**AGENDA**

Stage 2 Test the Draft WNP – Stakeholder Engagement Workshop

8:30am to 12:30pm | Date | Location

<Organisation Name> wants to encourage more people to walk for recreation and transport in XXX area, and are developing a walking network plan and works program to enable this to occur. The aim of this workshop is to seek feedback from participants on a draft future walking network plan for XXX area, as well as to assist <Organisation Name> in identifying gaps, issues and actions to inform the works program.

The workshop will include a 45minute on-site walking audit to inform the process.

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| Time  | Heading | Who |
| 8:30-8:40 (10 mins)  | 1. Welcome and introductions
* Attendee introductions
* Purpose of the workshop and agenda
 | Host |
| 8:40-9:25(45 mins)  | 1. On site walking audits
* Brief on on-site audit (including safety briefing)
* Break up into two groups and undertake two sample site audits (assume approx. 800m-1km route)\*
 | Walk leaders:Leader 1Leader 2\* |
| 9:25-9:40(15 mins) | 1. Morning tea
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| 9:40-9:55 (15 mins)  | 1. Project objectives and methodology
* Objectives for the project
* Discuss DRAFT walking vision for the precinct
 | HostGroup discussion on vision |
| 9:55-11:25(90 mins) | 1. Ground truth draft Walking Network Plan
* Summary of methodology, including discussing ground truthing WNP and audit tasks
* Present results of WNP process (10mins presentation)
* Break into groups and seek feedback/ground truth WNP outcomes (structured group discussion) – 65mins
* Group report backs – 15mins
 | All – break into groups (depending on numbers) |
| 11:25-11:40(15mins) | 1. Prioritise routes discussion for determining draft works program
* Discuss potential priority routes for immediate actions
* Individuals to vote for highest priority locations
 | Host |
| 11:40-12:20(40 mins) | 1. Potential route actions/works discussion
* Presentation on Walkable Neighbourhood Design Palett – 10mins
* Break into groups to discuss outcomes of on-site audit and identify/map potential works/issues/opportunities for highest priority routes – 30mins:
 | All – break into groups (depending on numbers) |
| 12:20-12:30(10 mins) | 1. Next steps
* Detail steps in process from here to complete, including timing
* Thank everyone for attendance
 | Host  |

\* Number of groups will vary depending on size of workshop. Ideally group size should be no more than 8 people