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| Name and Address of Consultant | | |
| Type here | | |
| Thank you for your offer in response to the above Invitation. On this occasion, your offer to carry out the Consultant Service was not successful.  The successful offeror is:   * Name Type here * Contract Amount $Type here   Please contact me on Type here or by email on Type here if you require further information.  The department appreciates your interest in tendering and would welcome future offers. | | |
| Name / Position | Signature | Date |
| Type here | Type here | Type here |