no option stated, PAI will apply.'</p> <p>Section 2.2 Weightings for Criteria Local Knowledge and Interfaces amended to read Local Benefits.</p> <p>Section 3.5 Computer Software for Use on This Project. Lists updated. Listed Planning and Design software – made 'preferred', not 'mandatory'. Listed Electronic Planning & Design Modelling Systems – made 'preferred', not 'mandatory'. New- Digital Video Roads (DVR) requirements.</p> <p>Section 3.6 Tender Meeting New - optional tender meeting (in week one of tender period). Clarified - pre-close of tender meeting, optional for commissions less than \$2M, mandatory for over \$2M.</p>
C7554	<p>Supplementary Conditions of Contract</p> <p>Updated references to the department, Queensland Transport and Roads Investment Program (QTRIP), from Roads Implementation Program (RIP).</p> <p>Updated references to Transport Infrastructure Project Delivery, from Main Roads Project Delivery.</p> <p>Updated links to TMR website.</p> <p>New link to Engineering Consultants webpage, for access to Functional Specifications.</p> <p>References to M4211 and M4212 removed, replaced with Design Development Report (Large Projects) and Design Development Report (Small Projects).</p> <p>Clause 6.1 Mandatory Requirements updated reference to Work Health and Safety Act 2011.</p>

Form Number	Description of change
	<p>Clause 6.2 Project Management Elements removal of PMBoK reference, made generic 'Project Management'.</p> <p>Clause 6.2.7.1 General paragraph (c) list of stakeholders expanded (local indigenous communities, political representatives).</p> <p>New 6.2.10 subclause – for 10th project management element 'Stakeholder Management'.</p> <p>Clause 8.2 Effect of Certification update from ISO 9001:2000 to ISO 9001:2015.</p> <p>Clause 10.1 Number of Engineering Drawings electronic format expanded to include CD, USB flash drive.</p> <p>Clause 10.3 Electronic Project Model heading renamed Project Electronic Model New wording advised from BIM Implementation area.</p> <p>Clause 11.1 Word Processor Second dot point - updated for 3PCM format.</p>

December 2018

Form Number	Description of change
C7545	<p>General Conditions of Contract</p> <p>Clause 1.1 Definitions. Lump Sum – new. QBCC Act – new. Start Date - LOA (C7599) amended to read (C7599 or equivalent). Unit Rate – new.</p> <p>Clause 4.5 Document Hierarchy ‘Agreed post-tender documentation’ included in Hierarchy, after (1).</p> <p>Clause 5.2 Program. Program requirements changed, to align with C7554 SCoC, as follows -</p> <p>The Principal may direct the Consultant shall submit to furnish to the Principal a contract program within 2 weeks of the Start Date for approval by the Principal the time and in the form directed by the Principal.’</p> <p>The following sentences deleted –</p> <p>The Consultant may voluntarily furnish a program to the Principal at any time.</p> <p>A program does not form part of the Contract and shall only be used for the purpose of enabling the Principal to monitor the progress of the Consultant in the provision of the Consultant Services.</p> <p>Amended –</p> <p>The submission furnishing of any program a contract program does not relieve the Consultant of any obligations under the Contract including the obligation to not, without reasonable cause, depart from an earlier program.</p> <p>Clause 5.9 Principal Initiated Extension of Time. Amended to include discretion references.</p>

Form Number	Description of change
	<p>Clause 6.1.1 Payment Basis. (3) monthly invoices to be on the last Business Day of each month, and on completion.</p> <p>Clause 6.2.2 Examination of Tax Invoices. Amendments to comply with Building Industry Fairness (Security of Payment) Act 2017.</p> <p>Clause 6.3.1 Directions. New sections (d) and (e).</p> <p>Clause 8 PI insurance – PAI option to be Alternative 1, CAI to be Alternative 2.</p> <p>Clause 12.8 Performance Reports – Updated to reflect new templates. Last paragraph reworded, relating to consultant requirement to participate in performance reporting processes.</p> <p>New Clause 12.12.4 Digital Data Licence Agreement. For use if project requires Digital Video Roads (DVR).</p> <p>New Clause 13 Non-conforming Building Products.</p> <p>New Clause 14 Entire Agreement. General provisions clause.</p>

June 2018

Form Number	Description of change
C7513	Curriculum Vitae New form.

May 2018

Form Number	Description of change
C7561.1	Initiation of Contract This form has been WITHDRAWN and replaced with C7561.
C7561.2	Milestone Contract Performance Evaluation This form has been WITHDRAWN.
C7561.2	Finalisation This form has been WITHDRAWN.
C7561.3	Finalisation This form has been WITHDRAWN.
C7561	Initiation of Contract This form has been updated with minor changes to some fields.
C7562	Pre-Construction Performance Reporting Form This form replaces the Part A Milestone and Finalisation forms, and can be used for both milestone and finalisation reporting. Formatting changes conform to 3PCM fields. New form number.
C7563	Post-Construction Performance Reporting Form This form replaces the Part B Post-Construction form, with formatting changes to conform to 3PCM fields.
-	Performance Reporting User Guide This document has been updated to reflect the revised suite of performance reports.

