|  |  |  |
| --- | --- | --- |
| **Name and Address of Offeror** |  | **District / Region** |
|  |  |  |
|  | **Letter of Acceptance Date** |
|  |  |
|  |
| **The Conditional Agreement for Works described by the above Contract Number** |
| **was authorised by** |  | **for the Offeror** |
| **and** |  | **for the Principal** |
| **on** |  |  |
|  |
| **1. Contract Documents** |  |
| As the necessary approvals have been notified, Work under the Contract may now commence in accordance with the requirements of the Contract Documents being: |
| 1. This Letter of Acceptance
 |  |
| 1. Conditional Agreement dated
 |  |  |
| 1. Invitation for Offer
 |  |
| 1. Conditions of Offer
 |  |
| 1. The Offer dated
 |  |  |
| 1. The Schedule of Rates
 |  |
| 1. The Daywork Schedules
 |  |
| 1. General Conditions of Contract and Annexures
 |
| 1. Additional Contract Requirements (Clause Bank)
 |
| 1. Notice(s) to Offeror
 |  |
| Dated |  |  |
| Dated |  |  |
| Dated |  |  |
| **2. Timing Considerations** |
| **Hours of Works** |  | (if changed from the Offer / Contract Documents) |
|  |
|  |
| **The Date for Practical Completion is** |  |  |
|  |
| **Possession of the Site is available from** |  | ***Subject to Annexure A, Item 24*** |
|  |
| **Authorisation by the Principal** |
| Name |  | Position |
| Signature |  | Date |

The Department of Transport and Main Roads collects Personal Information on this Form so that you may authorise the Tender for and on behalf of the Tenderer. The information on this Form is accessible by authorised departmental officers and external personnel who are engaged to assess Tenders and if your Offer is accepted, the department may from time to time disclose your contact details to third parties as a point of contact.