*[Any guidance text provided to help with completion of this Form will be shown in green italic font and in square brackets. Delete all guidance text (including this text) before issuance of Tender Documents. To delete the guidance text, triple click mouse on the guidance text then hit Delete]*

An Offer is invited for the construction of the Works under the Contract described in Item 5A of this Invitation for Offer in accordance with the Offer Documents listed in Item 6A of this Invitation for Offer.

| Item | Issue | Invitation for Offer information | |
| --- | --- | --- | --- |
| **1** | **Name and address of Offeror** | | |
| 1A | Name and address of Offeror | Name: | Type here |
| Telephone: | Type here |
| Email address: | Type here |
| **2** | **District / Region** | | |
| 2A | District / Region applying to the Contract | ***[insert]*** | |
| **3** | **Time for Lodgement** | | |
| 3A | Time and date | Time: | Type here |
| Date: | Type here |
| **4** | **Nature of Contract** | | |
| 4A | Nature of Contract | Type here | |
| 4B | Project Number(s) | Type here | |
| **5** | **Description of the Works for Offer** | | |
| 5A | Description of the Works under the Contract | Type here | |
| **6** | **Offer Documents** | | |
| 6A | Offer Documents | **Description** | **Form No.** |
| **Part 1 – Invitation for Offer** | |
| Invitation for Offer | C7011.TIC.SI |
| **Part 2 – Conditions of Offer** | |
| Conditions of Offer | C7014.IC |
| **Part 3 – Offer Forms and Offer Schedules** | |
| Offer | C7012.IC |
| Schedule of Rates – Summary | C7810.M.IC |
| Schedule of Rates – Individual Schedules | C7810.M1.IC |
| Planned Cash Flow Schedule | C7810.M3.IC |
| Tender Program | C7810.M4.IC |
| Daywork Schedule – Offer Schedules | C7810.M7A.IC  C7810.M7B.IC |
| Tender Schedule -S6  – Queensland Code Compliance Schedule | C7810.S6.IC |
| Queensland Charter to local content compliance outline | C7810.S4.TIC |
| Queensland procurement policy compliance outline | C7810.S9.TIC |
| Ethical Supplier Threshold | C7810.S10.TIC |
| Waste to Resources Plan | C7810.S12.TIC |
| **Part 4 – General Conditions of Contract and Annexures** | |
| General Conditions of Contract | C7830.TIC |
| Annexure A to Sole Invitation | C7831.TIC.SI |
| Annexure B Commercial Framework | C7832.TIC |
| Annexure C Certification Function | C7833.TIC |
| Annexure D Special Conditions | C7834.TIC.SI |
| **Part 5 – Additional Contract Requirements** | |
| Clause Bank | C7836.TIC |
| **Part 6 – Standard documents list** | |
| Standard documents list | C7825.IC |
| **Part 7 – Project Specific documents** | |
| Principal Supplied Material list | C7827.IC |
| **Part 8 – Other documents / Information** | |
| Conditional Agreement Form | C7013.IC |
| Letter of Acceptance Form | C7048.IC |
| ***[Insert other relevant documents / information if required]*** |  |
| **7** | **Discrepancies, errors, omissions and questions** | | |
| 7A | The name and contact details of the person to whom queries may be addressed | Name: | Type here |
| Address: | Type here |
| Telephone: | Type here |
| Email: | Type here |
| **8** | **Authorisation** | | |
| 8A | Authorisation details  *Person authorised to issue the tender (as agreed at the District level; for example, District Director or Manager (Delivery and Operation))* | Name: | Type here |
| Signature | Type here |
| Address: | Type here |
| Position: | Type here |