August 2015

Form Number	Description of change
C6930	Variation Request This form has been updated to current format.
C6931	Principal Proposed Variation This form has been updated to current format.
C6932	Variation Order This form has been updated to current format.
C6933	Consultation Request for Information This form has been updated to current format.
C6934	Direction to Consultant This form has been updated to current format.
C6935	Consultant Liaison with other Consultants This form has been updated to current format.
C6936	Extension of Time Request This form has been updated to current format.
C6937	Extension of Time Granted This form has been updated to current format.
C6938	Consultant Referral This form has been updated to current format.
C6939	Principal Delegate Referral This form has been updated to current format.
C6940	Hourly Rate Order This form has been updated to current format.
C6941	Project Review Report Submission This form has been updated to current format.
C6942	Preliminary Design Report Submission This form has been updated to current format.
C6943	Detailed Design Report Submission This form has been updated to current format.
C6944	Submission of Drawings This form has been updated to current format.
C6945	Meeting Action Summary

Form Number	Description of change
	This form has been updated to current format.
C6946	PUP Conflict Advice This form has been updated to current format.
C6947	Preliminary Design Progress Claim This form has been updated to current format.
C6947SI	Sole Invitation Progress Claim This form has been updated to current format.
C6948	Development Phase Progress Certificate This form has been updated to current format.
C6948SI	Sole Invitation Progress Certificate This form has been updated to current format.
C6949	Subconsultant Reference This form has been updated to current format.
C6950	Consultant Proposed Variation This form has been updated to current format.
C6951	Communication from Principal This form has been updated to current format.
C6952	Document Transfer This form has been updated to current format.
C6953	Detailed Design Progress Claim This form has been updated to current format.
C6954	Document Transfer Drawings This form has been updated to current format.
C6955	Dispute Notice This form has been updated to current format.
C7520	Functional Specification Template – Introduction and Administration This form has been updated as follows: Title change, from Functional Specification Proforma. TMR manuals list. Acronyms table expanded, to include all acronyms used throughout C7520- C7525 functional specifications.
C7521	Functional Specification Template – Options Analysis This form has been updated extensively, to reflect current practice for technical, environment, noise, Public Utility Plant, landscaping requirements.

Form Number	Description of change
C7521 Annexure	Annexure to Options Analysis Specification This is a new form, the Annexure component previously included in the C7521 document.
C7522	Functional Specification Template – Business Case This form has been updated extensively, to reflect current practice for technical, environment, noise, Public Utility Plant, landscaping requirements.
C7522 Annexure	Annexure to Business Case Specification This is a new form, the Annexure component previously included in the C7522 document.
C7523	Functional Specification Template – Preliminary Design This form has been updated extensively, to reflect current practice for technical, environment, noise, Public Utility Plant, landscaping requirements.
C7523 Annexure	Annexure to Preliminary Design Specification This is a new form, for the Annexure component previously included in the C7523 document.
C7524	Functional Specification Template – Detailed Design This form has been updated extensively, to reflect current practice for technical, environment, noise, Public Utility Plant, landscaping requirements.
C7524 Annexure	Annexure to Detailed Design Specification This is a new form, for the Annexure component previously included in the C7524 document.
C7525	Functional Specification Template – Native Title, Land Acquisition and Limitation of Access This form has been updated to reflect current practice.
C7556	Typical Stage Codes This form has been updated with Stage Codes currently in use.

March 2015

Form Number	Description of change
C7511	<p>Information Brochure</p> <p>This form has been amended as follows:</p> <p>Section 4 Prequalification – Prequalification Committee members updated.</p> <p>Section 4.5.1 Appeals against outcome of assessment review – Executive Director details updated.</p> <p>Section 6.4 Geotechnical engineering (GE) – for levels 2 and 3, removal of RMS slope risk accreditation requirement. New paragraph relating to company eligibility.</p>
C7512	<p>Application Form</p> <p>This form has been amended as follows:</p> <p>Section I Engineering Software – Holebase or compatible software, for Levels 2 and 3.</p> <p>Section K Insurance – Professional Indemnity insurance to continue for 7 years after PC of any resulting construction contract.</p>

July 2014

Form Number	Description of change
C7545	<p>General Conditions of Contract</p> <p>This form has been amended as follows:</p> <p>Clause 2.6 Skills, Care and Diligence – amended following consultation with Consult Australia. Previous wording, with term ‘Obligations of the Consultant’ had potential to limit response of Professional Indemnity insurance.</p> <p>Clause 7 Liabilities and Indemnities. Unlimited consultant liability changed to limited (i.e. to be capped). Relevant clauses are –</p> <p>7.1.2 Proportional Reduction in Liability – paragraph (b) amended to include an Excepted Risk limit.</p> <p>7.1.3 Excepted Risks – new paragraph (d), listing circumstances where cap does not apply.</p> <p>Clause 8.2 Consultant Arranged Professional Indemnity Insurance.</p> <p>8.2.1 (a) removal of minimum project amounts of \$1M per claim and \$2M in the aggregate, replaced with amounts to be nominated in Item 10.1 of the Invitation for Offer (C7585), or approved in writing by the Principal.</p> <p>8.2.1 (b) change from 2 years to 7 years, for policy to be in force. New last sentence – insurance provider to be deemed suitable by the Principal.</p> <p>Clause 8.3 Public Liability Insurance – removal of \$10M minimum amount for each occurrence, replaced with a minimum amount to be nominated in Item 10.1 of the Invitation for Offer (C7585).</p> <p>Clause 12.11.5 Publication – updated references to Queensland Government QTender website.</p>

September 2013

Form Number	Description of change
C7511	<p>Information Brochure</p> <p>Changes due to move to organisational prequalification and new Financial/Commercial (FC) category:</p> <p>Clause 1.1 Scope - new line for FC.</p> <p>Clause 2 Definitions - reworded for organisation-based entity.</p> <p>Clause 3.2 Requirements for Prequalification of Consultant Organisation - reworded for organisation-based entity.</p> <p>Clause 3.4 Registered Professional Engineers - requirement for RPEQ registration to be in relevant discipline for service.</p> <p>Clause 4 Prequalification - updating titles of Prequalification Committee members.</p> <p>Clause 4.1.2 Regional Registers - expansion of special regional requirements (local needs).</p> <p>Clause 4.1.3 Use of Prequalification Registers - relating to local resources.</p> <p>Clause 4.2.4 Changes to Consultant's Organisation - updated to refer to address, not location.</p> <p>Clause 4.3 Assessment of Applications - applicant's software, reference to 'office' deleted.</p> <p>Clause 4.5.1 Appeals against Outcome of Assessment Review - updated to Executive Director (State Program Office), from Chief Engineer (Engineering & Technology).</p> <p>Clause 4.7 Reviewing, Rescinding or Downgrading Prequalification - removal of term 'permanent office personnel'. Reworded to say 'change in personnel nominated in a Consultant's application'.</p> <p>Updates to prequalification criteria:</p> <p>Clause 6.1 Bridge Design (BD) - updated</p> <p>Clause 6.2 Economic Studies (ES) - updated</p> <p>Clause 6.3 Financial/Commercial (FC) - new</p> <p>Clause 6.4 Geotechnical Engineering (GE) - updated</p> <p>Updates to Clause 8 Addressing Prequalification Criteria:</p> <p>New Clause 8.1 Bridge Design</p> <p>New Clause 8.2 Economic Studies</p> <p>New Clause 8.3 Financial/Commercial</p> <p>New Clause 8.4 Geotechnical Engineering</p> <p>Traffic Engineering renumbered to be Clause 8.5.</p>

Form Number	Description of change
C7512	<p>Application Form</p> <p>Changes due to move to organisational prequalification and introduction of new Financial/Commercial (FC) category:</p> <p>Page one – document heading amended to read ‘This application is for the prequalification of a consultant organisation with a local delivery capability’ – removing references to ‘specific, single office’ and ‘permanent local delivery capability’.</p> <p>Page one – new tick boxes, section lists updated.</p> <p>Section B RPEQ Details - given address is to be the location of the office where individual is employed.</p> <p>Section C Organisation Experience and Current Technical Resources – new column added ‘Local Delivery Capability – Location & Capacity’, new field for FC.</p> <p>Section D Current Projects for this Organisation – previously ‘office’.</p> <p>Section E Past Experience of this Organisation – previously ‘office’.</p> <p>Section F Technical Experience of Personnel in this Organisation – previously ‘office’.</p> <p>Section G Project Size Capability for this Organisation – previously ‘office’.</p> <p>Section H Geographic Areas of Operation – for the organisation, previously ‘office’.</p> <p>Section I Engineering Software – in use by the organisation. Previously ‘available in office’. Listing of software rearranged to be consistent with listing in Lotus Notes consultant database.</p> <p>Attachments C to I – Technical Experience of Personnel (one attachment per category) – new column added ‘office location in organisation’. New Attachment D for FC, other attachments relettered.</p>
None	<p>Manual Consultants for Engineering Projects</p> <p>(Note – Chapter 2 not published at the same time as the info brochure and application – KP got these published only on the website, for applicant use).</p> <p>Chapter 2 Consultant Prequalification System - changes due to move to organisational prequalification and addition of new Financial/Commercial (FC) category:</p> <p>Clause 2.1.1 Scope – new line for FC.</p> <p>Clause 2.2 Definitions – reworded for organisational entity</p> <p>Clause 2.3.2 Requirements for Prequalification of Consultant Organisation</p> <p>Clause 2.3.4 Registered Professional Engineers – requirement for RPEQ registration to be in relevant discipline for service.</p> <p>Clause 2.4 Prequalification – updating titles of Prequalification Committee members.</p>

Form Number	Description of change
	<p>Clause 2.4.1.2 Regional Registers – expansion of special regional requirements (local needs).</p> <p>Clause 2.4.1.3 Use of Prequalification Registers – relating to local resources.</p> <p>Clause 2.4.2.4 Changes to Consultant’s Organisation – updated to refer to address, not location.</p> <p>Clause 2.4.3 Assessment of Applications – applicant’s software, reference to ‘office’ deleted.</p> <p>Clause 2.4.5.1 Appeals against Outcome of Assessment Review – updated to Executive Director (State Program Office), from Chief Engineer (Engineering & Technology).</p> <p>Clause 2.4.7 Reviewing, Rescinding or Downgrading Prequalification – removal of term ‘permanent office personnel’. Reworded to say ‘change in personnel nominated in a Consultant’s application’.</p> <p>Section 2.6.3 – addition of new Financial/Commercial (FC) prequalification category. Section numbering of existing categories changed because of new FC category.</p> <p>Clause 2.8 Addressing Prequalification Criteria:</p> <p>New Subclause 2.8.1 Bridge Design</p> <p>New Subclause 2.8.2 Economic Studies</p> <p>New Subclause 2.8.3 Financial/Commercial</p> <p>New Subclause 2.8.4 Geotechnical Engineering</p> <p>Existing Traffic Engineering subclause renumbered to be 2.8.5.</p> <p>Chapter 4 Invitation Process – Prequalified Consultants</p> <p>Chapter 7 Assessment of Offers</p>

May 2013

Form Number	Description of change
C7567	C7567 Offer Evaluation for Engineering Consultancies – Value Based Selection (VBS) Assessment Spreadsheet for Prequalified Engineering Consultancies and Non-Prequalified Engineering Consultancies. Formula cells amended to include price weighting cell. Formula cells protected in both the Prequalified and Non-Prequalified worksheets.

January 2013

Form Number	Description of change
C7511	<p>Information Brochure</p> <p>Section 3.3 Quality Systems – removal of reference to Second Party Quality Assurance certification.</p> <p>Amendments to Traffic Engineering criteria:</p> <p>Section 6.6 Traffic Engineering</p> <p>New Section 8 Addressing Traffic Engineering Criteria.</p>
C7512	<p>Application Form</p> <p>Addressee details updated (page 1).</p> <p>Attachment A - I, updated to include references to referee contact details.</p>
None	<p>Manual Consultants for Engineering Projects</p> <p>Chapter 2 amendments:</p> <p>Section 2.3.3 Quality Systems – removal of reference to Second Party Quality Assurance certification.</p> <p>Section 2.4 – updating of Prequalification Committee member titles.</p> <p>Section 2.6.6 – updated Traffic Engineering criteria.</p> <p>New – Section 2.8 - Addressing Traffic Engineering Criteria.</p> <p>Chapter 7 amendments:</p> <p>Miscellaneous updates to TMR organisational titles/areas.</p> <p>Section 7.2 - combining of VBS spreadsheets C7567.1 (prequalified) and C7567.2 (non-prequalified) into single C7567, with additions of summary sheets.</p> <p>The amended chapters detailed above have been designated Jan 2013 version.</p>
C7567	<p>C7567 Offer Evaluation for Engineering Consultancies – Value Based Selection (VBS) Assessment Spreadsheet for Prequalified Engineering Consultancies and Non-Prequalified Engineering Consultancies.</p> <p>This form has been amended to include worksheets for the assessment of both prequalified and non-prequalified engineering consultancies. It replaces C7567.1 (prequalified) and C7567.2 (non-prequalified).</p> <p>Worksheets have been partially protected. Cells requiring data entry by assessment panel members are not protected and are linked to summary sheets to reduce duplication of data entry.</p>
None	<p>Performance Reports</p> <p>User Guide, page 7 – assessment formula amended to cater for Non Price % (VBS only) option.</p>

Form Number	Description of change
C7561	C7561.1 Initiation of Contract – change to form title, to read ‘Initiation of Contract’, instead of ‘Initiation of Contract Document’. C7561.2 Milestone Evaluation – inclusion of field for Non Price % (VBS only). C7561.3 Finalisation – change to form title, to read ‘Finalisation of Service’, instead of ‘Finalisation Document’.
C7563	M7563 Post Construction Minor formatting changes.

September 2012

Form Number	Description of change
C7566	<p>Offer Evaluation for Engineering Consultancies - Excel Spreadsheet (Qualification Based Selection) For Prequalified and Non-Prequalified Engineering Consultancies</p> <p>This form has been amended as follows.</p> <p>The spreadsheet has been updated to include additional columns to record the individual assessor raw scores.</p> <p>Amendments to the spreadsheet have been made to align with the amendment in Changes to the wording for criteria heading.</p> <p>New worksheet has been added to summarise evaluation.</p>
C7567.1	<p>Offer Evaluation for Engineering Consultancies - Excel Spreadsheet (Value Based Selection) For Prequalified Engineering Consultancies</p> <p>This form has been amended as follows.</p> <p>This spreadsheet will be used for the sole evaluation of Prequalified Consultancies.</p> <p>The spreadsheet has been updated to include additional columns to record the individual assessor raw scores.</p> <p>Amendments to the spreadsheet have been made to align with the amendment in Changes to the wording for criteria heading.</p> <p>New worksheet has been added to summarise evaluation.</p>
C7567.2	<p>Offer Evaluation for Engineering Consultancies - Excel Spreadsheet (Value Based Selection) For Non-prequalified Engineering Consultancies</p> <p>This form has been amended as follows.</p> <p>This spreadsheet will be used for the sole evaluation of Non-prequalified consultancies.</p> <p>The spreadsheet has been updated to include additional columns to record the individual assessor raw scores.</p> <p>Amendments to the spreadsheet have been made to align with the amendment in Changes to the wording for criteria heading.</p> <p>New worksheet has been added to summarise evaluation.</p>
None	<p>Manual Consultants for Engineering Projects</p> <p>The following clauses were amended in Chapter 7:</p> <p>Clause 7.1.2.2; Increase to Value Based Selection (VBS) threshold, from \$66,000-\$300,000 to \$250,000-\$750,000</p> <p>Clause 7.8.1; Updated Contract Disclosure advice with references to current Queensland Government eTender system.</p>

Form Number	Description of change
	<p>Clauses 7.2.1, 7.2.2, 7.3; Changed wording for criteria headings, amendments to formula paragraphs.</p> <p>Clauses 7.4.7 & 7.4.8; Removal of Worked Example of VBS Selection and QBS Process for Prequalified Engineering Consultancies.</p> <p>Clauses 7.2; Amendments due to introduction of C7567.2 VBS evaluation spreadsheet for Non-prequalified consultants.</p> <p>The amended chapter detailed above have been designated July 2012 versions.</p>

June 2012

Form Number	Description of change
C7561	Performance Report The User Guide has had amendments after stakeholder feedback, to clarify advice in guide.
C7651.1	Initiation Of Contract This form has been amended following stakeholder feedback, additional fields were required.
C7651.2	Milestone Contract Performance Evaluation This form has been amended following stakeholder feedback, additional fields were required.
C7651.3	Finalisation This form has been amended following stakeholder feedback, additional fields were required.
C7563	Post Construction This form has been amended following stakeholder feedback, additional fields were required.

May 2012

Form Number	Description of change
C7545	<p>General Conditions of Contract</p> <p>This form has been amended as follows:</p> <p>Review of the methodology for consultant performance reporting Clause 12.8 Performance Reporting.</p>
C7551	<p>Supplementary Conditions of Offer</p> <p>This form has been amended as follows:</p> <p>Review of the methodology for consultant performance reporting Clause 5.3 Relationship Management - last dot point.</p> <p>Selection criteria headings:</p> <p>Clause 5 Assessment Criteria (non-price).</p> <p>Clause 6 QBS Weightings</p> <p>Clause 7 VBS Weightings</p> <p>Clause 8 Weighting of Non-Price Criteria.</p>
C7585	<p>Invitation for Offer for Consultant Services</p> <p>This form has been amended to reflect updated criteria wording:</p> <p>Clause 2 Assessment of Offers.</p>
C7586	<p>Offer for Consultant Services – Non Price Component</p> <p>This form has been amended to reflect updated criteria wording:</p> <p>Clauses 4.1, 4.2, 4.3, 4.4.</p>
C7511	<p>Information Brochure</p> <p>This form has been amended as follows:</p> <p>Review of the methodology for consultant performance reporting Clause 4.6 Performance Reporting.</p>
None	<p>Manual Consultants for Engineering Projects</p> <p>The following chapters/clauses were amended:</p> <p>Review of the methodology for consultant performance reporting.</p> <p>Chapter 2, Clause 2.4.6 Performance Reporting</p> <p>Chapter 2, Figure 4.3 Overall Process for Prequalification Assessment and Maintenance</p> <p>Chapter 8, Managing the Contract – Prequalified Consultants, Clauses 8.1, 8.3, 8.4</p> <p>Chapter 9 Managing the Contract – Other than Prequalified Consultants, Clause 9.3.</p> <p>Increase to Sole Invitation threshold to \$250,000 for prequalified consultants:</p>

Form Number	Description of change
	<p>Chapter 3, Table 3.1, Clauses 3.3.1, 3.3.2, 3.3.3</p> <p>Chapter 4, Clauses 4.1.1, 4.1.2, 4.2.1.6</p> <p>Chapter 6, Clause 6.2.1</p> <p>Increase to Value Based Selection (VBS) threshold, from \$66,000-\$300,000 to \$250,000-\$750,000.</p> <p>Chapter 4, Clause 4.1.2.</p> <p>Chapter 7, Clause 7.1.2.2</p> <p>Contract Disclosure Requirements:</p> <p>Chapter 7, Clause 7.8.1</p> <p>Annexure C Additional Clauses:</p> <p>Chapter 10, Clauses 10.3, 10.4, 10.5.3, 10.5.4</p> <p>Non-price selection criteria:</p> <p>Chapter 4, Clause 4.3.1.</p> <p>Chapter 7, Clauses 7.2.1, 7.2.2, 7.3.</p> <p>Updating of ISO9001:2000 reference to ISO9001:2008:</p> <p>Chapter 3, Clause 3.7.1</p> <p>The amended chapters detailed above have been designated May 2012 versions.</p>

February 2012

Form Number	Description of change
C7563	Performance Report This form was condensed to a two page report (Post Construction (C7563)) User Guide developed in conjunction with the amended form.

August 2011

Form Number	Description of change
C7545	<p>General Conditions of Contract</p> <p>This form was amended to include the following amendments:</p> <p>Clause 1 Definitions – new definitions for:</p> <p>Directions</p> <p>Designer</p> <p>Fault</p> <p>Manual</p> <p>Moral Rights</p> <p>Clause 2 Consultant Responsibilities – new subclause 2.1 Legislative Requirements.</p> <p>Clause 3 Principal’s Responsibilities – removal of subclause Errors in Principal’s Supplied Information.</p> <p>Clause 4 Contract Documents:</p> <p>one (1) copy required to be supplied by Principal.</p> <p>order of priority amended by the addition of Notices to Offerors as the second highest in the order.</p> <p>Clause 5 Commencement, Progress & Other Time Issues – inclusion of reference to supply of erroneous information by the Principal.</p> <p>Clause 6 Payments & Certificates - time limit modified for consultant initiated variation - consultant has fourteen days to advise opinion to Principal, instead of 28 days.</p> <p>Clause 7 Liabilities & Indemnities – new subclause relating to tangible property.</p> <p>Clause 8 Insurance:</p> <p>Alternative for Principal Arranged Insurance (PAI) for Professional Indemnity insurance.</p> <p>Removal of unlimited aggregate requirement for Public Liability insurance.</p> <p>Clause 9 Intellectual Property – expanded to include Moral Rights and IP relating to existing and new Contract Materials.</p> <p>Clause 10 Suspension, Termination of the Contract – new Termination for Convenience clause.</p> <p>Clause 11 Dispute Settlement – minor formatting changes.</p> <p>Clause 12 – General</p> <p>New Survival clause</p> <p>New Performance Reporting clause</p> <p>Amended Return of Materials – consultant to retain one copy.</p> <p>New Right to Information clause.</p>

Form Number	Description of change
	<p>New Privacy Requirements clause.</p> <p>New Recordkeeping clause.</p>
C7585	<p>Invitation for Offer</p> <p>This form was amended in the following areas:</p> <p>References to Clauses in C7545 General Conditions of Contract.</p> <p>Clause 1.10 Insurance – new option for Principal Arranged Insurance.</p> <p>Clause 3.5 Computer Software for Use on This Project – removal of requirement for MX and MX Customisation; inclusion of Geotechnical Engineering software Plaxis-2D and Gint.</p>
C7586	<p>Offer for Consultant Service – Non-price Component</p> <p>This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.</p>
C7587	<p>Offer for Consultant Service – Price Component</p> <p>This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.</p>
C7542	<p>General Conditions of Offer</p> <p>This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.</p>
C7599	<p>Letter of Acceptance</p> <p>This form was updated with Queensland Government logo.</p>
C7547	<p>Engineering Consultant’s Statutory Declaration – Professional Indemnity Insurance and Public Liability Insurance</p> <p>This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.</p>
C7551	<p>Supplementary Conditions of Offer</p> <p>This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.</p>
C7554	<p>Supplementary Conditions of Contract</p> <p>This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.</p>
C7554.1	<p>Annexure A – management procedures</p> <p>This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.</p>
C7554.2	<p>Annexure B – delegation of functions</p> <p>This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.</p>

Form Number	Description of change
C7554.3	Annexure C – additional clauses This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.
C7555	Notice to Offerors This form was updated with Queensland Government logo.
C6941	Submission/Approval of Initial Project Review Report This form was updated with Queensland Government logo.
C6942	Submission/ Approval of Preliminary Design Report This form was updated with Queensland Government logo.
C6943	Submission/ Approval of Detailed Design Report This form was updated with Queensland Government logo.
C6944	Submission/ Approval of Engineering Drawings/Other Engineering Documents This form was updated with Queensland Government logo.
C6931	Principal Proposed Variation This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.
C6950	Consultant Proposed Variation This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.
C6930	Request for Variation Quotation This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.
C6932	Variation Order This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.
C6936	Request for Extension of Time This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.
C6937	Grant of Extension of Time This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.
C6947	Invoice Attachment - Progress Payment Claim - Preliminary Design This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.

Form Number	Description of change
C6947S	<p>Invoice Attachment - Progress Payment Claim - Preliminary Design (Sole Invitee)</p> <p>This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.</p>
C6953	<p>Tax Invoice Attachment - Progress Payment Claim -Detailed Design</p> <p>This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.</p>
C6948	<p>Progress Payment Certificate</p> <p>This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.</p>
C6948S	<p>Progress Payment Certificate (Sole Invitee)</p> <p>This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.</p>
C6940	<p>Hourly Rates Order</p> <p>This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.</p>
C6955	<p>Notice of Dispute</p> <p>This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.</p>
C6951	<p>Communication from Principal</p> <p>This form was updated with Queensland Government logo.</p>
C6933	<p>Request by Consultant for Information</p> <p>This form was amended to correct clause references to C7545 General Conditions of Contract, updated Queensland Government logo.</p>
C6934	<p>Direction/ Reply to Consultant</p> <p>This form was updated with Queensland Government logo.</p>
C6935	<p>Consultant Liaison with other Consultants</p> <p>This form was updated with Queensland Government logo.</p>
C6946	<p>PUP Conflict Advice</p> <p>This form was updated with Queensland Government logo.</p>
C6949	<p>Reference to subconsultant</p> <p>This form was updated with Queensland Government logo.</p>
C6938	<p>Referral to Consultant</p> <p>This form was updated with Queensland Government logo.</p>
C6939	<p>Referral to Principal's Delegate</p>

Form Number	Description of change
	This form was updated with Queensland Government logo.
C6945	Meeting Action Summary This form was updated with Queensland Government logo.
C6952	Document Transfer This form was updated with Queensland Government logo.
C6954	Document Transfer - Drawings This form was updated with Queensland Government logo.

May 2011

Form Number	Description of change
C7511	Information Brochure This form was updated to remove the RTA NSW accreditation requirement for slope risk assessments from Level One of Geotechnical Engineering (Clause 6.3).
C7512	Application Form This form was updated to include new software requirements of Plaxis-2D and Gint for Geotechnical Engineering Levels Two and Three (Section I).

August 2010

Form Number	Description of change
C7511	Information Brochure This form was updated to: terminology for divisions and branches prequalification category criteria implications of the requirements for professional engineers performance reporting requirements insurance requirements renewal requirements appeals process.

November 2009

Form Number	Description of change
C7566	<p>Offer Evaluation – Consultant on Engineering Projects Qualification Based Selection</p> <p>This form was updated to:</p> <p>Correct the formula it contained, to align with the Manual Consultants for Engineering Projects.</p> <p>Include instructions to users to enable assessments of more than three consultants.</p> <p>The form is now specific to QBS requirements.</p>
C7567	<p>Offer Evaluation – Consultant on Engineering Projects Value Based Selection</p> <p>This form was updated to:</p> <p>Correct the formula it contained, to align with the Manual Consultants for Engineering Projects.</p> <p>Include instructions to users to enable assessments of more than three consultants.</p> <p>The form is now specific to VBS requirements.</p>

May 2009

Form Number	Description of change
C7561	Performance Report Part A – After Completion of Consultant Services This form was updated to: Reflect current terminology for divisions and branches. Clarify financial terminology.
C7563	Performance Report Part B – After Completion of Construction This form was updated to: Correct the title to read ‘After Completion of Construction’. Previously it read ‘After Completion of Consultant Services’ which is the correct title for the Part A report (C7561). Reflect current terminology for divisions and branches. Clarify financial terminology.

February 2007

Form Number	Description of change
C7545	<p>Clause 7.1.1 Indemnity</p> <p>The indemnities previously provided under Sub Clauses 11.4.11 (a), (b), and (c) of the Feb 05 version of the GCOC have been reinstated under Sub Clauses 7.1.1 (b), (c) and (d). The indemnities cover unlawful or negligent acts or omissions of the Consultant as well as death, injury, loss or damage.</p> <p>Clause 7.1.2 Proportional Reduction in Liability.</p> <p>The Consultant's liability to indemnify the Principal under Clause 7.1.1 may be reduced proportionally to the extent that the Principal contributed to the loss, damage, death or injury.</p> <p>Various Miscellaneous Updates to referenced external Acts and documents.</p> <p>Various updates to referenced external Acts and documents as well as grammatical and punctuation improvements were made throughout the document.</p>

January 2007

Form Number	Description of change
C7511 and C7512	Information Brochure – Prequalified Consultants on Engineering Projects Application Form - Prequalified Consultants on Engineering Projects. These forms were updated to include a new Geotechnical Prequalification Category as well as general updates to accommodate a fresh round of consultant prequalification invitations.

September 2006

Form Number	Description of change
C7545	<p>Clause 2.6 Consultant Identification of Errors The phrase 'use reasonable endeavours' has been inserted to qualify the identification of erroneous information.</p> <p>Clause 2.13 Faults in Contract Materials. The term 'lack of fitness for purpose' has been replaced by sub clause (b) 'because they are inappropriate for their intended use with regard to the assumptions that the Consultant can be reasonably expected to make in accordance with sound engineering principles'.</p> <p>Claus 6.3.6 (a) Consultant Initiated Variation – Principal Direction. The period allowed for the Consultant to notify the Principal of its opinion in writing, before being time barred, has been increased from 7 days to 28 days to better accommodate a commonly accepted consultant billing cycle of 28 days.</p> <p>The reference to 'Matters raised by the Consultant after the time limits will be time barred.' has been relocated from sub clause 6.3.6 (d) to sub clause 6.3.6 (a)</p> <p>Clause 7.2.2 Consultant Professional Indemnity Insurance. The amount of Professional Indemnity Insurance excess is no longer specified in the General Conditions of Contract (Form 7545). The level of excess is generally a matter between the Consultant and its insurers. However, if a project specific risk assessment indicates that it is prudent to scrutinise the level of excess, provision for declaring the excess is preserved in Form C7586.</p>
C7545	<p>Clause 7.2.3 Consultant Public Liability Insurance A maximum deductible amount of \$10,000 is no longer specified in the General Conditions of Contract. (Form 7545). The maximum deductible is generally a matter between the Consultant and its insurers. However, if a project specific risk assessment indicates that is prudent to scrutinise the maximum deductible, provision for declaring the maximum deductible amount is preserved in Form C7586.</p> <p>Clause 11.4.11 Moral Rights Indemnity. Sub Clauses 11.4.11 (a), (b) and (c) have been deleted. Sub Clause 11.4.11 (d) has been incorporated into the main body of Clause 11.4.11.</p>
C7585	<p>Invitation for Offer (Section 1.10) has been amended to reflect insurance cover amounts rather than excess amounts.</p>

February 2004

Form Number	Description of change
C7545	<p>Clauses 2.2 (a) and 2.2 (b) the word 'expertise' has been replaced by the word 'experience'</p> <p>Clause 7.3 and 7.4 we should not insist on access to the Consultant's Insurance Policies as this could void their policies instead use the Form C7547 Engineering Consultant's Statutory Declaration – Professional Indemnity Insurance.</p> <p>Clause 7.5 The Public Liability Insurance excess amount of \$10,000 is low and it has been changed to an amount of \$100,000. In addition, a third paragraph has been added to cover the case where the consultants excess is greater than \$100,000.</p> <p>Clause 7.8 A note has been added to exclude the acceptability of a letter from the consultants insurance broker certifying that their policies satisfy the requirements of the contract. A statutory declaration is required in all cases where we don't inspect their insurance policies (applies in almost all cases).</p> <p>Clause 10.17(a) The words 'and not disclose' have been expanded to 'and not disclose unless required by law.'</p> <p>The Note at the end of Clauses 7.3, 7.4 and 7.5 has a reference to Clause 9.4 which is incorrect. This has been changed to Clause 8.4.</p> <p>Clause 9.2 The requirement to nominate an Independent Expert to resolve disputes has been removed. Both parties are not required to agree on an Independent Expert when the first and second stage referrals fail to resolve a dispute.</p>
C7546	<p>The Annexure – General Conditions of Contract has been amended to reflect the change detailed in Item 7 above. The new form version is (C7546-Feb 04) Clauses 7C has been removed.</p>